

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened **Wednesday, April 18, 2018**, at **3:30pm** at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30pm, Wednesday, April 18, 2018, followed by the Pledge of Allegiance. Chairman Deborah Dawson asked for the Meeting pause for a Moment of Silence for the passing of Former first Lady Barbara Bush.

Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Financial Officer Larry Hannum
Clerk Tom James
Board Member Steve Sundra
Board Member Jeff Daniels
- B. Department Members: Chief Bob Lockhart, Administrative Assistant Deanna White,
Rhett Connolly, Steve McKinnon
- C. Members of the Public: Karen Thornton, Caren Christenson, Sam Seay, Ron Kotnik, Larry Waltemeyer, Randy Dawson, Rod Britain, Randy Slapnika

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of March 19, 2018. Steve Sundra made a motion to accept March 19, 2018 Minutes and was seconded by Tom James.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

Larry Hannum reviewed the status of all District bank accounts for March. Brief discussion took place with the General Account, Wells Fargo: Payroll Account, and Wells Fargo: Enterprise Account. Tom James made a Motion to accept the March 19, 2018 Financial Report and was seconded by Steve Sundra.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

At this point, since Kay Green representing ATLAS. CPAs & ADVISORS PLLC was present, Chief Lockhart recommended we move to **Business Item #1: Kay Green will be at meeting and may present the audit results. The Board will review the audit and can make a motion to accept the audit; in addition, the Board will instruct the Chief to forward a copy to the County.**

Kay Green reviewed the Christopher-Kohl's Fire District Financial Statements June 30, 2017 (Audit). Kay Green made the following recommendations:

- "Reset" QuickBooks for new fiscal year. QuickBooks specialist will be needed to do this working with Administrative Assistant Deanna White
- Use program "Intuit"

- Kay Green added she appreciates Deanna's and Chief's help and cooperation with the Audit. Larry Hannum made a Motion to accept June 30, 2017 Audit as presented and was seconded by Jeff Daniels.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for March. The list below highlights this month's Chief's Report:

- Pre-fire season meeting at Gila County Yard with Tommie Martin on March 28th yielded that today at 8am, Fire Restrictions were implemented across the entire Tonto National Forest and all of Gila County. This includes private property in all of Gila County as well as in the TNF.
- Presenting information regarding the JPA Meeting on March 28th and with all Board Members having copies, Chief John Wisner was introduced and addressed the Hellsgate Fire District Joint Operations Study April 2018. Brief discussion with questions took place.
- Chief Lockhart announced that a Wildland Crew returned March 28th after an eleven-day assignment in Texas.
- Chief added that immediately after the return of our Wildland Crew from Texas, some Department members were sent out to the Knoll Fire (Arizona), 3/30/2018 for a three-day assignment.
- With copies for all Board Members of correspondence from Marina Reade of Ponderosa Springs regarding the upcoming land donation to the Department at Station 53, Chief presented information about the cost of \$600 for surveying the donated land. The property is currently for sale, so donation must be completed.

C. Chairman's Report & District Correspondence

Deborah Dawson acknowledged receiving correspondence from Members of Public Sam Seay and Caren Christenson; all Board Members had copies. Deborah read correspondence. She also read March Board Meeting's correspondence from Jason Harris and Susan Keown again.

BUSINESS

Item #2: Continued discussion and possible action regarding Chief Lockhart's first draft of preliminary Budget for fiscal year 7/1/2018-6/30/2019. This may include determining the Levy amount.

Chief Lockhart began by giving an example of what the current Levy rate of \$3.02 means to a home owner with an LPV of \$200,000 as far as the property tax he/she pays as opposed to a Levy rate of \$3.00. The difference is \$4 dollars. Discussion among Board Members took place with support for leaving Levy rate at current amount as well as for lowering it. Members of the Public who were recognized by the Chairman to speak were as follows: Randy Slapnika, Larry Waltemeyer, Karen Thornton, and Sam Seay.

In addition, Chief Lockhart remarked he knows of three items that will affect the upcoming Fiscal year's Budget; he will present the following in the next budget draft at the May Board Meeting:

- Earmark funds for defibrillator
- Sell Rescue
- How failed Grant opportunity for new Engine may/will affect budget

No Board action regarding the preliminary Budget for fiscal year 7/1/2018-6/30/2019 was taken.

Deborah Dawson made a Motion to accept Levy rate at \$3.01 and was seconded by Jeff Daniels.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra

Nays: Jeff Daniels, Larry Hannum

Item #3: Discussion of whether the Chief is scheduling Budget Workshops for Public input.

For Public input, Chief Lockhart is scheduling Budget Workshops on *Saturday, May 12th from 8am-Noon and Wednesday, May 16th from 5pm-8pm.*

Call to the Public:

None.

Adjournment

Larry Hannum moved to adjourn the meeting and was seconded by Steve Sundra.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

The meeting adjourned at 6:31pm.

The next regularly scheduled Board Meeting will be on Monday, May 21, 2018, at 3:30 pm.

Approved by _____ on _____ 2018