

NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, May 17, 2021, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

A. Board Members

B. Department Members

3. **APPROVAL OF MINUTES**

A. Regular Meeting of April 19, 2021.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for April. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for April.

- Discussion on Chad Stluka's termination on May 3rd.
- Gila County Financing
- Wildland Assignment
- Level 1 Fire Restrictions
- New Reserve Personnel
- Preparing to post for open position.

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in April.
- District correspondence will be acknowledged.

BUSINESS

1. Discussion and possible action regarding development of the 2021-2022 Budget.
The public will be held to the same three-minute limit as listed in **CALL TO THE PUBLIC**.

2. Discussion and possible action, up to and including the adoption of the Christopher Kohl's Fire District 2021/2022 Budget and its associated Levy Rate of \$3.05.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

3. Discussion and possible action on Budget Resolution #130 regarding the 2021/2022 Budget.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. Discussion and possible action regarding the Chairman's and Clerk's certification of the 2021/2022 Budget.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

5. Discussion and possible action, up to and including the approval of the Christopher Kohl's Fire District two-year Budget projection.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

6. Discussion and possible action on the letter to the Board of Supervisors finalizing the submission of all required documents.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

Information on future Agenda Items. Items may be placed on the Agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened **April 19, 2021**, at **3:30pm** at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30pm, April 19, 2021, followed by the Pledge of Allegiance.

Roll Call

A. Board Members:

- Chairman Ron Kotnik
- Clerk Sheila Marcum
- Board Member Steve Sundra
- Board Member Karen Thornton
- Financial Officer Larry Hannum

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of March 15, 2021. No Board discussion took place. Sheila made a Motion to approve the Minutes of the Regular Meeting of March 15, 2021 and was seconded by Karen.

Vote results:

Ayes: Steve Sundra, Karen Thornton, Ron Kotnik, Sheila Marcum, Larry Hannum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

Larry reviewed the status of all District bank accounts for April. Larry read the Financial Report. Questions with responses, requests, and comments:

Sheila made the motion to approve the Financial Reports and was seconded by Karen.

Vote results:

Ayes: Steve Sundra, Karen Thornton, Ron Kotnik, Sheila Marcum, Larry Hannum

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for March 2021. The list below highlights this month's Chief's Report (not in any particular order):

- Details on County Financing
- Discussion on Chad Stluka's Absence
- Received a check from FRUSA for \$1208.66
- Wells Fargo paperwork has been submitted for signatory change, credit limit increases and additional cards for wildland.

C. Chairman's Report & District Correspondence

BUSINESS

Item #1: Discussion and Acceptance of Steve Sundra retirement.

Motion made by Larry and seconded by Sheila

Vote Results:

Ayes: Steve Sundra, Karen Thornton, Ron Kotnik, Sheila Marcum Larry Hannum

Nays: None

Chief Lockhart presented Steve with a challenge coin and Karen presented him with a plaque.

Item #2: Promotion of Captain Mark Hansen and Battalion Chief Rhett Connolly

Chief gave a brief presentation and administered the Oaths of Office for the promotions.

Motion made to adjourn for festivities for 30 minutes by Sheila and seconded by Karen

Vote Results:

Ayes: Steve Sundra, Karen Thornton, Ron Kotnik, Sheila Marcum, Larry Hannum

Nays: None

Item #3: Recess at 3:40pm

Item #4: Readjourn at 4:09pm

Item #5: Discussion and possible action on selecting an interim board member to replace Steve Sundra.

The board asked Joanie Price about herself and she responded that she moved here in 2004 and is honored to be involved with CKFD and her community.

Motion made by Sheila to appoint Joanie Price to the board and was seconded by Ron. At this time Joanie Price was sworn in by Chief Lockhart. Steve then moved out of his chair and Joanie finished the meeting.

Vote Results:

Ayes: Steve Sundra, Karen Thornton, Ron Kotnik, Sheila Marcum, Larry Hannum

Nays: None

Item#6: Discussion and possible action regarding development of the 2021-2022 Budget.

Sheila questioned the budget regarding payroll and the possible minimum wage increase.

Karen reminded the board that we pay medical etc.,

Larry asked if Chief Lockhart foreseen any future concerns regarding the budget change.

Joanie asked the Chief if he knew anything about the property values going up next year. Chief Lockhart explained how it works in more detail.

Ron commended the Chief for the job he has done on the budget

Larry asked when the budget workshops will be taking place. Chief responded with May 1st 9-12pm and Tuesday May 4th 5-7pm.

Motion made by Sheila and seconded by Joanie.

Vote Results:

Ayes: Joanie Price, Karen Thornton, Ron Kotnik, Sheila Marcum, Larry Hannum

Nays: None

The board gave direction that the Budget will be a future agenda item.

Information on future Agenda Items.

- 1. Budget 2021-2022.**

Call to the Public:

Ron made a Motion to adjourn meeting and was seconded by Karen.

Vote Results:

Ayes: Joanie Price, Tom James, Ron Kotnik, Sheila Marcum, Larry Hannum

Nays: None

The meeting adjourned at 5:20 pm.

The next regularly scheduled Board Meeting will be on Monday, May 17, 2021, at 3:30 pm.

Approved by  on 5-17- 2021

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
April 2021**

Capital Account:

Beginning Balance:	304,259.86
Deposits:	(Int \$95.67)
Warrants Issued:	0
End Balance:	304,355.53
Register Balance	304,355.53 ___ (Outstanding \$0)

General Account:

Beginning Balance:	252,216.56
Deposits:	109,451.32 (Int \$103.18/Taxes \$109,348.14)
Warrants Issued:	58,733.69
End Balance:	302,934.19
Register Balance	303,283.95 ___ (Outstanding \$349.76)

Wells Fargo: Payroll

Beginning Balance:	23,614.52
Deposits:	40,000.20
Checks:	45,927.31
End Balance:	17,687.41
Register Balance	17,687.41 ___ (Outstanding \$0)

Wells Fargo: Enterprise

Beginning Balance	493,114.83
Deposits:	1,362.72(See bank rec)
Checks:	100.00
End Balance:	494,377.55
Register Balance	494,377.55 ___ (Outstanding \$0)

Total Register Balances = \$1,119,704.44 - Outstanding \$349.76 = Ending Balances of \$1,119,354.68

Approved as read at Board Meeting of May 17, _____, 2021

Clerk/Financial Officer Lay C Hansen

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
 930 E CHRISTOPHER CREEK LOOP
 PAYSON, AZ 85541
 VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR April 2021

FIRES: **TOTAL FIRES 2**

WILDLAND	0	_____
STRUCTURE	0	_____
VEHICLE	0	_____
CAMPFIRE	2	_____
MUTUAL AID	0	_____
SPECIAL DUTY	0	_____
FALSE ALARM	0	_____
STILL ALARM	0	_____
CANCELLED EN RTE	0	_____

EMS: **TOTAL EMS 15**

REGULAR EMS	7	_____	(6-ALS/1-BLS)
MVA/EMS	4	_____	
MUTUAL AID	1	_____	
FALSE ALARMS	0	_____	
WALK INS	1	_____	
SPECIAL DUTY	1	_____	
CANCELLED EN RTE	1	_____	

TOTAL INCIDENTS 17

COMMENTS **TOTAL TRAINING HOURS – 99.50 Hours – 0.00 Target**

Blue Card – 12.00 Hours

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 5/5/2021 9:10:07 AM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 04/01/2021 | End Date: 04/30/2021

Acedo, Dulce (CKFD)			
Class Date	Class Category	Class Name	Class Hours
04/24/2021 09:00:00	Basic Fire Fighting	Company - Hose loads and hose rolls	3:00
Total Classes			1
Total Class Hours			3:00

Connolly, Rhett T			
Class Date	Class Category	Class Name	Class Hours
04/01/2021 08:00:00	Physical Fitness	Physical Fitness	4:00
04/14/2021 15:00:00	Basic Fire Fighting	Company - SCBA breathdown	1:00
04/20/2021 08:00:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
04/20/2021 11:00:00	Basic Fire Fighting	Other - Rope/knots	1:00
04/20/2021 13:00:00	Basic Fire Fighting	Other - CH. 13 - ladders	1:30
04/21/2021 08:00:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
04/21/2021 13:00:00	Basic Fire Fighting	Other - forcible entry	1:00
04/25/2021 08:00:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
04/25/2021 20:00:00	Basic Fire Fighting	Other - Fundamentals of firefighter skills	1:00
04/26/2021 09:30:00	EMS	Company - EMS: tape and chart	1:30
04/26/2021 12:00:00	Basic Fire Fighting	Company - Hose loads	1:30
04/27/2021 10:45:00	Basic Fire Fighting	Other - Fire fighter survival	1:00
04/27/2021 14:00:00	Driver Operator	Company - driver operator taskbook review and revise	1:00
Total Classes			13
Total Class Hours			17:30

Hansen, Mark K			
Class Date	Class Category	Class Name	Class Hours
04/01/2021 08:00:00	Physical Fitness	Physical Fitness	4:00
04/05/2021 12:30:00	EMS	Company - EMS: Protocol Review	1:00
04/05/2021 13:30:00	MCS	Company - MCS: Defensive Loop	1:00
04/05/2021 14:30:00	Basic Fire Fighting	Company - Defensive Operations	1:30
04/10/2021 10:00:00	Engine & Tender Ops	Company - Brush truck pumping/drafting	1:00
04/10/2021 14:00:00	Driver Operator	Company - Area Familiarization	1:00
04/11/2021 11:00:00	Leadership/ICS	Blue Card - Refresher and exam	1:00
04/14/2021 10:00:00	Basic Fire Fighting	Other - Extrication Training	4:00
04/14/2021 15:00:00	Basic Fire Fighting	Company - SCBA breathdown	1:00
04/24/2021 09:00:00	Basic Fire Fighting	Company - Hose loads and hose rolls	3:00
04/27/2021 14:00:00	Driver Operator	Company - driver operator taskbook review and revise	1:00
Total Classes			11
Total Class Hours			19:30

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



Labonte, Brandon

Class Date	Class Category	Class Name	Class Hours
04/14/2021 10:00:00	Basic Fire Fighting	Other - Extrication Training	4:00
Total Classes			1
Total Class Hours			4:00

McKinnon, Steve M

Class Date	Class Category	Class Name	Class Hours
04/01/2021 08:00:00	Physical Fitness	Physical Fitness	4:00
04/05/2021 12:30:00	EMS	Company - EMS: Protocol Review	1:00
04/05/2021 13:30:00	MCS	Company - MCS: Defensive Loop	1:00
04/05/2021 14:30:00	Basic Fire Fighting	Company - Defensive Operations	1:30
04/24/2021 09:00:00	Basic Fire Fighting	Company - Hose loads and hose rolls	3:00
Total Classes			5
Total Class Hours			10:30

Perry, Ben

Class Date	Class Category	Class Name	Class Hours
04/01/2021 08:00:00	Physical Fitness	Physical Fitness	4:00
04/07/2021 09:00:00	Leadership/ICS	Blue Card - Recertification module and exam	10:00
04/07/2021 16:00:00	Basic Fire Fighting	Other - Firefighter Drills	2:00
04/13/2021 11:00:00	Wildland	company - Wildland training	3:00
04/20/2021 08:00:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
04/21/2021 08:00:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
04/25/2021 08:00:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
04/26/2021 09:30:00	EMS	Company - EMS: tape and chart	1:30
04/26/2021 12:00:00	Basic Fire Fighting	Company - Hose loads	1:30
Total Classes			9
Total Class Hours			25:00

Saldana, Jessica

Class Date	Class Category	Class Name	Class Hours
04/10/2021 10:00:00	Engine & Tender Ops	Company - Brush truck pumping/drafting	1:00
04/10/2021 14:00:00	Driver Operator	Company - Area Familiarization	1:00
Total Classes			2
Total Class Hours			2:00

Svinicki, Cody (CKFD)

Class Date	Class Category	Class Name	Class Hours
04/24/2021 09:00:00	Basic Fire Fighting	Company - Hose loads and hose rolls	3:00
Total Classes			1
Total Class Hours			3:00

Tutay, Jason R

Class Date	Class Category	Class Name	Class Hours
04/01/2021 08:00:00	Physical Fitness	Physical Fitness	4:00
Total Classes			1
Total Class Hours			4:00

Wright, (CKFD)

Class Date	Class Category	Class Name	Class Hours
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Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



Class Date	Class Category	Class Name	Class Hours
04/26/2021 12:00:00	Basic Fire Fighting	Company - Hose loads	1:30
Total Classes			1
Total Class Hours			1:30
Wright, Josh (CKFD)			
Class Date	Class Category	Class Name	Class Hours
04/13/2021 11:00:00	Wildland	company - Wildland training	3:00
Total Classes			1
Total Class Hours			3:00
Yungkans, Jeffery D			
Class Date	Class Category	Class Name	Class Hours
04/11/2021 11:00:00	Leadership/ICS	Blue Card - Refresher and exam	1:00
04/14/2021 10:00:00	Basic Fire Fighting	Other - Extrication Training	5:30
Total Classes			2
Total Class Hours			6:30

Total Personnel:	12
Total Classes:	48

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



MILEAGE**4/30/2021**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	
E531	123024	123045	21
E521	48553	48562	9
E511	44600	45201	601
E526	44250	44250	0
WT512	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
WT511	15877	15894	17
E516	70643	70643	<i>Out of Service</i>
B5	148326	149079	753
WT531	1600	1608	8