

NOTICE OF MEETING

The Fire Board of the Christopher-Kohl's Fire District will meet in regular session on **Monday, May 16, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

- A. Board Members
- B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of April 18, 2022.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **APPROVAL OF MINUTES**

- A. Special Meeting of May 6, 2022.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

5. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for April. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for April.

- Update on Station 51's remodeling project – No progress made with two full time employees being on the wildland assignment.
- Wildland crew went on assignment on 5/4 to New Mexico. They will possibly be re-assigned for another two weeks with a partial crew swap.
- Steve McKinnon back to work on 5/6.
- Update on New Engine 511 – In service/currently working on the foam system.
- Update on old Engine 531 – In for repair.

- Update on Shields/Petitti – Chief Lockhart responded on 5/9.
- Update on Assignment of lease with Utility Systems – Chief Lockhart spoke to Madison McIntosh with Beckemeier LeMoine Law, and they are in the process of contacting Susan Keown.
- Budget workshops were held on 5/5/22 and 5/7/22

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in April.
- District correspondence will be acknowledged.

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

1. Discussion and action to call for an election on November 8, 2022. The call for election is because two Board Members terms are expiring.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

2. Discussion and possible action which will not include formal acceptance of the 2022 - 2023 Budget. Call to the Public.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, April 18, 2022, at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, April 18, 2022, followed by The Pledge of Allegiance.

Roll Call

A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Board Member Joanie Price
Sergeant at Arms Doug Frenz

Board Members Absent: Karen Thornton

B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

A. The Board reviewed the regular meeting minutes of March 21, 2022. No Board discussion took place.

Larry Hannum made a motion to approve the minutes of the March 21, 2022, meeting. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for March 2022.

Doug Frenz moved to approve the March 2022 Financial Reports. Joanie Price seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for March 2022. The List below highlights this month's Chief's Report (not in any particular order).

- Update on Shields/Petitti...no communication or activity
- Update on Station 51's remodeling project...Chief and Deanna's offices will be next when

the manpower is available.

- Update on Steve McKinnon...He will return to work on May 6th.
- Update on New Engine 511...Chief said it may exceed \$12,000 to have the radio, repeater and headsets installed.

C. Chairman's Report & District Correspondence

BUSINESS

Item #1 Discussion and acceptance of the policy changes for improving employee's health insurance.

Larry Hannum moved to accept the policy changes. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

Item #2 Discussion and approval of selling the property containing the well site.

Call to the Public.

Jim Oliver – Sell it.

Ann Coury – It's a liability.

Mark Hendrickson – It's not useable by anyone else.

Karen Lafferty – It could be condemned by the water company, sell it.

Chief Lockhart – Lawsuits are expensive, it's not worth keeping.

Ron Kotnik made the motion to sell the property that contains the wellsite. Larry Hannum seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

Item #3 Discussion and possible action regarding development of the 2022/2023 Budget.

Chief Lockhart presented a proposed 2022/2023 Budget for the Board's consideration.

Ron Kotnik made the motion to table this item until next month. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

Future Agenda Items

1. 2022-2023 Budget

Call to the Public

Adjournment

Ron Kotnik made a motion to adjourn the meeting. Doug Frenz seconded the motion.

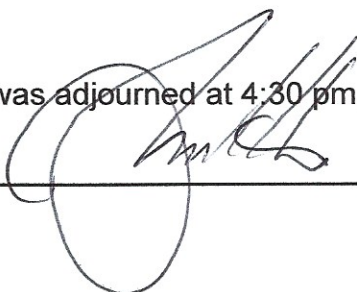
Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

The meeting was adjourned at 4:30 pm.

Approved by



on

5-16-

2022

MINUTES OF THE SPECIAL PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Special Meeting of the Christopher Kohl's District Governing Board convened on Friday, May 6, 2022 at 3:00 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:00 pm, Friday, May 6, 2022 followed by The Pledge of Allegiance.

Roll Call

A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Board Member Joanie Price
Sergeant at Arms Doug Frenz

Board Members Absent: None

B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Captain Jason Tutay
Captain Steve McKinnon

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Item #1 Discussion and possible action concerning the Shields/Petitti letter.

There was no Board discussion of the issue. Doug Frenz moved for The Board to direct Chief Lockhart to research and find an attorney for consultation and possible representation regarding the Shields/Petitti correspondence received May 2, 2022. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Adjournment

Karen Thornton made a motion to adjourn the meeting. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

The meeting was adjourned at 3:04 pm.

Approved by  on 5-16 2022

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
April 2022**

Capital Account:

Beginning Balance: 236,375.28
Deposits: (Int \$.02)
Warrants Issued: 0
End Balance: 236,375.30
Register Balance 236,375.30 (Outstanding \$0)

General Account:

Beginning Balance: 227,659.43
Deposits: 106,488.61 (See bank rec.)
Warrants Issued: 97,227.89
End Balance: 236,920.15
Register Balance 236,022.14 (Outstanding -\$898.01)

Wells Fargo: Payroll

Beginning Balance: 28,707.86
Deposits: 84,665.27
Checks: 80,559.96
End Balance: 32,813.17
Register Balance 32,581.45 (Outstanding -\$231.72)

Wells Fargo: Enterprise

Beginning Balance 474,424.20
Deposits 493.90 (See bank rec)
Checks: 0
End Balance: 474,918.10
Register Balance 474,918.10 (Outstanding \$0)

Total Register Balances = \$979,896.99 + Outstanding \$1,129.73 = Ending Balances of \$981,026.72

Approved as read at Board Meeting of MAY 16, 2022

Clerk/Financial Officer Lay C Hauer

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR April 2022

FIRES: **TOTAL FIRES 2**

WILDLAND	0	_____
STRUCTURE	0	_____
VEHICLE	1	_____
CAMPFIRE	0	_____
MUTUAL AID	0	_____
SPECIAL DUTY	1	_____
FALSE ALARM	0	_____
STILL ALARM	0	_____
CANCELLED EN RTE	0	_____

EMS: **TOTAL EMS 14**

REGULAR EMS	2	_____	2-ALS/0-BLS)
MVA/EMS	2	_____	
MUTUAL AID	2	_____	
FALSE ALARMS	0	_____	
WALK INS	3	_____	
SPECIAL DUTY	4	_____	
CANCELLED EN RTE	1	_____	

TOTAL INCIDENTS 16

COMMENTS **TOTAL TRAINING HOURS - 89.75** **Target Hours - 00.00**

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 5/8/2022 9:12:15 PM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 04/01/2022 | End Date: 04/30/2022

Acedo, Dulce (CKFD)			
Class Date	Class Category	Class Name	Class Hours
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/10/2022 09:00:00	Wildland	Company - Wildland: Shelter Deployment	0:30
Total Classes			2
Total Class Hours			1:30

Acedo, Mauricio (CKFD)			
Class Date	Class Category	Class Name	Class Hours
04/29/2022 14:30:00	Basic Fire Fighting	Company - SBCA breakdown	1:30
Total Classes			1
Total Class Hours			1:30

Acedo, Mauricio (CKFD)			
Class Date	Class Category	Class Name	Class Hours
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/10/2022 09:00:00	Wildland	Company - Wildland: Shelter Deployment	0:30
04/29/2022 09:15:00	Engine & Tender Ops	Company - New engine overview and orientation	0:45
Total Classes			3
Total Class Hours			2:15

Connolly, Rhett T			
Class Date	Class Category	Class Name	Class Hours
04/03/2022 13:00:00	Basic Fire Fighting	Company - Rope Rescue	1:30
04/08/2022 10:30:00	Basic Fire Fighting	Company - SCBAS/ CASCADE SYSTEM	0:30
04/09/2022 12:30:00	Wildland	Company - Annual pack test and shelter deployment	1:00
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/15/2022 10:00:00	Basic Fire Fighting	Company - Hose deployment and testing	3:00
04/15/2022 10:00:00	Engine & Tender Ops	Company - T-531 pumping operations	1:00
04/24/2022 09:00:00	Basic Fire Fighting	Company - Triple Layer Load installment and deployment	0:30
04/24/2022 16:00:00	Basic Fire Fighting	Company - Hose Installment and Deployment of Triple load on E-531	2:30
04/26/2022 09:00:00	Engine & Tender Ops	Company - MCS 1	0:30
04/26/2022 10:00:00	Engine & Tender Ops	Company - Tender/ pumping operations	1:00
04/26/2022 11:00:00	Engine & Tender Ops	Company - Master inlet installment/ familiarization	0:30
04/26/2022 11:00:00	Engine & Tender Ops	Company - New E-531 Apparatus familiarization	2:00
04/26/2022 15:30:00	Basic Fire Fighting	Company - Hydrant hook up/ hose deployment/ refilling and pumping ops	0:30
04/27/2022 08:00:00	Basic Fire Fighting	Company - April Tabletop Scenario	1:00
04/27/2022 09:30:00	EMS	Company EMS - ACLS Reviews	1:30

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

04/27/2022 19:00:00	Physical Fitness	Physical fitness	4:00
04/28/2022 06:45:00	EMS	Company EMS - Caremsg protocol RAMP	0:30
04/28/2022 07:30:00	Engine & Tender Ops	Company - E51 inservice overview	0:45
Total Classes			18
Total Class Hours			23:15

Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
04/03/2022 13:00:00	Basic Fire Fighting	Company - Rope Rescue	1:30
04/04/2022 12:00:00	MCS	Company - MCS #1	1:30
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/10/2022 09:00:00	Wildland	Company - Wildland: Shelter Depoloyment	0:30
04/11/2022 07:45:00	Wildland	Company - Wildland: Shelter Deployment	0:30
04/22/2022 14:15:00	Basic Fire Fighting	Company - April Table Scenario	0:45
04/22/2022 15:00:00	EMS	Company EMS - Protocol Review and Skills Review	1:00
04/23/2022 09:30:00	Basic Fire Fighting	Company - Wildland initial attack/progressive pack deployment	2:00
04/24/2022 09:00:00	Basic Fire Fighting	Company - Dude Fire fatality site visit and incident review	1:30
04/28/2022 07:30:00	Engine & Tender Ops	Company - E51 inservice overview	0:45
04/28/2022 09:30:00	Driver Operator	Company - Driver training on new apparatus	1:00
04/28/2022 12:00:00	Engine & Tender Ops	Company - New Engine Driving/ road test	2:30
04/29/2022 09:15:00	Engine & Tender Ops	Company - New engine overview and orientation	0:45
04/29/2022 10:00:00	Engine & Tender Ops	Company - Multi Company Drill	2:15
04/29/2022 14:30:00	Basic Fire Fighting	Company - SBCA breathdown	1:30
Total Classes			15
Total Class Hours			19:00

Lee, Dale

Class Date	Class Category	Class Name	Class Hours
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/10/2022 09:00:00	Wildland	Company - Wildland: Shelter Depoloyment	0:30
Total Classes			2
Total Class Hours			1:30

Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
04/04/2022 12:00:00	MCS	Company - MCS #1	1:30
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/11/2022 07:45:00	Wildland	Company - Wildland: Shelter Deployment	0:30
04/22/2022 14:15:00	Basic Fire Fighting	Company - April Table Scenario	0:45
04/22/2022 15:00:00	EMS	Company EMS - Protocol Review and Skills Review	1:00
04/23/2022 09:30:00	Basic Fire Fighting	Company - Wildland initial attack/progressive pack deployment	2:00
04/24/2022 09:00:00	Basic Fire Fighting	Company - Dude Fire fatality site visit and incident review	1:30
04/28/2022 07:30:00	Engine & Tender Ops	Company - E51 inservice overview	0:45
04/28/2022 09:30:00	Driver Operator	Company - Driver training on new apparatus	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

04/28/2022 12:00:00	Engine & Tender Ops	Company - New Engine Driving/ road test	2:30
04/29/2022 09:15:00	Engine & Tender Ops	Company - New engine overview and orientation	0:45
04/29/2022 10:00:00	Engine & Tender Ops	Company - Multi Company Drill	2:15
04/29/2022 14:30:00	Basic Fire Fighting	Company - SBCA breakdown	1:30
Total Classes			13
Total Class Hours			17:00

White, Sterling

Class Date	Class Category	Class Name	Class Hours
04/08/2022 10:30:00	Basic Fire Fighting	Company - SCBAS/ CASCADE SYSTEM	0:30
04/09/2022 12:30:00	Wildland	Company - Annual pack test and shelter deployment	1:00
04/10/2022 08:30:00	Wildland	Company - Wildland Pack Test	1:00
04/10/2022 09:00:00	Wildland	Company - Wildland: Shelter Depoloyment	0:30
04/15/2022 10:00:00	Basic Fire Fighting	Company - Hose deployment and testing	3:00
04/15/2022 10:00:00	Engine & Tender Ops	Company - T-531 pumping operations	1:00
04/20/2022 13:00:00	EMS	EMS - Cardiac rhythms	1:00
04/21/2022 08:00:00	EMS	EMS - Myocardial Infarction	0:30
04/24/2022 09:00:00	Basic Fire Fighting	Company - Triple Layer Load installment and deployment	0:30
04/24/2022 16:00:00	Basic Fire Fighting	Company - Hose Installment and Deployment of Triple load on E-531	2:30
04/26/2022 09:00:00	Engine & Tender Ops	Company - MCS 1	0:30
04/26/2022 10:00:00	Engine & Tender Ops	Company - Tender/ pumping operations	1:00
04/26/2022 11:00:00	Engine & Tender Ops	Company - Master inlet installment/ familiarization	0:30
04/26/2022 11:00:00	Engine & Tender Ops	Company - New E-531 Apparatus familirization	2:00
04/26/2022 15:30:00	Basic Fire Fighting	Company - Hydrant hook up/ hose deployment/ refilling and pumping ops	0:30
04/27/2022 08:00:00	Basic Fire Fighting	Company - April Tabletop Scenario	1:00
04/27/2022 09:30:00	EMS	Company EMS - ACLS Reviews	1:30
04/27/2022 19:00:00	Physical Fitness	Physical fitness	4:00
04/28/2022 06:45:00	EMS	Company EMS - Caremsg protocol RAMP	0:30
04/28/2022 07:30:00	Engine & Tender Ops	Company - E51 inservice overview	0:45
Total Classes			20
Total Class Hours			23:45

Total Personnel:	8
Total Classes:	74

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

MILEAGE**4/30/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	
B5	156614	157286	672
New E511	<i>Put into Service</i>	61354	<i>N/A</i>
E511	50080	50503	423
E516	70661	<i>Out of Service</i>	<i>Out of Service</i>
E521	54452	54461	9
E526	48133	48141	8
E531	123203	<i>Out of Service</i>	<i>Out of Service</i>
WT511	16414	16456	42
WT512	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
WT531	1699	1703	4