

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.**

A Regular Meeting of the Christopher Kohl's District Governing Board convened **Monday, August 20, 2018**, at **3:30pm** at the Fire Station 51 Community Room.

**Call to Order/Pledge of Allegiance**

Call to order 3:33pm, Monday, August 20, 2018, followed by the Pledge of Allegiance.

**Roll Call**

- A. Board Members: Chairman Deborah Dawson (Absent)  
Financial Officer Larry Hannum  
Clerk Tom James  
Board Member Steve Sundra  
Board Member Jeff Daniel
  
- B. Department Members: Chief Bob Lockhart, Administrative Assistant Deanna White, Jason Tutay, Captain Rhett Connolly
  
- C. Members of the Public: James Oliver

The following matters were discussed, considered, and approved at the meeting:

**Approval of Minutes**

The Board reviewed the Minutes of the Regular Meeting of July 16, 2018. Steve Sundra made a motion to accept July 16, 2018 Minutes and was seconded by Jeff Daniels.

**Vote results:**

**Ayes: Jeff Daniels, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

**Reports and Correspondence**

**A. Financial Officer's Report**

Larry Hannum reviewed the status of all District bank accounts for July. After brief discussion about the Wells Fargo Payroll Account, Jeff Daniels made a Motion to accept the July 16, 2018 Financial Report and was seconded by Tom James.

**Vote results:**

**Ayes: Jeff Daniels, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

**B. Chief's Report**

Chief Lockhart discussed Department activity for July. The list below highlights this month's Chief's Report:

- Wildland crew returned from Ramona, CA on 7/22/18.
- Wildland crew departed again to Northern CA on 7/26/18.
- On 8/7/18 the Wildland crew accepted a 7-day extension.
- Wildland crew returned from CA on 8/17/18.
- Wildland crew departed for Oregon on 8/20/18.
- On 7-24-18 Patreya Kunz with EAC small business center was here and spent 3 ½ hours cleaning up QuickBooks issues that dated back to 2014.

### **C. Chairman's Report & District Correspondence**

Acting Chairman had no District correspondence to report; Chairman Deborah Dawson will include any correspondence she received from July during September Board Meeting.

### **BUSINESS**

#### **Item #1: Discussion and possible action regarding Chairman's and Clerk's signatures approving C/K Fire District's contracts: TRBC, ASU, R-C, and MMRBC.**

Jeff Daniels made a Motion to approve Chairman's and Clerk's signing of C/K Fire District's contracts with TRBC, ASU, R-C, and MMRBC and was seconded by Steve Sundra.

**Vote results:**

**Ayes: Jeff Daniels, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

Clerk signed three of four available contracts while Chairman will sign upon her return.

#### **Item #2: Discussion and possible action regarding two, on-going, GCSO cases under investigation.**

Chief Lockhart replied that Administrative Assistant Deanna White and he have made at least fifteen attempts to contact GCSO regarding the two, on-going cases since the last Board Meeting *with no response*. No Board action was necessary; this item will be placed on September's Agenda.

#### **Item #3: Discussion and possible action regarding Policy 20.02 Sexual Harassment.**

With copies of **Policy 20.02 Sexual Harassment** in Board Members' packets, some minor grammatical and spelling changes were made. Jeff Daniels made a Motion to approve **Policy 20.02 Sexual Harassment** with changes and was seconded by Steve Sundra.

**Vote results:**

**Ayes: Jeff Daniels, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

#### **Item #4: Discussion and possible action regarding Policy 20.03 Workplace Violence.**

With copies of **Policy 20.03 Workplace Violence** in Board Members' packets, some minor grammatical and spelling changes were made as well as editing of "V. GUIDELINES, D." Member of the Public James Oliver spoke in regards to the Second Amendment and the possession of a firearm in the vehicle of an employee. **Policy 20.03** does not exclude this. Jeff Daniels made a Motion to approve **Policy 20.03 Workplace Violence** with changes and was seconded by Steve Sundra.

**Vote results:**

**Ayes: Jeff Daniels, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

**Call to the Public:**

None

### **Adjournment**

Jeff Daniels moved to adjourn the meeting and was seconded by Larry Hannum.

**Vote Results:**

**Ayes: Jeff Daniels, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

The meeting adjourned at 4:51pm.

The next regularly scheduled Board Meeting will be on Monday, September 17, 2018, at 3:30 pm.

**Approved by** \_\_\_\_\_ **on** \_\_\_\_\_ **2018**