

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, December 19, 2016, at 3:00 pm at the Fire Station 51 Community Room.

Item #1: Call to Order/Pledge of Allegiance

Call to order 3:05 pm, Monday, December 19, 2016, followed by the Pledge of Allegiance.

Item #2: Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Financial Officer Jeff Daniels
Board Member Steve Sundra
Board Member Tom James
- B. Department Members: Chief Bob Lockhart
Deanna White
Mark Hansen
- B. Members of the Public: Larry Hannum, Dee Daniels, Randy Dawson, Karen Thornton

Item #3: Swearing in of new Board Members: Steve Sundra, Tom James, and Larry Hannum. The Chief administered the Oath of Office to the new Board Members.

Item #4: Election of officers for the positions of Chairman, Clerk, and Financial Officer.

- A. Karen Thornton's term expired, and she was replaced by Larry Hannum.
- B. Jeff Daniels nominated Tom James for Chairman; Larry Hannum seconded the nomination.

Vote results:

Ayes: Jeff Daniels, Larry Hannum

Nays: Deborah Dawson, Steve Sundra, Tom James

- C. Tom James nominated Jeff Daniels for Financial Officer; Steve Sundra seconded the nomination.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Tom James, Larry Hannum

Nays: None

Jeff Daniels elected for Financial Officer.

- D. Deborah Dawson nominated Tom James for Clerk; Steve Sundra seconded the nomination.

Vote results:

Ayes: Deborah Dawson, Steve Sundra, Tom James, Larry Hannum

Nays: Jeff Daniels

Tom James elected for Clerk.

- E. Steve Sundra nominated Deborah Dawson for Chairman; Tom James seconded the nomination.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Tom James, Larry Hannum

Nays: None

Deborah Dawson elected as Chairman.

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Item #5: Approval of Minutes

- A. The Board reviewed the minutes of the Regular Meeting of November 21, 2016. Jeff Daniels wanted clarification of page 2, **Old Business, Item #3** regarding the cost of \$53,555 to upgrade E516 from a Type 6 to a Type 3, (Motion to Upgrade had passed, 5-0). Chief Lockhart clarified. Steve Sundra made a motion to approve the minutes of the Regular Meeting of November 21, 2016. Tom James seconded the motion.

Vote results:

Ayes: Deborah Dawson, Steve Sundra, Tom James

Nays: Jeff Daniels

Abstain: Larry Hannum

- B. Vote results for Approval of the Special Meeting minutes of November 10, 2016, were corrected to reflect **Ayes- Deborah Dawson, Karen Thornton, Steve Sundra; Nays: None; Abstain: Jeff Daniels, Tom James.**

Item # 6: Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer, Jeff Daniels, read the financial report for November. Discussion of the following took place regarding specific invoices, checks, or Profit & Loss Statements: Jeff Daniels questioned overtime amount; Chief Lockhart explained Federal government basically covers cost of overtime. Jeff Daniels suggested each fire's expenditures be accounted for separately showing itemized numbers, both expenditures and reimbursements, due to the high dollar amounts showing for the District's accounts. Steve Sundra questioned high VISA amounts; Chief Lockhart clarified upcoming reimbursement by government. Steve Sundra questioned Station 53's cost for new compressor; Chief Lockhart clarified. Steve Sundra questioned the high amount of Medical Insurance; Chief Lockhart acknowledged error Quick Books, actual expense to show next month. Jeff Daniels moved to accept the Financial Report for November; Steve Sundra seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Tom James

Nays: None

Abstain: Larry Hannum

B. Chief's Report

Chief Lockhart addressed mileage for WT 531. Chief Lockhart will correct "Mutual Aid" and "Structure" numbers. Chief Lockhart explained amount Rough Ridge Fire cost Department and how much billed. Chief Lockhart presented and explained to Board WW Williams credit application. Jeff Daniels discussed need. Chief Lockhart explained that \$51,900.14 was billed for Rough Ridge fire. Chief Lockhart addressed Board to present room vouchers for AFDA Conference at check in. He recognized and thanked the Daniels and Dawsons for the vouchers. Schedule of classes were included in each attending board member's AFDA folder. Chief Lockhart presented the possible need to open a Pay Pal account for EBAY. Discussion arose among Board members discussing need and defining what the advantages and disadvantages Pay Pal account did and did not present regarding such account for EBAY. Due to much discussion regarding the Board's approval of any expenditure over \$1000 by Chief Lockhart and previously Board approved collective amounts topping \$1000, the wording for the *Memorandum of Understanding* for the Chief will be a Future Agenda item.

C. Chairman's Report & District Correspondence

Chairman Deborah Dawson presented two correspondences: one from Gila County and information regarding a simulator. Chairman Deborah Dawson thanked the Fire Bells and Sheila Marcum for the CK Fire Department's Christmas party.

Item #7: NEW BUSINESS

A. Chairman Deborah Dawson asked new Board member Larry Hannum if he had any questions, as of now, regarding his role as a Board member.

B. Regarding the sale of the quad, the question of its value was answered by the Chief. The Chief responded he would list it for \$1000, if approved by Board. Tom James made a motion to declare the quad and blade surplus and to have Chief Lockhart establish a value for the sale of the quad. Jeff Daniels seconded the motion.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Tom James, Larry Hannum

Nays: None

Item #8: Future Agenda Items

- A. Clarify/correct wording in *Memorandum of Understanding* for the Chief.
- B. Post-AFDA discussion of information presented in classes and/or possible concerns.

Item #9: Call to the Public

The following Members of the Public were recognized by Chairman Deborah Dawson:

- *Dee Daniels*- Made a recommendation that Board members attending AFDA conference wear shirts identifying them from Christopher/Kohls Fire District.
- *Randy Dawson* complemented Larry Hannum for "stepping up" to volunteer as a member of the C/K Board replacing Karen Thornton.
- *Karen Thornton* complemented the Fire Bells for raising \$515 from Christmas party

Item #10 Adjournment

Tom James moved to adjourn. Steve Sundra seconded the motion.

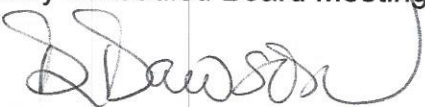
Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Tom James, Larry Hannum

Nays: None

The meeting was adjourned at 5:05 pm.

The next regularly scheduled Board Meeting will be on Monday, January 23, 2017 at 3:00 pm.

Approved by 

on Jan. 25. 2016