

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened Monday, December 18, 2017, at 6:00pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 6:00pm, Monday, December 18, 2017, followed by the Pledge of Allegiance.

Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Financial Officer Jeff Daniels
Clerk Tom James
Board Member Steve Sundra
Board Member Larry Hannum
- B. Department Members: Chief Bob Lockhart, Administrative Assistant Deanna White,
Captain Rhett Connolly, Captain Trey Shill, Mark Hansen, Ben Perry,
Steve McKinnon
- C. Members of the Public: Fire Belles' members

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of November 20, 2017. Steve Sundra made a motion to accept November 20, 2017 Minutes and was seconded by Tom James.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum
Nays: None

Reports and Correspondence

A. Financial Officer's Report

Jeff Daniels reviewed the status of all District bank accounts for November. With questions remaining regarding the General Account's "Reconciliation Detail" (General T-836, Period Ending 08/31/2017) under the heading "Uncleared Transactions" and a notation of an AJE on 06/30/2016 totaling a negative \$13,627.00 still remaining, Kay Green will provide information to explain the uncleared transactions at the January Board meeting. With Jeff Daniels' questions regarding the finances of Wildland Fires' reports, Chief Lockhart responded the reports would be forthcoming. Tom James made a Motion to accept the November 20, 2017 Financial Report and was seconded by Larry Hannum.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum
Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for November. Please see attached Chief's Report. Chief did add two items to his "Chief's Report": *Station 53 and land acquisition* and *Captain Trey Shill's resignation from the CK Fire Department and pursuing a job with the Pine-Strawberry Fire Department*. In addition, Department Member Ben Perry commented on the Incident Report for November 2017. Also, Member of the Public Karen Thornton commented on the December 2017 Christopher Creek

HOA Christmas party and parade.

C. Chairman's Report & District Correspondence

Deborah Dawson had no District Correspondence to report.

BUSINESS

Item #1: Fire Belles will make a presentation to the Board.

Fire Belles presented Board Members with both a Season's Greetings card and an ornament. Also, a buffet was made available for all attendees of meeting. The buffet was enjoyed by all in attendance at the end of the Board meeting. No Board action was necessary.

Item #2: Continued discussion and possible action regarding billing and collection for Highway EMS calls, in particular, *HR Fire Recovery USA* and its offer of "comprehensive cost recovery solutions."

Chairman Deborah Dawson asked each Board Member to respond with their stances regarding the third-party billing for Highway EMS calls. Possible adoption of Resolutions 121 and 122 will take place at January 2018's Board meeting. No Board action was necessary.

Item #3: Discussion and possible action regarding sales, trades, or purchases of fleet vehicles.

Chief Lockhart reported that Forest Lakes Fire Department's offer for a trade of its Type 1 Engine for our Rescue 511 was no longer available due to FLFD financing the building of a new station. Chief Lockhart will bring to January's Board meeting options for acquiring a new Type 1 Engine. In addition, Engine 531 will be advertised for sale. No Board actions was necessary.

Item #4: Discussion and possible action on possible sending a CKFD Captain to AFDA so he can better understand AFDA, the laws, and Board member appreciation. However this will necessitate a funding discussion as it is not included in the current budget. (Time off, back fill, registration costs etc.)

After reviewing Chief's worksheet showing the cost to send a CKFD Captain to AFDA, the Board realized this Item was too expensive. No Board action was necessary.

Item #5: Discussion and possible action on potential savings for the AFDA Conference.

Chief mentioned the following to possibly save Department money:

- Rental of a van for all attendees traveling to the Conference;
- Take desired classes on-line;
- Leave Saturday after Conference is concluded.

Brief discussion took place with no Board action necessary.

Item #6. Discussion and possible action on signing for approval of obtaining a revolving line of credit pursuant to A.R.S. Section 11-604.01.

Chief gave a brief explanation. Jeff Daniels made a Motion on signing for approval of obtaining a revolving line of credit pursuant to A.R.S. Section 11-604.01 and was seconded by Larry Hannum.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum

Nays: None

Item #7. Continued discussion and possible action regarding the start-time for 2018 Board Meetings.

Deborah Dawson decided that January's Board meeting would be Monday, 1/22, with a start-time of 3:30pm, and February's Board meeting would be Tuesday, 2/20, with a start-time of 3pm.

Call to the Public

Member of the Public Sheila Marcum asked why Captain Trey Shill resigned and is moving to PSFD. She also gave an emotional statement regarding Captain Shill’s kindness towards her boys over the years. Chief Lockhart replied to her question. In addition, Ron Kontik asked a question about the trades, sales, and purchases of fleet vehicles. Chief responded.

Adjournment

Jeff Daniels moved to adjourn the meeting and was seconded by Steve Sundra.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

The meeting adjourned at 7:46pm.

The next regularly scheduled Board Meeting will be on Monday, January 22, 2018, at 3:00 pm.

Approved by _____ on _____ 2018