

## NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, December 16, 2019**, at **3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*)
2. **ROLL CALL**
  - A. Board Members
  - B. Department Members
3. **APPROVAL OF MINUTES**
  - A. Regular Meeting of November 18, 2019.
4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)
  - A. Financial Report
    - The Financial Officer will review the status of all District bank accounts for November. Possible discussion or action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.
  - B. Chief's Report on Department activity for November.
    - Kay Green will be here the first week in January to start audit.
  - C. Chairman's Report & District Correspondence
    - The Chairman will report on the activities for the District in November.
    - District correspondence will be acknowledged.

## BUSINESS

1. Discussion and possible action regarding Policies and Procedures **20.19 Use of Computer, Internet, and Electronic Mail** and the possible combination with **2018 Use of Telephones**.
2. Discussion and possible action regarding Policies and Procedures **20.20 Personal Finances and Garnishments**.
3. Discussion and possible action regarding Policies and Procedures **20.21 Personal Property**.
4. Discussion and possible action regarding Policies and Procedures **20.22 Bulletin Boards**.
5. Discussion and possible adoption by Board of **Resolution #127** with its **Attachment (A)**: "Schedule of Fees and Services," replacing **Resolution #121** including its **Attachment (A)**; as well as discussion and possible adoption by the Board of **Resolution #128** with its **Attachment (A)**: "Services Billing Policy" replacing existing policy **Resolution #122** and its **Attachment (A)**.
6. Discussion and possible action regarding *Fire Recovery Billing Services*.
7. Discussion and election of officers for the CKFD Board, which includes Chairman, Financial

Officer, and Clerk. Also, Steve Sundra volunteering to be Personnel Liaison Officer again will be acknowledged.

8. Discussion and possible action regarding changing the January 2020 Board meeting from the 21<sup>st</sup> to the 27<sup>th</sup> due to the AFDA Conference.
9. CKFD Board would like to recognize Mark Hansen for his efforts in leading the recent area-wide Mass Casualty Training.

**Information on future Agenda Items.** Items may be placed on the Agenda for a future meeting or given to the Chief for action, further information, or review.

#### **CALL TO THE PUBLIC**

(No Board action will be taken on call to the public items)

**5. CALL TO THE PUBLIC:** Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

#### **6. ADJOURNMENT**

**If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.**