

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, July 18, 2016 at 6:04 pm at the Fire Station 51 Community Room.

Item #1: Call to Order/Pledge of Allegiance

Call to order 6:04 pm, Monday, July 18, 2016, followed by the Pledge of Allegiance.

Item #2: Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Financial Officer Jeff Daniels
Clerk Karen Thornton
Board Member Steve Sundra
Board Member Tom James (telephonically)
- C. Department Members: Chief Bob Lockhart
Deanna White
Chad Stluka
Jason Tutay

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Item #4 Approval of Minutes

A. The Board reviewed the minutes of the Regular Meeting of June 20, 2016. Steve Sundra made a motion to approve the minutes of the Regular Meeting of June 20, 2016. Tom James seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Karen Thornton, Steve Sundra, Tom James

Nays: None

Item # 4 Reports and Correspondence

A. Chief's Report

Chief Lockhart reviewed call volume, brush loads, public assistance, mileage, and training for June. Our crew returned from the Cedar Creek fire on June 26. We have received a check for the Juniper Fire. The Board approved replacing spindles on Battalion 5. Creek Days have been cancelled for this year. Linda Digman has volunteered to work on the event next year. Ben Perry has been cleared to return to work fulltime. Chad Stluka will have all of his credentials for Engine Boss by next year. An AFDA attorney will meet with Gila County Attorney, Jeff Dalton, to work on getting approval of the State Forestry Contract. Steve Sundra requested a revised roster of CKFD employees. Chad Stluka commented on the issue. For more information see the attached Chief's Report.

B. Financial Officers Report

A. Financial Officer, Jeff Daniels, asked to have June's Financial Report tabled until the next meeting.

C. Chairman's Report & District Correspondence

Public Safety Personnel Retirement System will have a webinar to discuss the impact and implementation of recent legislation. Chief Lockhart will observe the webinar.

OLD BUSINESS

Item #1 Discussion and possible action on two-year budget projection.

Chief Lockhart distributed a two-year budget projection for CKFD. The two-year forecasted budgets reflect a very conservative approach, however, they may be adjusted dependent upon development of a five-year

capital plan.

Item #2 Discussion and possible action on AFDA Sample Rules of Procedure for Board Meetings and the possibility of adopting them or amending our By-Laws to include them.

Chairman Dawson and Steve Sundra presented drafts of revised Rules of Procedure for Board consideration. This will be a future agenda item.

NEW BUSINESS

Item #3 Discussion and possible action on retiring, repairing, replacing C 511, including the disposition of the current C 511.

Chief Lockhart stated that C 511, a 1990 Chevy, has no oil pressure. A great deal of time and money has been spent on this vehicle. Pine/Strawberry Fire Department has a vehicle for sale that would meet our needs for both brush hauling and snow plowing. Chad Stluka commented on the issue. Jeff Daniels moved to take \$20,000 out of the General Account and transfer it to the Capital Account earmarked for purchase of a 2008, 4 wheel drive, Ford truck from Pine/Strawberry Fire Department. Steve Sundra seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

Jeff Daniels moved to approve Chief Lockhart's request to declare C 511 surplus and sell for the greatest profit. Tom James seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

Item #4 Discussion and possible action on earmarking funds in the Capital and Enterprise accounts.

Chief Lockhart will prepare a list of suggestions for possible earmarks. This will be a future agenda item.

Item #5 Discussion and possible action on pooled collateral statements definition.

Pooled Collateral statements for April and May were accurate. Pooled Collateral is simply insurance protection provided by the Arizona State Treasurer's office for any accounts that exceed \$250,000.

Item #6 Discussion and possible action on rewriting contracts, possibly developing a template for contracts, and action on the R-C Scout Ranch Contract.

Chief Lockhart has revised our contract for Fire/EMS Protection Agreement. It was sent to R-C Scout Ranch and returned with an illegible signature. This indicated a need for the addition of a "print your name" line" to all contracts. A new contract will be sent to R-C Scout Ranch. This will be a future agenda item.

Item #7 Discussion and possible action on retiring and replacing WT 531, including the disposition of the current WT 531.

Chief Lockhart has a possible buyer for WT 531 and is negotiations with another district for it's replacement. Jeff Daniels moved to declare WT 531 as surplus and to allow Chief Lockhart to sell it at market value. Steve Sundra seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

Item #8 Future Agenda Items

1. Discussion and possible action on earmarking funds in the Capital and Enterprise accounts.
2. Discussion and possible action on AFDA Sample Rules of Procedure for Board Meetings and the possibility of adopting them or amending our By-Laws to include them
3. Discussion and possible action on the Chief's Evaluation.
4. Discussion and possible action on rewriting contracts, possibly developing a template for contracts, granting permission to the Chairman and the Clerk to sign contracts, and action on the R-C Scout Ranch

contract.

5. Discussion and possible action on the cases under investigation by the Sheriff's Office.
6. Discussion and possible action on repair or replacement of bladders.
7. June financial report

Item #11 Call to the Public

No comments.

Item #12 Adjournment

Karen Thornton moved to adjourn. Jeff Daniels seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton, Tom James

Nays: None

The meeting was adjourned at 7:38 pm.

The next regularly scheduled Board Meeting will be on Monday, August 15, 2016 at 6:00 pm.

Approved by _____ on _____ 2016

CHIEF'S REPORT

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JULY 2016

- PINE STRAWBERRY VEHICLE ACQUISITION
 - STATUS OF NEW WATER TENDER TO REPLACE WT531
 - PSPRS WEBINAR
 - CEDAR FIRE REIMBURSEMENT
 - PPE GRANT AND AMENDMENT
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- AGENDAS POSTED ON AUGUST 10, 2016 BY TREY SHILL AND MARK HANSEN