

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened **January 22, 2019**, at **3:30pm** at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30pm, Tuesday, January 22, 2019, followed by the Pledge of Allegiance.

Roll Call

- A. Board Members: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Tom James
Board Member Steve Sundra
Board Member Sheila Marcum

- B. Department Members: Chief Bob Lockhart, Administrative Assistant Deanna White

- C. Members of the Public: Karen Thornton, Debbie Richardson, Rod Britain, Dale Ashby

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of December 17, 2018. Tom James made a motion to accept December 17, 2018 Minutes with date change on last page and was seconded by Sheila Marcum.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

Larry Hannum reviewed the status of all District bank accounts for December. Larry read the Financial Report. Board Member Steve Sundra asked two questions regarding the *Profit & Loss vs. Actual* and Ron Kotnik asked a question from the same. Chief Lockhart addressed questions. Steve Sundra made a Motion to accept the December 17, 2018 Financial Report and was seconded by Sheila Marcum.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for December. The list below highlights this month's Chief's Report:

- After being questioned, Chief apprised Board of the use of the term "STILL' ALARM" used in *INCIDENT REPORT FOR December 2018*: "still" indicates structural fire; in big cities the term "box" is used
- Chief reported the Firebelles Christmas party on December 8th was a success.

- He also reported the Children’s Christmas party on December 15th was also a success.
- Chief commented on the Department’s challenges and difficulties posed by the snow event on December 31st.
- Chief Lockhart recognized Member of the Public Dale Ashby as soon to be a Volunteer for the District.
- Chief Lockhart announced *Insurance Services Office* (ISO) had re-evaluated Christopher-Kohl’s Fire District 5’s rating and the District’s insurance rating remains at a “5.”

C. Chairman’s Report & District Correspondence

Chairman Ron Kotnik made a positive statement about his attendance at 2019 AFDA Conference. Next, Administrative Assistant Deanna White received correspondence on 1/22 from Stacey Espinoza, Administrative Assistant Gila County Library District/Finance Department; Ron read correspondence. From correspondence, “The Gila County Finance Director Mary Springer, Gila County Treasurer Debi Savage and the Gila County Assessor Deborah Hughes would like to request being placed on the March 18, 2019, fire district agenda.” This will be scheduled first on March’s agenda.

BUSINESS

Item #1: Discussion and possible action regarding purchasing a replacement apparatus for Engine 531.

Chief Lockhart explained that Rescue 511 is still part of the deal and would be moved to a local Ford dealer in the Valley or Showlow for sale or trade for a replacement apparatus for Engine 531. He added that the sale must be Board approved and would keep Board apprised of progress. No Board action was necessary, and this Item will be placed on February’s Agenda.

Item #2: Further discussion and possible action regarding review of Chief Lockhart’s contract.

Item #2 was temporarily postponed until Item #3 was motioned and seconded and unanimous Board approval was given by vote to enter Executive Session, (see Item #3).

Item #3: The Board may make a motion to go into Executive Session for the purpose of discussing personnel matters, A.R.S. § 38-431.03 (A)(1).

Ron Kotnik made a Motion to go into Executive Session for the purpose of discussing personnel matters and was seconded by Sheila Marcum.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

Board entered Executive session at 4:20pm and reconvened meeting at 4:38pm. Minutes were taken and sealed. No decision was reached.

Ron Kotnik made a Motion to reconvene Board Meeting and was seconded by Sheila Marcum.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

Item #2: Further discussion and possible action regarding review of Chief Lockhart’s contract.

After reconvening meeting, open discussion took place among Board members; Board agreed to

rate of pay and benefit increases as of February 19, 2019. Chief's final Memorandum of Understanding (MOU) with specifics will be brought back to next month's Board meeting for final discussion and with possible, final Board approval.

Call to the Public:

The following Members of the Public made comments:

- Karen Thornton complemented and thanked the District for hosting both children's 2018 Christmas and Halloween parties.

Adjournment:

Sheila Marcum made a Motion to adjourn meeting at 5:05pm and was seconded by Larry Hannum

Vote Results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

The meeting adjourned at 5:05pm.

The next regularly scheduled Board Meeting will be on Tuesday, February 19, 2019, at 3:30 pm.

Approved by _____ on _____ 2019