

# MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened **July 15, 2019**, at **3:30pm** at the Fire Station 51 Community Room.

## Call to Order/Pledge of Allegiance

Call to order 3:30pm, Monday, July 17, 2019, followed by the Pledge of Allegiance.

## Roll Call

A. Board Members: Chairman Ron Kotnik  
Financial Officer Larry Hannum  
Clerk Tom James  
Board Member Steve Sundra  
Board Member Sheila Marcum

B. Department Members in attendance: Chief Bob Lockhart, Administrative Assistant Deanna White, EMT Ben Perry,

C. Members of the Public in attendance: Debbie Richardson, James Oliver, Red Armistead, Doug Frenz, Ann Coury, Samone Hernandez

The following matters were discussed, considered, and approved at the meeting:

## Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of June 17, 2019. Sheila made a Motion to approve the Minutes of the Regular Meeting of June 17, 2019 and was seconded by Tom.

### Vote results:

**Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum**

**Nays: None**

## Reports and Correspondence

### A. Financial Officer's Report

Larry Hannum reviewed the status of all District bank accounts for June. Larry read the Financial Report. Steve asked brief questions regarding the Profit & Loss Budget vs. Actual: page 3, "Website & Web Hosting," Chief addressed; page 7, "Nationwide Ins.," Chief addressed. Tom made a Motion to accept the June 17, 2019 Financial Report and was seconded by Larry.

### Vote results:

**Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum**

**Nays: None**

### B. Chief's Report

Chief Lockhart discussed Department activity for June. The list below highlights this month's Chief's Report (not in any particular order):

- The Firebelles' Community yard sale was a success. Sheila added \$1,175 was made from sale, and money is still coming in; also, there have been numerous donations.
- CKFD Wildland firefighters were on Bylas Fire, San Carlos Indian Reservation, from June 11<sup>th</sup> to June 21<sup>st</sup>.
- CKFD Wildland firefighters were on Tilbury & Airstrip Fires from June 15<sup>th</sup> to June 21<sup>st</sup>.
- CKFD Wildland firefighters on Gap Fire from June 26<sup>th</sup> to June 27<sup>th</sup>.

- Chief is currently working with State Archives and following procedures to destroy formerly locked up documents.

Steve questions Chief about the status R511. Chief replied R511 has experienced more problems during the installation of a new turbo. He added that the extended warranty is covering the expense, and it is here but with “limited service” capabilities.

**C. Chairman’s Report & District Correspondence**

Ron acknowledged correspondence was received from Tiffiney Tarango, Gila County Accounting analyst; he read her email. Furthermore, Article from Payson Roundup, Friday, July 12, 2019, was included in Board packets. Prior to Board Meeting, however, Administrative Assistant Deanna White received necessary financial paperwork to complete CKFD Financial Report; therefore, Larry could read the Report. No Board action was necessary.

**BUSINESS**

**Item #1: 1. Discussion and possible action regarding Policies and Procedures, Code/Title: 10.03 Review Background Investigations, Section: 10.00 Employment Practices.**

All Board members received copy in their packets. Steve pointed out only addition to document in #1, first sentence. Tom made a Motion to approve **Code/Title: 10.03 Review Background Investigations, Section: 10.00 Employment Practices** with addition and was seconded by Steve.

**Vote Results:**

**Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum**

**Nays: None**

**Item #2: Discussion and possible action regarding Policies and Procedures, Code/Title 10.06 Special Appointments, Section: 10.00 Employment Practices.**

All Board members received copy in their packets. Steve pointed out Code/Title change and deletion of one word (“to”) in **IV. Definitions, Detail Assignment**. Steve made a Motion to approve **Code/Title 10.06 Special Appointments, Section: 10.00 Employment Practices** with corrections and was seconded by Sheila.

**Vote Results:**

**Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum**

**Nays: None**

**Item #3: Discussion and possible action regarding Policies and Procedures, Code/Title: 10.08 Immigration Reform Control Act of 1986, Section: 10.00 Employment Practices.**

All Board members received copy in their packets. With no additions or corrections, Steve made a Motion to approve **Code/Title 10.08 Immigration Reform Control Act of 1986, Section: 10.00 Employment Practices** and was seconded by Sheila.

**Vote Results:**

**Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum**

**Nays: None**

**Information on future Agenda Items.**

At present, Steve said there would be more “Policies and Procedures” to review and possibly act upon by the Board for August’s Agenda.

Also, with this Thursday’s “PSPRS Local Board Education” seminar to be attended by CKFD personnel, there will be brief information presented to Board at August’s Board meeting with a local PSPRS Board meeting scheduled soon, and possible action may be taken by this local Board.

**Call to the Public:**

Sheila spoke of a Firebelles sponsored gathering planned for August 27<sup>th</sup>, from 10-1pm at the LDS Church. The Firewise Prevention trailer with loads of information educating the public what “Firewise Prevention” is and how to achieve this on an owner’s property. Food will be for sale and ice cream available for free! There will be a meet and greet with fire fighters and other CKFD personnel.

**Adjournment:**

Steve made a Motion to adjourn meeting and was seconded by Sheila.

**Vote Results:**

**Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum**

**Nays: None**

The meeting adjourned at 4:25pm.

The next regularly scheduled Board Meeting will be on Monday, August 19, 2019, at 3:30 pm.

**Approved by \_\_\_\_\_ on \_\_\_\_\_ 2019**