

NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, August 29, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

A. Board Members

B. Department Members

3. **APPROVAL OF MINUTES**

A. Regular Meeting of July 18, 2022.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for July. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for July.

- Received the signed contracts and checks from Mountain Meadows Ranch Bible Camp and Tonto Creek Camp.
- Update on New Engine 511 – In service/currently working on the foam system and installing headsets.
- Update on old Engine 531 – In for repair.
- Update on Shields/Petitti –
- Received a check for \$25,000 for well property.
- Received a check from FRUSA for \$394.68
- Deanna returned from vacation on 8/20/22.
- PSPRS employee refund

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in July.
- District correspondence will be acknowledged.

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

1. Discussion and possible action regarding Christopher-Kohl's Fire District Personnel Policies and Procedures Manual, "Policy 20.12 Fraternalization."

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

2. Discussion and possible action regarding Christopher-Kohl's Fire District Personnel Policies and Procedures Manual, "Policy 20.13 Attendance & Punctuality."

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, July 18, 2022, at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, July 18, 2022, followed by The Pledge of Allegiance.

Roll Call

A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Board Member Joanie Price
Sergeant at Arms Doug Frenz

Board Members Absent: Karen Thornton

B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Battalion Chief Rhett Connolly

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

A. The Board reviewed the regular meeting minutes of June 20, 2022. No Board discussion took place.

Ron Kotnik made a motion to approve the minutes of the June 20, 2022, meeting. Larry Hannum seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for June 2022. No Board discussion took place.

Doug Frenz moved to approve the June 2022 Financial Reports. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for June 2022. The list below highlights this month's Chief's Report (not in any particular order).

- Received a distribution on June 29th from SMART & SAFE AZ FUND in the amount of \$5,012.18. Chief explained what the distribution is and why we are able to receive it.

- Received the signed contracts and checks from Boy Scouts of America. (R-C Ranch) and Tonto Rim Christian Camp. Chief has contacted the other two camps.
- New refrigerators were delivered on June 27th. **Big shout out to the Firebelles. Thank you!** Chief complimented the Firebelles and expressed his gratitude.
- Firebelles had a very successful bake sale on July 2nd.
- Update on New Engine 511 – In service/currently working on the foam system and headsets.
- Update on old Engine 531 – Still in for repair and will be additional updates next month.
- Update on Shields/Petitti – Initial meeting was held with both sets of attorneys on July 11th. They have created a series of dates. Will be meeting with them on Sept. 19th, 2022.
- Chief returned from vacation on July 15th. Battalion Chief Connolly was in charge during his absence.
- Rhett Connolly attended the AFDA/AFCA Summer Conference in Glendale on July 14th.

B. Chairman's Report & District Correspondence

- Chief explained the emails that was received from Securis. Financial relief now and possibly in the future.

BUSINESS

Item #1 Discussion and possible action on postponing the August Board Meeting until August 29, 2022.

Ron Kotnik moved to postpone the August Board Meeting until August 29, 2022. Larry Hannum seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

Future Agenda Items

1. Discussion and review of Policies and Procedures selected by Chief Lockhart

Call to the Public

Mark Hendrickson asked what percentage of time occupies staff and Chief replied: That 2/3 of the calls are EMS, however the large amount of staff on a fire call bring the hours spent on EMS or firefighting to be almost equal.

Adjournment

Ron Kotnik made a motion to adjourn the meeting. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz

Nays: None

The meeting was adjourned at 3:56 pm.

Approved by  on 8-29- 2022

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
July 2022**

Capital Account:

Beginning Balance:	236,628.04
Deposits:	(Int \$80.91)
Warrants Issued:	0
End Balance:	236,708.95
Register Balance	236,708.95__ (Outstanding \$0)

General Account:

Beginning Balance:	194,763.14
Deposits:	832.68(See bank rec.)
Warrants Issued:	18,102.90
End Balance:	177,492.92
Register Balance	171,540.98__ (Outstanding -\$5,951.94)

Wells Fargo: Payroll

Beginning Balance:	51,369.51
Deposits:	60,000.32
Checks:	78,959.99
End Balance:	32,409.84
Register Balance	24,611.27__ (Outstanding -\$7,798.57)

Wells Fargo: Enterprise

Beginning Balance	362,432.18
Deposits	41,871.10 (See bank rec)
Checks:	60,000.00
End Balance:	344,303.28
Register Balance	344,303.28__ (Outstanding \$0)

Total Register Balances = \$777,164.48 + Outstanding \$13,750.51 = Ending Balances of \$790,914.99

Approved as read at Board Meeting of Aug 29, 2022, 2022

Clerk/Financial Officer Lay C Hamer

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR July 2022

FIRES: **TOTAL FIRES 16**

WILDLAND	2	_____
STRUCTURE	2	_____
VEHICLE	1	_____
CAMPFIRE	1	_____
MUTUAL AID	0	_____
SPECIAL DUTY	6	_____
FALSE ALARM	1	_____
STILL ALARM	1	_____
CANCELLED EN RTE	2	_____

EMS: **TOTAL EMS 26**

REGULAR EMS	17	_____	15-ALS/2-BLS)
MVA/EMS	7	_____	
MUTUAL AID	0	_____	
FALSE ALARMS	0	_____	
WALK INS	2	_____	
SPECIAL DUTY	0	_____	
CANCELLED EN RTE	0	_____	

TOTAL INCIDENTS 42

COMMENTS **TOTAL TRAINING HOURS - 64.50** **Target Hours - 00.00**

DATE	INCIDENT #	DESCRIPTION-EMS	FIREFIIGHTERS	Jul-22
7/1/2022	22-127	MVA	Connolly/White/Elston/Cole	
7/1/2022	22-128	EMS/ALS	Connolly/White	
7/2/2022	22-129	Special Duty	Connolly/White	
7/2/2022	22-130	MVA	Connolly/White/Elston/Cole/Lockhart	
7/2/2022	22-131	EMS/ALS	Connolly/White	
7/5/2022	22-132	Fire (Building)	Hansen/Lynch	
7/5/2022	22-133	Special Duty	Hansen/Minniss	
7/5/2022	22-134	Canc en route	Hansen/Minniss/Lockhart	
7/5/2022	22-135	EMS/ALS	Hansen/Minniss	
7/5/2022	22-136	Fire (Building)	Hansen/Minniss	
7/7/2022	22-137	Wildland fire	Connolly/White	
7/7/2022	22-138	EMS/BLS	Connolly/White	
7/8/2022	22-139	Special Duty	Connolly/White	
7/8/2022	22-140	Campfire (Illegal)	Connolly/White	
7/9/2022	22-141	EMS/ALS	Hansen/Lynch	
7/10/2022	22-142	EMS/ALS	Hansen/Lynch	
7/11/2022	22-143	Special Duty	McKinnon/Lynch	
7/11/2022	22-144	Special Duty	McKinnon/Tutay	
7/12/2022	22-145	Canc en route	McKinnon/Yungkans	
7/13/2022	22-146	EMS/BLS	McKinnon/Yungkans	
7/13/2022	22-147	Wildland fire	Connolly/White	
7/15/2022	22-148	EMS/ALS	Hansen/Lynch	
7/16/2022	22-149	MVA	Hansen/Lynch	
7/16/2022	22-150	MVA	Hansen/Lynch	
7/16/2022	22-151	EMS/ALS	Hansen/Lynch	
7/16/2022	22-152	EMS/ALS	Hansen/Lynch	
7/19/2022	22-153	MVA	Connolly/White	
7/20/2022	22-154	MVA	Connolly/White	
7/20/2022	22-155	EMS/ALS	Connolly/White	
7/21/2022	22-156	EMS/ALS	Connolly/White/Hansen	
7/21/2022	22-157	EMS/ALS	Hansen/Lynch	
7/21/2022	22-158	EMS/ALS	Hansen/Lynch	
7/22/2022	22-159	Fire (Still)	Hansen/Lynch/Lockhart	
7/22/2022	22-160	EMS/ALS	Hansen/Lynch	
7/23/2022	22-161	Walk-In	McKinnon/Tutay	
7/23/2022	22-162	Special Duty	McKinnon/Tutay	
7/23/2022	22-163	Fire (Vehicle)	McKinnon/Tutay	
7/25/2022	22-164	EMS/ALS	Connolly/White	
7/25/2022	22-165	False Alarm	Lockhart	
7/26/2022	22-166	MVA	Connolly/White/Lockhart	
7/28/2022	22-167	EMS/ALS	Hansen/Lynch	
7/29/2022	22-168	Walk-In	McKinnon/Tutay	

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 8/3/2022 2:33:20 PM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 07/01/2022 | End Date: 07/31/2022

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
07/08/2022 15:00:00	EMS	ALCS Megacode Scenario- SVT/ PEA and Asystole and protocols	2:00
07/13/2022 08:00:00	Basic Fire Fighting	Company - Ropes	4:00
07/13/2022 13:00:00	Basic Fire Fighting	Company - Dip site water supply	1:00
07/13/2022 17:00:00	Engine & Tender Ops	Company - Tender operations	1:30
07/14/2022 08:00:00	Leadership/ICS	Other - Leadership Classes	6:00
07/15/2022 09:30:00	EMS	EMS - Medical Director meeting	1:15
07/26/2022 11:00:00	EMS	Company EMS - Anaphylactic Shock (Anaphylaxis) Treatment	2:00
Total Classes			7
Total Class Hours			17:45

Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
07/04/2022 10:45:00	EMS	Company EMS - Protocol review and airway management	1:00
07/04/2022 11:45:00	Basic Fire Fighting	Company - July table scenario	1:00
07/04/2022 13:30:00	Basic Fire Fighting	Company - Rope Rescue Training	1:30
07/10/2022 10:30:00	Basic Fire Fighting	Company - Firefighter conditioning drill	1:00
07/13/2022 08:00:00	Basic Fire Fighting	Company - Ropes	4:00
07/15/2022 09:30:00	EMS	EMS - Medical Director meeting	1:15
07/16/2022 11:30:00	Basic Fire Fighting	Company - Rope rescue operations	1:45
07/21/2022 18:00:00	EMS	Company EMS - Basic EKG and 12-lead reading	1:30
07/22/2022 11:00:00	Engine & Tender Ops	Company - Drafting from E526	1:00
07/27/2022 11:00:00	MCS	Company - MCS: Defensive Loop	1:45
07/28/2022 08:30:00	Basic Fire Fighting	Company - SCBA breakdown	1:30
Total Classes			11
Total Class Hours			17:15

Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
07/04/2022 10:45:00	EMS	Company EMS - Protocol review and airway management	1:00
07/04/2022 11:45:00	Basic Fire Fighting	Company - July table scenario	1:00
07/04/2022 13:30:00	Basic Fire Fighting	Company - Rope Rescue Training	1:30
07/10/2022 10:30:00	Basic Fire Fighting	Company - Firefighter conditioning drill	1:00
07/14/2022 10:00:00	EMS	Company EMS - ACLS Mega Code Scenarios 1-5/ Local Protocols	1:00
07/14/2022 11:27:00	EMS	Company EMS - Braycardia- Pacing. Vtach/SVT- Synchronized cardioversion	0:30
07/16/2022 11:30:00	Basic Fire Fighting	Company - Rope rescue operations	1:45

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



07/21/2022 18:00:00	EMS	Company EMS - Basic EKG and 12-lead reading	1:30
07/22/2022 11:00:00	Engine & Tender Ops	Company - Drafting from E526	1:00
07/27/2022 11:00:00	MCS	Company - MCS: Defensive Loop	1:45
07/28/2022 08:30:00	Basic Fire Fighting	Company - SCBA breathdown	1:30
Total Classes			11
Total Class Hours			13:30

McKinnon, Steve M

Class Date	Class Category	Class Name	Class Hours
07/13/2022 08:00:00	Basic Fire Fighting	Company - Ropes	4:00
Total Classes			1
Total Class Hours			4:00

White, Sterling

Class Date	Class Category	Class Name	Class Hours
07/08/2022 15:00:00	EMS	ALCS Megacode Scenario- SVT/ PEA and Asystole and protocols	2:00
07/13/2022 08:00:00	Basic Fire Fighting	Company - Ropes	4:00
07/13/2022 13:00:00	Basic Fire Fighting	Company - Dip site water supply	1:00
07/13/2022 17:00:00	Engine & Tender Ops	Company - Tender operations	1:30
07/14/2022 10:00:00	EMS	Company EMS - ACLS Mega Code Scenarios 1-5/ Local Protocols	1:00
07/14/2022 11:27:00	EMS	Company EMS - Braycardia- Pacing. Vtach/SVT- Synchronized cardioversion	0:30
07/26/2022 11:00:00	EMS	Company EMS - Anaphylactic Shock (Anaphylaxis) Treatment	2:00
Total Classes			7
Total Class Hours			12:00

Total Personnel:	5
Total Classes:	37

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



MILEAGE**7/1/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	<i>TOTAL</i>
B5	158326	159097	771
New E511	62786	63490	704
E511	50616	50626	10
E516	70815	70819	4
E521	57337	57346	9
E526	48195	48222	27
E531	123244	<i>Out of Service</i>	<i>Out of Service</i>
WT511	16524	16721	197
WT512	<i>Out of Service</i>	<i>Out of Service</i>	<i>Out of Service</i>
WT531	1739	1746	7