

NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, August 21, 2023, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

- A. Board Members
- B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of July 17, 2023.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for July. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for July.

- Received \$36,940 for ARPA reimbursement on July 31st.
- Received a check in the amount of \$363.48 from FRUSA.
- Update on Steve McKinnon.
- Update on new employee, Shane Brown.
- CKFD has received millings from the county to improve the handicap ramp at the rear of the station.
- We will be receiving the final approval from GRIC to proceed with the new brush truck on September 2nd.
- Sterling White, Ryan Courtney and two seasonals left for a wildland assignment to Texas on August 15th.

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in July.
- District correspondence will be acknowledged.

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

1. Discussion regarding a succession plan for hiring a new Fire Chief.

Motion: _____ ***Second:*** _____ ***Vote Results:*** _____ ***Ayes:*** _____ ***Nays:*** _____

2. Discussion and signing of contracts from R-C Scout Ranch, Mountain Meadows Ranch, Tonto Creek Camp and Tonto Rim Christian Camp.

Motion: _____ ***Second:*** _____ ***Vote Results:*** _____ ***Ayes:*** _____ ***Nays:*** _____

3. Discussion and signing of engagement letter for audit year ended June 30, 2023.

Motion: _____ ***Second:*** _____ ***Vote Results:*** _____ ***Ayes:*** _____ ***Nays:*** _____

4. Discussion and possible approval on estimated new well at Station 53.

Motion: _____ ***Second:*** _____ ***Vote Results:*** _____ ***Ayes:*** _____ ***Nays:*** _____

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. **CALL TO THE PUBLIC:** Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, July 17, 2023 at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, July 17, 2023 followed by The Pledge of Allegiance.

Roll Call

- A. Board Members Present: Chairman Ron Kotnik
Clerk Karen Thornton
Sergeant at Arms Doug Frenz
Financial Officer Joanie Price
Board Member Mark Hendrickson
- B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Battalion Chief Rhett Connolly
Captain Sterling White
Engineer Ryan Courtney

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

- A. The Board reviewed the regular meeting minutes of June 19, 2023.
Ron Kotnik made a motion to approve the minutes of the June 19, 2023. Mark Hendrickson seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Doug Frenz, Joanie Price, Karen Thornton, Mark Hendrickson
Nays: None

Reports and Correspondence

A. Financial Officer's Report

- A. Joanie Price reviewed and read the status of all District bank accounts for June 2023. Karen Thornton asked how we could remove the \$114.00 check issued to Ben Perry from our records since we have been carrying it for almost two years now. Deanna White made a note to look into the matter.

Karen Thornton moved to approve the June 2023 Financial Reports. Joanie Price seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Doug Frenz, Joanie Price, Karen Thornton, Mark Hendrickson
Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for June 2023. The list below highlights this month's Chief's Report (not in any particular order).

- New Engine 511 has had Dave Clark headsets installed with final adjustments to be completed in 30 days. It was pump tested and passed.
- CKFD received \$8,979.23 From SSFND (Recreational Marijuana Sales) on June 22.
- Work on Station 51 Retaining Wall has been completed and passed inspection. A few minor adjustments remain to be completed. The department will work on smoothing and compacting the back access road using material supplied by Gila County.
- Update on Steve McKinnon. Steve is in the first week of "back to work" therapy. If his doctor and therapist are in agreement he may return to work in August.
- CKFD participated in the Christopher Creek Independence Day Parade on July 1.
- CKFD went to Whispering Hope Ranch on June 27 and July 4 to participate in activities with Camp Sunrise and Sidekicks Kids.
- Contracts for service were mailed out on June 26, 2023.
- Staff spent at least 200 hours working on ARPA (American Rescue Plan) Funding and are expecting to receive at least \$36,000 in refunds. This is new and unexpected income.
- Update on new employees... The Chief is currently interviewing a paramedic candidate who lives in Idaho but wants to return to our area.
- County bladders are county property. Gila County has received a Federal Grant to replace the bladders with hard cells. CKFD will continue to use and repair existing bladders but the county will no longer replace them.
- CKFD is working with Firebelles to update both websites and the Firebelles Donation Letter.
- All required, final budget paperwork has been sent to Gila County.
- CKFD received a Gila River Indian Grant in the amount of \$255,000 for a new brush truck. Because of legal technicalities this funding will have to be funneled through Gila County Board of Supervisors in the form of a Resolution. Sterling White explained that a brush truck has 4-wheel drive and is capable of getting into remote areas carrying up to 500 gallons of water. This new truck gives us the ability to send one brush truck out on wildland assignments while still having a second brush truck available for local protection.
- The Chief and Staff are completing paperwork for current quarterly report for AFG Grant.
- We will be looking at a future assessment for replacement of the water pump on our well.

C. Chairman's Report & District Correspondence

Chairman Ron Kotnik had nothing to report.

BUSINESS

1. Discussion and possible action up to and including appointing a new PSPRS local board member to replace Karen Thornton.

Karen Thornton described the duties of this role and suggested that Mark Hendrickson assume this responsibility. Mark generously agreed to accept this position and Doug Frenz volunteered to serve the following year.

Karen Thornton moved that the Board appoint Mark Hendrickson as our local board member on the PSPRS Board. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Doug Frenz, Joanie Price, Karen Thornton, Mark Hendrickson
Nays: None

Future Agenda Items

1. To be determined

Call to the Public

There were no comments from the public.

Adjournment

Ron Kotnik made a motion to adjourn the meeting. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Doug Frenz, Joanie Price, Karen Thornton, Mark Hendrickson
Nays: None

The meeting was adjourned at 4:09 pm.

Approved by  on 8-21 2023

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
July 2023**

Capital Account:

Beginning Balance:	264,684.24
Deposits:	117.32 (Int)
Warrants Issued:	0
End Balance:	264,801.56
Register Balance	264,801.56__ (Outstanding \$0)

General Account:

Beginning Balance:	171,356.45
Deposits:	293.04 (See bank rec.)
Warrants Issued:	111,269.53
End Balance:	60,379.96
Register Balance	59,023.46__ (Outstanding -1,356.50)

Wells Fargo: Payroll

Beginning Balance:	59,508.03
Deposits:	60,001.72
Checks:	63,032.44
End Balance:	56,477.31
Register Balance	41,398.29__ (Outstanding -\$15,079.02)

Wells Fargo: Enterprise

Beginning Balance	342,106.31
Deposits	29.06 (See bank rec.)
Checks:	0
End Balance:	342,135.37
Register Balance	342,135.37__ (Outstanding \$0)

Total Register Balances = \$707,358.68 + Outstanding \$16,435.52 = Ending Balances of \$723,794.20

Approved as read at Board Meeting of August 21, 2023

Clerk/Financial Officer

Janie Rnie

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR July 2023

FIRES:

TOTAL FIRES 9

WILDLAND	2	_____
STRUCTURE	0	_____
VEHICLE	0	_____
CAMPFIRE	1	_____
MUTUAL AID	0	_____
SPECIAL DUTY	4	_____
FALSE ALARM	1	_____
STILL ALARM	0	_____
CANCELLED EN RTE	1	_____

EMS:

TOTAL EMS 27

REGULAR EMS	11	_____	9-ALS/2-BLS)
MVA/EMS	2	_____	
MUTUAL AID	1	_____	
FALSE ALARMS	1	_____	
WALK INS	3	_____	
SPECIAL DUTY	7	_____	
CANCELLED EN RTE	2	_____	

TOTAL INCIDENTS 36

COMMENTS

TOTAL TRAINING HOURS – 108.00 Target Hours – 7.0

DATE	INCIDENT #	DESCRIPTION-EMS	FIREFIGHTERS	Jul-23
7/4/2023	23-099	Canc en route MM278	White/Courtney	
7/4/2023	23-100	Walk In @ St 51	White/Courtney	
7/4/2023	23-101	EMS/ALS @ MM 274	White/Courtney	
7/6/2023	23-102	EMS/BLS @ MM 267.5	Connolly/Tutay	
7/7/2023	23-103	False Alarm @ MM280	Connolly/Jandayan	
7/7/2023	23-104	Canc en route to SR 87	Connolly/Jandayan	
7/10/2023	23-105	EMS/ALS @ MM 272	Connolly/Jandayan	
7/11/2023	23-106	Special Duty @ KR	White/Courtney	
7/11/2023	23-107	MVA @ MM 268	White/Courtney	
7/12/2023	23-108	EMS/ALS @ KR	Tutay/Lockhart	
7/12/2023	23-109	EMS/ALS @ CC	Tutay/Jandayan	
7/13/2023	23-110	EMS/ALS @ CME	White/Tutay	
7/15/2023	23-111	Special Duty @ KR	Connolly/Jandayan	
7/16/2023	23-112	Special Duty @ CCC	White/Courtney	
7/17/2023	23-113	Canc en route to KR	White/Courtney	
7/18/2023	23-114	Special Duty @ HC	White/Jandayan	
7/19/2023	23-115	Special Duty @ CC	Connolly/Courtney	
7/19/2023	23-116	S. Duty on Colcord Rd	Connolly/Courtney	
7/19/2023	23-117	MVA @ MM 272	Connolly/Courtney	
7/20/2023	23-118	Walk In @ Sta 51	Connolly/Shill	
7/21/2023	23-119	False Alarm @ MM 270	Connolly/Jandayan	
7/21/2023	23-120	Mutual Aid @ MM271	Connolly/Jandayan	
7/21/2023	23-121	Campfire @ KR	Connolly/Jandayan	
7/21/2023	23-122	EMS/ALS @ CME	Connolly/Jandayan	
7/22/2023	23-123	Special Duty @ HC	White/Courtney	
7/23/2023	23-124	Special Duty @ MM 278	White/Courtney	
7/23/2023	23-125	Wildland @ MM 280	White/Courtney	
7/23/2023	23-126	Wildland @ TCFH	White/Courtney	
7/26/2023	23-127	EMS/ALS @ CC	Connolly/Jandayan	
7/26/2023	23-128	EMS/ALS @ TRCC	Connolly/Jandayan/Lockhart	
7/26/2023	23-129	EMS/ALS @ KR	Connolly/Jandayan/Lockhart	
7/27/2023	23-130	EMS/BLS @ MM 274	Connolly/Jandayan	
7/28/2023	23-131	EMS/ALS @ CC	White/Courtney	
7/28/2023	23-132	Walk-In @ St 51	White/Courtney	
7/29/2023	23-133	Special Duty @ CC	White/Courtney	
7/30/2023	23-134	Special Duty @ PS	Tutay/Smith	

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 8/3/2023 7:27:41 AM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | **Training Code(s):** All Training Codes | **Class Category:** All Categories | **Personnel:** All Personnel | **Station:** All Stations | **Start Date:** 07/01/2023 | **End Date:** 08/31/2023

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
07/03/2023 10:00:00	Engine & Tender Ops	mcs engine tender ops	2:00
07/03/2023 12:00:00	Basic Fire Fighting	area familiarization	3:00
07/09/2023 10:00:00	EMS	EMS driving safety TS	1:00
07/09/2023 11:00:00	EMS	EMS capnography TS	1:00
07/09/2023 12:00:00	EMS	EMS IO advanced	1:00
07/09/2023 13:00:00	EMS	bleeding and shock TS	1:00
07/14/2023 10:00:00	Basic Fire Fighting	firehouse magazine	2:00
07/20/2023 16:00:00	Basic Fire Fighting	ERG/NIOSH review of Gasoline tanker spills	1:00
07/21/2023 23:00:00	EMS	lucas 3 , IO use	1:00
07/24/2023 09:30:00	EMS	ems officers meeting	2:00
07/27/2023 15:00:00	Basic Fire Fighting	water supply TS	1:00
07/27/2023 19:00:00	Basic Fire Fighting	Bauer compressor fill station	1:00
Total Classes			12
Total Class Hours			17:00

Courtney, Ryan

Class Date	Class Category	Class Name	Class Hours
07/04/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/04/2023 08:30:00	Basic Fire Fighting	Company - SCBA'Ss	0:30
07/04/2023 08:30:00	Basic Fire Fighting	Company - SCBA's	0:30
07/04/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/05/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/10/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/10/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/10/2023 10:00:00	EMS	EMS Detailed Physical Exam TS	1:00
07/10/2023 13:00:00	Engine & Tender Ops	Company - Apparatus familiarization and pumping	1:30
07/10/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/11/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/11/2023 21:00:00	Basic Fire Fighting	Company - Nighttime Ops/ Scene lights and extrication tools	2:00
07/13/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/13/2023 13:30:00	Basic Fire Fighting	Company - MCS forward pumping/ 2 engine operation.	1:00
07/13/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/16/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/16/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/16/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/17/2023 08:00:00	Basic Fire Fighting	Company - Water Supply/ Hydrant access	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



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07/17/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/18/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/18/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/19/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/19/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/22/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/22/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/22/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/23/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/28/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/28/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/29/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
Total Classes			31
Total Class Hours			39:00

deMasi, Marty

Class Date	Class Category	Class Name	Class Hours
07/03/2023 10:00:00	Engine & Tender Ops	mcs engine tender ops	2:00
Total Classes			1
Total Class Hours			2:00

Fuentes, Francisco

Class Date	Class Category	Class Name	Class Hours
07/03/2023 10:00:00	Engine & Tender Ops	mcs engine tender ops	2:00
07/03/2023 12:00:00	Basic Fire Fighting	area familiarization	3:00
Total Classes			2
Total Class Hours			5:00

Jandayan, Henry

Class Date	Class Category	Class Name	Class Hours
07/18/2023 08:00:00	Basic Fire Fighting	Company - SBCA	0:30
07/18/2023 08:30:00	Engine & Tender Ops	Company - Apparatus pumping	0:30
07/21/2023 23:00:00	EMS	lucas 3 , IO use	1:00
Total Classes			3
Total Class Hours			2:00

White, Sterling

Class Date	Class Category	Class Name	Class Hours
07/01/2023 17:00:00	Physical Fitness	Physical Fitness	2:00
07/04/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/04/2023 08:30:00	Basic Fire Fighting	Company - SCBA'Ss	0:30
07/04/2023 08:30:00	Basic Fire Fighting	Company - SCBA's	0:30
07/04/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/05/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/10/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/10/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/10/2023 13:00:00	Engine & Tender Ops	Company - Apparatus familiarization and pumping	1:30
07/10/2023 19:00:00	Physical Fitness	Physical Fitness	2:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



07/11/2023 13:00:00	Basic Fire Fighting	Fire Extinguisher Safety- TS	1:00
07/11/2023 13:00:00	EMS	EMS Understanding the basic ECG's TS	1:00
07/11/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/11/2023 21:00:00	Basic Fire Fighting	Company - Nighttime Ops/ Scene lights and extrication tools	2:00
07/13/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/13/2023 13:30:00	Basic Fire Fighting	Company - MCS forward pumping/ 2 engine operation.	1:00
07/13/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/16/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/16/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/16/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/17/2023 08:00:00	Basic Fire Fighting	Company - Water Supply/ Hydrant access	1:00
07/17/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/18/2023 08:00:00	Basic Fire Fighting	Company - SBCA	0:30
07/18/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/18/2023 08:30:00	Engine & Tender Ops	Company - Apparatus pumping	0:30
07/18/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/19/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/19/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/22/2023 08:00:00	Engine & Tender Ops	Company- Apparatus Pumping	0:30
07/22/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/22/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/23/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/28/2023 08:30:00	Basic Fire Fighting	Company - SBCA's	0:30
07/28/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
07/29/2023 19:00:00	Physical Fitness	Physical Fitness	2:00
Total Classes			35
Total Class Hours			43:00

Total Personnel:	6
Total Classes:	84

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MILEAGE**7/31/2023**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	<i>TOTAL</i>
B5	165098	166411	1313
E51	67368	68202	834
BT516	71023	71027	4
E52	59665	60230	565
BT526	48392	48397	5
E53	51100	51127	27
WT51	17134	17169	35
WT52	<i>Out of Service</i>	<i>Out of Service</i>	<i>Out of Service</i>
WT53	1801	1805	4