

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened Monday, June 19, 2017, at 3:00pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:00pm, Monday, June 19, 2017, followed by the Pledge of Allegiance.

Larry Hannum requested that the Board address "Business Item #1" before *Roll Call* due to a Board Member declaring his resignation from the C-K Fire District Board during May's Board Meeting. Chairman Deborah Dawson agreed and Board discussed Item #1.

Business Item #1: Discussion and possible action of Board Member Jeff Daniels' announcement of his resignation during the May 22, 2017 Board Meeting.

Deborah Dawson guided discussion with all five Board Members commenting. Karen Thornton was recognized by Debbie Dawson and asked Jeff Daniels what "temporarily" meant in his 5/24/2017 email to the Department. No Board action was taken regarding Item #1 because Jeff Daniels did rescind his verbal resignation in the same email mentioned above, and he did not give written notice of his resignation as required in our "By-Laws, Article IV Officers and Personnel of the District and Department, Section 5. Elections and Resignations."

Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Clerk Tom James
Financial Officer Jeff Daniels
Board Member Steve Sundra
Board Member Larry Hannum
- B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Rhett Connolly, Jason Tutay, Trey Shill
- C. Members of the Public: Karen Thornton, Margo Holmes, Larry Waltemeyer

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of May 22, 2017. Steve Sundra made a motion to accept May 22, 2017 Minutes and was seconded by Tom James.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum
Nays: None

Reports and Correspondence

A. Financial Officer's Report

Jeff Daniels reviewed the status of all District bank accounts for May. Tom James made a motion to approve the Financial Report for May and was seconded by Jeff Daniels.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum
Nays: None

B. Chief's Report

Chief Bob Lockhart discussed Department activity for May. Please see attached Chief's Report.

C. Chairman's Report & District Correspondence

Deborah Dawson reported she received no District-related correspondence; neither did any other Board member.

BUSINESS

Item #2: Discussion and possible action on a Public Hearing regarding the 2017/18 Budget.

Chairman opened the Public Hearing. Karen Thornton was recognized by the Chairman; she commented being impressed by the Budget with no rise in the Levy Rate and the wage correction for Department personnel. Chairman then recognized Larry Waltemeyer. He was positive regarding the passage of the District's 2017/18 Budget. He related what a contact of his from an area community said to him regarding the May Board meeting. With no more comments, Deborah Dawson then closed Public Hearing.

Item #3: Discussion and possible action on the final approval of the 2017/18 Budget.

Discussion of Budget with questions and comments from Members of Board, Department personnel, and Members of the Public with answers from Chief Lockhart. Briefly, the following were addressed:

- District's pay-off of two Department vehicles and where did the money go.
- Pension payments made by Department personnel now all have to be reimbursed.
- Quick Books training for the Chief.
- C-K Department's employees' taxable incomes with comparisons to other Districts in Rim Country.
- Chairman recognized Rhett Connolly; he made the statement regarding his enjoyment from working here.
- What happens if Wildland Assignments and Grants do not happen?
- Chairman recognized Margo Holmes; she commented on the simplicity of this Budget comparing it to a basic checking account.

Larry Hannum made a Motion to approve the 2017/18 Budget and was seconded by Steve Sundra.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum

Nays: Jeff Daniels

Item #4: Discussion and possible action on Budget Resolution #121 and the Chairman's Certification of the 2017/18 Budget.

Tom James made a Motion to accept Resolution 121 as read and was seconded by Larry Hannum.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum

Nays: Jeff Daniels

Resolution 121 was signed by all Board Members and each Board Member marked 'Aye or No'. Both Chairman and Clerk signed Financial Disclosure; ARS 48-807.

Item #5: Discussion and possible action on two-year budget projection.

Chief Lockhart presented the "Annual Budget—2 Year Forecast June 2017" to the Board. He said he followed 'Best Practices' from AFDA. Also, the Chief pointed out the next two years' budgets show no rise in the Levy Rate of \$3.02. No Board action was taken.

Item #6: Discussion and possible action of the following in regards to the *By-Laws of the Christopher/Kohl's Fire District (Amended 7/20/2015)*:

- **What should take place when a Board Member orally resigns and immediately follows saying he/she refuses to place his/her resignation in writing during a Board Meeting?**
- **Can/Should a Board Member be censored for making negative comments concerning Board decision-making policy?**

Larry Hannum addressed the first question by saying he would work on rewording "Article, Section 5. Elections and Resignations" of the *By-Laws of the Christopher/Kohl's Fire District (Amended 7/20/2015)* for the July Board Meeting. Larry Hannum also addressed the second question relating how Members of the Public knew information from the May Board Meeting that had not been made "public." No Board action was taken.

Item #7: Discussion and possible action on orientation of new Board Members.

Tom James commented in regards to the importance of orientation of his becoming a Board Member and how positive the more experienced Board Members (Debbie Dawson, Jeff Daniels, and Karen Thornton) were the past two years since his appointment. No Board action was taken.

Item #8: Discussion and possible action on signatures from the Chief and a Board Member for an engagement letter from Kay Green for the audit for the year ending June 30, 2017.

Chief led a brief discussion. Jeff Daniels made a Motion to accept engagement letter from Kay Green for the audit for the year ending June 30, 2017 and seconded by Larry Hannum.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Item #9: Discussion and possible action on one or more of our contracts in our contracted area.

With handout, "FIRE/EMS PROTECTION AGREEMENT," Chief Lockhart led discussion. Recommendation was made to have Chairman and Clerk sign contract with Tonto Rim Christian Camp. Deborah Dawson made a Motion to accept contract with Tonto Rim Christian Camp with signatures from Chairman and Clerk and was seconded by Steve Sundra.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Item #10: Discussion and possible action regarding PSPRS amortization period changes.

With handout, "PSPRS Amortization Period Increase Memo.pdf," Chief Lockhart led discussion. He recommended not to change to 30 year amortization period but to remain at 20 year amortization period. Jeff Daniels mad a Motion to remain at 20 year amortization period and was seconded by Tom James.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Item #11: Discussion and possible action on employee PSPRS payouts as the result of the Hall case.

With handout, Public Safety Personnel Retirement System, "Hall & Parker Cases," Chief Lockhart led discussion. He said a total of \$29,000 was owed to five Department personnel. He said he recommended following the information contained in the Hall Case for payouts to the five Department personnel. Steve Sundra made a Motion to payout PSPRS to the five Department members and was seconded by Larry Hannum.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Item #12: Discussion and possible action on the policy for sick leave as a result of the AMWA and proposition 206.

With handout, "CHRISTOPHER KOHL'S FIRE DISTRICT CODE/TITLE: 40.03 PTO, Section: 40.00 Employee Benefits, Effective Date: 7/01/2017," Chief Lockhart led discussion. Tom James made a Motion to adopt the amended 40.03 PTO, titled above, and was seconded by Jeff Daniels.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Call to the Public

Chairman Deborah Dawson recognized Karen Thornton who congratulated the Board and fire Department members on the passing of the 2017/18 Budget. The Chairman then recognized Larry Waltemeyer who said he would speak to his contact in an area community telling the contact how well the Board has worked together to pass the 2017/18 Budget.

Adjournment

Jeff Daniels moved to adjourn the meeting and was seconded by Tom James.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

The meeting adjourned at 5:08pm.

The next regularly scheduled Board Meeting will be on Monday, July 17, 2017, at 3:00 pm.

Approved by _____ on _____ 2017