

NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, July 18, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

- A. Board Members
- B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of June 20, 2022.

Motion: _____ *Second:* _____ *Vote Results:* *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for June. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for June.

- Received a distribution on June 29th from SMART & SAFE AZ FUND in the amount of \$5,012.18.
- Received the signed contracts and checks from Boy Scouts of America. (R-C Ranch) and Tonto Rim Christian Camp.
- New refrigerators were delivered on June 27th. **Big shout out to the Firebelles. Thank you!**
- Firebelles had a very successful bake sale on July 2nd.
- Update on New Engine 511 – In service/currently working on the foam system.
- Update on old Engine 531 – In for repair.
- Update on Shields/Petitti – Initial meeting was held with both sets of attorneys on July 11th.
- Chief returned from vacation on July 15th.

- Rhett Connolly attended the AFDA/AFCA Summer Conference in Glendale on July 14th.

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in June.
- District correspondence will be acknowledged.
 - Update from Securis

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

1. Discussion and possible action on postponing the August Board Meeting until August 29, 2022.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, June 20, 2022, at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, June 20, 2022, followed by The Pledge of Allegiance.

Roll Call

A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Board Member Joanie Price
Sergeant at Arms Doug Frenz

Board Members Absent: None

B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Battalion Chief Rhett Connolly

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

A. The Board reviewed the regular meeting minutes of May 16, 2022. No Board discussion took place.

Ron Kotnik made a motion to approve the minutes of the May 16, 2022, meeting. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for May 2022. No Board discussion took place.

Ron Kotnik moved to approve the May 2022 Financial Reports. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for May 2022. The list below highlights this month's Chief's Report (not in any particular order).

- Update on Shields/Petitti... Chief Lockhart has secured legal council through our insurer VFIS. Attorneys for both parties may meet on July 11, 2022. Approximately, five weeks ago

Shields/Petitti requested more information, however, they have failed to send the fees requested for transmitting that information.

- Update on Station 51's remodeling project... Currently on hold since two full time employees were on wildland assignment.
- Wildland crew was re-assigned for another two weeks with a partial crew swap. They returned on 6/4/2022 after five weeks to New Mexico.
- Update on New Engine 511... In service/ currently working on the foam system.
- Update on old Engine 531... In for repair.
- Received a check from FRUSA for \$394.68.

C. Chairman's Report & District Correspondence

Chairman Ron Kotnik reminded the community that we are currently on Stage 2 Fire Restrictions. Calls about illegal fires should be made to 911 not directly to CKFD. A 911 call alerts the sheriff's office and will then be directed to the appropriate agency. Commercial and residential properties fall under the Fire Department's domain. Forest camping is primarily the Forest Service and Sheriff's domain.

BUSINESS

Item #1 Discussion and action to accept an offer of \$25,000 made by Beckemier LeMoine Law through Susan Keown for the well site.

After a 10% commission the Department will receive a total of \$23,000 for the well site.

Karen Thornton moved to accept Beckemier Lemoine's offer of \$25,000 for the well site. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #2 Discussion and possible action up to and including the adoption of the Christopher/Kohls Fire District 2022/2023 Budget and its' associated Levy Rate of \$3.35.

Jim Oliver asked if this was the same budget discussed at the last meeting. Chief Lockhart responded that it was. Ron Kotnik moved that the Board adopt the proposed Christopher/Kohls Fire District 2022/2023 Budget. Larry Hannum seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #3 Discussion and possible action on Budget Resolution #131 regarding the 2022/2023 Budget.

Karen Thornton moved that the Board adopt Budget Resolution #131. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #4 Discussion and possible action regarding the Chairman and the Clerk's certification of the 2022/2023 Budget.

Doug Frenz moved that the Board direct the Chairman and the Clerk to certify the 2022/2023 Budget. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #5 Discussion and possible action up to and including the approval of the Christopher/Kohls Fire District two-year budget projection.

Gila County generates a two-year budget projection based on our past budgets and expenditures. Chief Lockhart has revised the form to determine a realistic two-to-five-year budget projection. Ron Kotnik moved to approve the Christopher/Kohls Fire District two-year budget projection. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #6 Discussion and possible action on the letter to the Board of Supervisors finalizing the submission of all required documents.

Ron Kotnik moved that the Board approve the letter to the Board of Supervisors. Larry Hannum seconded the motion

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Future Agenda Items

1. Discussion and review of Policies and Procedures selected by Chief Lockhart

Call to the Public

No comments.

Adjournment

Ron Kotnik made a motion to adjourn the meeting. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

The meeting was adjourned at 4:12 pm.

Approved by  on 7-18- 2022

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
June 2022**

Capital Account:

Beginning Balance:	236,542.58
Deposits:	(Int \$85.46)
Warrants Issued:	0
End Balance:	236,628.04
Register Balance	236,628.04__ (Outstanding \$0)

General Account:

Beginning Balance:	205,661.89
Deposits:	5,779.29(See bank rec.)
Warrants Issued:	16,678.04
End Balance:	194,763.14
Register Balance	192,313.30__ (Outstanding -\$2,449.84)

Wells Fargo: Payroll

Beginning Balance:	53,430.22
Deposits:	120,000.40
Checks:	122,061.11
End Balance:	51,369.51
Register Balance	38,101.97__ (Outstanding -\$13,267.54)

Wells Fargo: Enterprise

Beginning Balance	476,379.92
Deposits	6,115.26 (See bank rec)
Checks:	120,063.00
End Balance:	362,432.18
Register Balance	362,432.18__ (Outstanding \$0)

Total Register Balances = \$829,475.49 + Outstanding \$15,717.38 = Ending Balances of \$845,192.87

Approved as read at Board Meeting of July 18, 2022, 2022

Clerk/Financial Officer _____

Lay C. Hansen

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR June 2022

FIRES: **TOTAL FIRES 8**

WILDLAND	2	_____
STRUCTURE	0	_____
VEHICLE	1	_____
CAMPFIRE	3	_____
MUTUAL AID	0	_____
SPECIAL DUTY	1	_____
FALSE ALARM	0	_____
STILL ALARM	0	_____
CANCELLED EN RTE	1	_____

EMS: **TOTAL EMS 18**

REGULAR EMS	9	_____	8-ALS/1-BLS)
MVA/EMS	2	_____	
MUTUAL AID	0	_____	
FALSE ALARMS	0	_____	
WALK INS	2	_____	
SPECIAL DUTY	2	_____	
CANCELLED EN RTE	3	_____	

TOTAL INCIDENTS 26

COMMENTS **TOTAL TRAINING HOURS - 114.50** **Target Hours - 00.00**

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 7/3/2022 2:34:49 PM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 06/01/2022 | End Date: 06/30/2022

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
06/01/2022 08:00:00	Engine & Tender Ops	Company - tender ops	3:00
06/05/2022 09:00:00	Basic Fire Fighting	Company - Gas detector bump testing/ trouble shooting	1:30
06/07/2022 15:30:00	Leadership/ICS	Company - Fire recovery	0:30
06/08/2022 08:00:00	Basic Fire Fighting	Company - refresher on gas meter/ usage	1:00
06/08/2022 18:30:00	Engine & Tender Ops	Company - Drafting from ADOT water source	1:00
06/09/2022 08:00:00	EMS	Arizona's HB 2431.. Risks and dangers for EMS	1:00
06/13/2022 08:00:00	Leadership/ICS	Company - Administrative Payroll	6:00
06/13/2022 13:00:00	EMS	Company EMS - I Gel	0:30
06/13/2022 14:00:00	EMS	Company EMS - Cardiac Rhythms	3:00
06/14/2022 08:00:00	Basic Fire Fighting	Company - Wildfire Scene Size up (Calf Canyon/ Hermits Peak)	2:00
06/14/2022 15:30:00	EMS	Company - Luca Device Review	1:00
06/14/2022 17:00:00	EMS	Company EMS - CAREMSG Protocol review	1:00
06/15/2022 09:00:00	Basic Fire Fighting	Company - IRPG review	4:00
06/19/2022 18:30:00	Prevention & Arson	Company - Whispering Hope Ranch Fire drill and Pre-plan	1:30
06/20/2022 18:00:00	Communication/Documentation	Other - PSPRS Board Meeting Prep	1:00
06/21/2022 08:00:00	Engine & Tender Ops	Company - ISO Pumping of E-53 and E-52	6:00
06/23/2022 13:00:00	EMS	EMS - AEMS Summit Zoom	2:30
06/25/2022 16:00:00	Basic Fire Fighting	Company - May's Table Scenario- Smoke behind a community	1:00
06/25/2022 17:00:00	Basic Fire Fighting	Company - Table Scenario (June) Thunderstorms	1:00
06/25/2022 18:00:00	Engine & Tender Ops	Company - #3 Transitional attack (night drill)	1:00
Total Classes			20
Total Class Hours			39:30

Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
06/03/2022 12:30:00	Driver Operator	Company - Driver orientation	1:00
06/09/2022 08:30:00	EMS	Company EMS - AEMS Odyssey conference	4:00
06/09/2022 13:00:00	EMS	Company EMS - AEMS Odyssey Conference	3:30
06/10/2022 12:00:00	Basic Fire Fighting	Company - Rescue operations	1:15
06/16/2022 09:00:00	EMS	EMS - AZ DHS PMD meeting	2:30
06/16/2022 13:30:00	Engine & Tender Ops	Company - Drafting operations from bladder	1:00
06/16/2022 15:00:00	EMS	Company EMS - Protocol Review, Igel, current legislation	0:45
06/27/2022 20:15:00	MCS	Company - Night drill MCS	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



06/28/2022 10:30:00	Basic Fire Fighting	Company - Review SCR 1049 (Fire district sales tax bill)	0:45
Total Classes			9
Total Class Hours			15:45

Lockhart, Robert J

Class Date	Class Category	Class Name	Class Hours
06/09/2022 08:00:00	EMS	Arizona's HB 2431.. Risks and dangers for EMS	1:00
Total Classes			1
Total Class Hours			1:00

Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
06/09/2022 08:30:00	EMS	Company EMS - AEMS Odyssey conference	4:00
06/09/2022 13:00:00	EMS	Company EMS - AEMS Odyssey Conference	3:30
06/10/2022 12:00:00	Basic Fire Fighting	Company - Rescue operations	1:15
06/14/2022 08:00:00	Basic Fire Fighting	Company - Wildfire Scene Size up (Calf Canyon/ Hermits Peak)	2:00
06/15/2022 09:00:00	Basic Fire Fighting	Company - IRPG review	4:00
06/16/2022 13:30:00	Engine & Tender Ops	Company - Drafting operations from bladder	1:00
06/16/2022 15:00:00	EMS	Company EMS - Protocol Review, Igel, current legislation	0:45
06/27/2022 20:15:00	MCS	Company - Night drill MCS	1:00
06/28/2022 10:30:00	Basic Fire Fighting	Company - Review SCR 1049 (Fire district sales tax bill)	0:45
Total Classes			9
Total Class Hours			18:15

McKinnon, Steve M

Class Date	Class Category	Class Name	Class Hours
06/01/2022 08:00:00	Engine & Tender Ops	Company - tender ops	3:00
06/05/2022 09:00:00	Basic Fire Fighting	Company - Gas detector bump testing/ trouble shooting	1:30
06/08/2022 08:00:00	Basic Fire Fighting	Company - refresher on gas meter/ usage	1:00
06/20/2022 18:00:00	Communication/Documentation	Other - PSPRS Board Meeting Prep	1:00
Total Classes			4
Total Class Hours			6:30

White, Deanna L

Class Date	Class Category	Class Name	Class Hours
06/13/2022 08:00:00	Leadership/ICS	Company - Administrative Payroll	6:00
Total Classes			1
Total Class Hours			6:00

White, Sterling

Class Date	Class Category	Class Name	Class Hours
06/07/2022 08:30:00	Basic Fire Fighting	Other - SCBA's/ Cascade unit filling	1:00
06/07/2022 15:30:00	Leadership/ICS	Company - Fire recovery	0:30
06/08/2022 08:00:00	Basic Fire Fighting	Company - refresher on gas meter/ usage	1:00
06/08/2022 18:30:00	Engine & Tender Ops	Company - Drafting from ADOT water source	1:00
06/09/2022 08:00:00	EMS	Arizona's HB 2431.. Risks and dangers for EMS	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



06/13/2022 13:00:00	EMS	Company EMS - I Gel	0:30
06/13/2022 14:00:00	EMS	Company EMS - Cardiac Rhythms	3:00
06/14/2022 08:00:00	Basic Fire Fighting	Company - Wildfire Scene Size up (Calf Canyon/ Hermits Peak)	2:00
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06/14/2022 17:00:00	EMS	Company EMS - CAREMSG Protocol review	1:00
06/15/2022 09:00:00	Basic Fire Fighting	Company - IRPG review	4:00
06/19/2022 18:30:00	Prevention & Arson	Company - Whispering Hope Ranch Fire drill and Pre-plan	1:30
06/21/2022 08:00:00	Engine & Tender Ops	Company - ISO Pumping of E-53 and E-52	6:00
06/25/2022 16:00:00	Basic Fire Fighting	Company - May's Table Scenario- Smoke behind a community	1:00
06/25/2022 17:00:00	Basic Fire Fighting	Company - Table Scenario (June) Thunderstorms	1:00
06/25/2022 18:00:00	Engine & Tender Ops	Company - #3 Transitional attack (night drill)	1:00
Total Classes			16
Total Class Hours			26:30
Yungkans, Jeffery D			
Class Date	Class Category	Class Name	Class Hours
06/03/2022 12:30:00	Driver Operator	Company - Driver orientation	1:00
Total Classes			1
Total Class Hours			1:00

Total Personnel:	8
Total Classes:	61

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MILEAGE**6/1/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	<i>TOTAL</i>
B5	157701	158326	625
New E511	62015	62786	771
E511	50524	50616	92
E516	70795	70815	20
E521	54461	<i>W/L BIS 6/4</i> 57337	2876
E526	48149	48195	46
E531	123244	<i>Out of Service</i>	<i>Out of Service</i>
WT511	16490	16524	34
WT512	<i>Out of Service</i>	<i>Out of Service</i>	<i>Out of Service</i>
WT531	1710	1739	29