

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened **Monday, March 19, 2018**, at 3:30pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30pm, Monday, March 19, 2018, followed by the Pledge of Allegiance.

Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Financial Officer Jeff Daniels
Clerk Tom James
Board Member Steve Sundra
Board Member Larry Hannum
- B. Department Members: Chief Bob Lockhart, Administrative Assistant Deanna White,
Rhett Connolly, Steve McKinnon
- C. Members of the Public: Karen Thornton, Helen Groom, Ron Kotnik, Sheila Marcum, Tracey Kohlwey, Judy Tolle

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of February 20, 2018. Jeff Daniels made a motion to accept February 20, 2018 Minutes and was seconded by Tom James.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

At this point, Member of the Public Helen Groom asked a question about the Chief's 2018-19 Budget first draft. Financial Officer Jeff Daniels answered that this was on Agenda's *Business* and would be addressed. Jeff Daniels resumed with reviewing the status of all District bank accounts for February. Brief discussion took place. Tom James made a Motion to accept the February 20, 2018 Financial Report and was seconded by Steve Sundra.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for February. Besides the list below highlighting this month's Chief's Report, Steve Sundra questioned the Chief about the status of contracting *Fire Recovery USA Agency* for the collection of Highway EMS billing. Chief replied that he is still considering *Recovery USA Agency* for the collection of Highway EMS billing.

- Engine 511: cracked right drum with estimate at \$2500;
- Kay Green will be available in person for rescheduled April Board Meeting on Wednesday, 4/18;
- Hells Gate Fire Department's JPA committee: right now only Water Wheel and Christopher-Kohls are not already in a JPA.

C. Chairman's Report & District Correspondence

Deborah Dawson acknowledged receiving correspondence from Member of Public Jason Harris and Susan Keown. (All members were given copies.)

Deborah also commented on the excellent Pancake Breakfast organized and held Saturday, 3/17, by the Firebelles. Board members agreed. Member of the Public Sheila Marcum said that there was a great turnout by surrounding communities' members.

BUSINESS

Item #1: The members of the Board shall elect a Chairman, a Clerk, and a Financial Officer; the Board shall also elect one of their members to serve as personnel officer.

Steve Sundra nominated Deborah Dawson to serve as Chairman and was seconded by Jeff Daniels.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Deborah Dawson nominated Tom James to serve as Clerk and was seconded by Jeff Daniels.

Vote results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

Tom James initially nominated Jeff Daniels as Financial Officer; Jeff declined nomination. Tom amended his nomination to Larry Hannum and was seconded by Steve Sundra.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum

Nays: None

Abstain: Jeff Daniels

Item #2: June 2017 audit and attestation obligation from Atlas CPAs and Advisors, PLLC.

Both Chairman and Clerk signed the *Compliance with Specified Requirements* under Arizona Revised Statute Title 48 805.02(G) for the year that ended June 30, 2017.

Item #3: Discussion of District correspondence from February 20, 2018 Board Meeting.

Board Member Larry Hannum read his letter regarding February 20, 2018 District correspondence. Chief Lockhart and Chairman Deborah Dawson commented. No Board action was necessary.

Item #4: Chief Lockhart will present preliminary Budget for fiscal year 7/1/2018-6/30/2019.

All Board Members and Members of Public in attendance received Chief's "2018-19 Budget Draft 3-19-18." Brief Board members' discussion and questions took place with Chief Lockhart providing answers to questions and highlights of his first draft. Board Members were asked to carefully review first draft of Budget before April's meeting. In addition, Members of the Public in attendance who were recognized by the Chairman and spoke about the 1st draft of Budget are listed above. However, there were other Members of the Public in attendance. Regarding the first draft of budget, the following represents questions and comments that were brought to the attention of all in attendance with some addressed by the Chief:

- Employees' salaries;
- "Forecast versus Actual" accounting from a *business* point of view (*Fire District uses "governmental accounting"*);
- Present excess money is due to Wildland Division Funds;
- This organization gives me more benefit than any other organization to which I pay taxes

(indirect quote);

- Possibility of Budget Workshop;
- Lowering of levy rate;
- The good job the District as a whole is doing and has done;
- Valley offering better deals on “goods” (in particular steel- addressing “roofing repairs,” page 3 of 1st draft Budget & Deborah Dawson asked Chief to briefly speak about *Station Repairs & Upkeep Costs*, pages 2-3);
- Purpose of “Carry Over Funds.”

Call to the Public:

None.

Adjournment

Larry Hannum moved to adjourn the meeting and was seconded by Jeff Daniels.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Tom James, Steve Sundra, Larry Hannum

Nays: None

The meeting adjourned at 5:45pm.

The next regularly scheduled Board Meeting will be on Wednesday, April 18, 2018, at 3:30 pm.

Approved by _____ **on** _____ **2018**