

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

1. Discussion and possible action on policy changes for improving employee's health insurance.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

2. Discussion and possible action regarding the assignment of lease or disposition of the property containing the well site (Utility Systems).

Call to the Public.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

3. Discussion and possible action regarding development of the 2022 - 2023 Budget.

Call to the Public.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, April 18, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

- A. Board Members
- B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of March 21, 2022.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for March. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for March.

- Update on Station 51's remodeling project
- Update on Steve McKinnon
- Update on New Engine 511
- Update on old Engine 531
- Update on Shields/Petitti
- New addition to CKFD/Addie White born 3/24/22
- Received a check from FRUSA for \$195.00
- Budget workshop to be held on 5/5/22 and 5/7/22

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in March.
- District correspondence will be acknowledged.

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, March 21, 2022, at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, March 21, 2022, followed by The Pledge of Allegiance.

Roll Call

A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Board Member Joanie Price
Sergeant at Arms Doug Frenz

Board Members Absent: None

B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Battalion Chief Rhett Connolly
Sterling White

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

A. The Board reviewed the regular meeting minutes of February 22, 2022. No Board discussion took place.

Doug Frenz made a motion to approve the minutes of the February 22, 2022, meeting. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for February 2022. Ron Kotnik asked for clarification of outstanding balances.

Karen Thornton moved to approve the February 2022 Financial Reports. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for February 2022. The List below highlights this month's Chief's Report (not in any particular order).

- Update on Shields/Petitti...no communication or activity
- Update on Station 51's remodeling project...Chief and Deanna's offices are next.
- Update on Steve McKinnon...May receive doctor's release soon.
- Received a check from FRUSA for \$549.12
- Update on New Engine 511...Need to install radios and repeaters
- Recap of Capital Expenses
 - Retaining wall repair going out for bid
 - Exterior painting of station
 - Driveway repair in back of station

C. Chairman's Report & District Correspondence

Chairman Ron Kotnik reported on a letter received from Securis, our Workman's Compensation provider. Due to unfunded legislative mandate for Covid and Presumptive Cancer coverage our annual Workman's Compensation fees will be going up 105% or approximately \$100,000. This will have a huge impact on our 2022/2023 Budget.

BUSINESS

Item #1 Discussion and acceptance of the 2021/2022 Audit. Accountant, Kay Green, attending telephonically.

Kay Green reported that in compliance with state statutes all required financial reports were sent to Gila County no later than February 25, 2022. She indicated that the district has no debt and she had no recommendations for improvement of our financial reporting. Green commended Deanna White and Chief Lockhart for their cooperation and assistance with the audit. Chairman, Ron Kotnik thanked Deanna White and Chief Lockhart for their assistance with the audit. Larry Hannum moved to accept the 2021/2022 Audit. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #2 Discussion and possible action regarding development of the 2022/2023 Budget.

Vote Results:

Chief Lockhart presented a proposed 2022/2023 Budget for the Board's consideration. Due to the unexpected increase in Workman's Compensation fees, he has trimmed the budget as much as possible. Covering the \$100,000 increase in Workman's Compensation will require a 27-cent levy. In order to meet rising inflationary costs, Chief Lockhart is requesting a 30-cent levy increase, which would bring our tax levy to \$3.35. On a home with a \$200 limited property value that would amount to an increase of \$5.00 monthly. The Board will take the proposed budget under consideration.

Future Agenda Items

1. 2022-2023 Budget
2. Possible change in Health Insurance Policy.

Call to the Public

Jim Oliver asked the Board to consider that our possible levy increase comes on top of many increases from other sources, which creates a burden for residents on a fixed income. Mr. Oliver further stated that he would not like to see the department's training budget reduced.

CHRISTOPHER-KOHL'S FIRE DISTRICT



CODE/TITLE: 40.04 Group Health Insurance

Section: 40.00 Employee Benefits

EFFECTIVE DATE: 4/18/2022

Board Chair

Signature: _____

Date

4-18-2022

I. PURPOSE

To assist employees and their family in providing protection in the event of a need for medical, dental and vision attention.

II. SCOPE

This policy applies to all eligible full-time employees as defined by the Insurance Company.

III. POLICY

It is the policy of CKFD to make available group health, dental, and vision insurance benefits to full-time employees and their eligible dependents, at a cost shared by the District and the employee.

IV. GUIDELINES

- A. Coverage becomes effective on the first day of the month following the date of full-time employment. If the employee fails to submit the required enrollment forms, coverage will be delayed until the next open enrollment period.
- B. The District shall pay the entire premium for the employee coverage. The District shall pay 0% of the premium for dependent coverage. An employee may however choose a lesser level of protection (i.e., a higher deductible) from the Districts preferred provider, in an effect to insure his family at an affordable rate. The District will only be responsible to cover the cost of the employees cost, based on our base rate, and the employee will be responsible for all other costs for his/her family.
- C. Coverage under the group insurance and dental insurance plan will end on the last day of the month following the date of termination, or at the time one no longer meets eligibility requirements.
- D. Detailed information regarding the available plans is provided in the plan description materials, available in the Administration office. Employees are encouraged to obtain this information to become fully informed of the benefit provisions.

Adjournment

Doug Frenz made a motion to adjourn the meeting. Ron Kotnik seconded the motion.

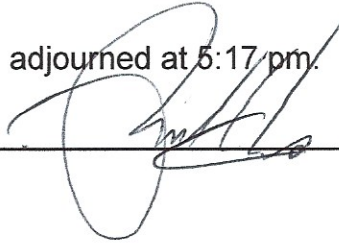
Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

The meeting was adjourned at 5:17 pm.

Approved by _____



on _____

4-18-2022

2022

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
March 2022**

Capital Account:

Beginning Balance:	236,306.70
Deposits:	(Int \$68.58)
Warrants Issued:	0
End Balance:	236,375.28
Register Balance	236,375.28 ___ (Outstanding \$0)

General Account:

Beginning Balance:	243,717.23
Deposits:	33,593.17 (See bank rec.)
Warrants Issued:	49,650.97
End Balance:	227,659.43
Register Balance	225,584.27 ___ (Outstanding -\$2,075.16)

Wells Fargo: Payroll

Beginning Balance:	43,993.22
Deposits:	41,555.21
Checks:	56,840.57
End Balance:	28,707.86
Register Balance	19,785.09 ___ (Outstanding -\$8,922.77)

Wells Fargo: Enterprise

Beginning Balance	473,028.05
Deposits	1,396.15 (See bank rec)
Checks:	0
End Balance:	474,424.20
Register Balance	474,424.20 ___ (Outstanding \$0)

Total Register Balances = \$956,168.84+ Outstanding \$10,997.93 = Ending Balances of \$967,166.77

Approved as read at Board Meeting of April 18, 2022

Clerk/Financial Officer Lay C Hamer

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR March 2022

FIRES: **TOTAL FIRES 8**

WILDLAND 3 _____
STRUCTURE 1 _____
VEHICLE 2 _____
CAMPFIRE 1 _____
MUTUAL AID 0 _____
SPECIAL DUTY 1 _____
FALSE ALARM 0 _____
STILL ALARM 0 _____
CANCELLED EN RTE 0 _____

EMS: **TOTAL EMS 14**

REGULAR EMS 1 _____ 1-ALS/0-BLS)
MVA/EMS 4 _____
MUTUAL AID 1 _____
FALSE ALARMS 0 _____
WALK INS 3 _____
SPECIAL DUTY 5 _____
CANCELLED EN RTE 0 _____

TOTAL INCIDENTS 22

COMMENTS **TOTAL TRAINING HOURS – 118.00 Target Hours – 10.00**

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 4/4/2022 11:14:45 AM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 03/01/2022 | End Date: 03/31/2022

Acedo, Mauricio (CkFD)			
Class Date	Class Category	Class Name	Class Hours
03/05/2022 08:30:00	Engine & Tender Ops	Company - Engine Check off and operations	2:00
03/05/2022 11:15:00	Basic Fire Fighting	Company - SCBA training	1:30
03/05/2022 13:45:00	Basic Fire Fighting	Company - SCBA Breathdown	1:30
03/05/2022 15:30:00	Basic Fire Fighting	Company - SCBA filling bottles from cascade system	1:00
Total Classes			4
Total Class Hours			6:00

Adkins, Dave			
Class Date	Class Category	Class Name	Class Hours
03/24/2022 11:30:00	Engine & Tender Ops	Company - pump troubleshoot E521	1:00
Total Classes			1
Total Class Hours			1:00

Connolly, Rhett T			
Class Date	Class Category	Class Name	Class Hours
03/03/2022 10:00:00	Basic Fire Fighting	Company - Scott SCBA Training	2:00
03/03/2022 13:00:00	Engine & Tender Ops	MCS 1	0:30
03/03/2022 13:30:00	Engine & Tender Ops	Pumping Operations	2:00
03/03/2022 14:00:00	Engine & Tender Ops	Hose Deployment/ Progressive pack deployment	1:00
03/03/2022 15:00:00	Engine & Tender Ops	Tender Operation/ connecting and filling	1:00
03/15/2022 10:00:00	EMS	Company EMS - Hiking EMS backpack	1:00
03/15/2022 16:30:00	EMS	Company EMS - Traingular Bandage Sling application	1:00
03/16/2022 10:00:00	EMS	Company EMS - Mechanical Circulatory Support: Total Artificial Heart	1:00
03/16/2022 11:00:00	EMS	Company EMS - High Flow Nasal Cannula Transport in Rural EMS System	1:00
03/16/2022 12:30:00	Basic Fire Fighting	Company - Water Shuttling	2:00
03/22/2022 10:00:00	Engine & Tender Ops	Company - Water Supply- Hydrant	1:00
03/22/2022 11:00:00	Engine & Tender Ops	Company - Engine Pumping	1:00
03/22/2022 12:00:00	Engine & Tender Ops	Company - Ladder ops with New E-511	0:30
03/22/2022 12:30:00	Engine & Tender Ops	Company - Deck gun usage on new E-511	0:30
03/24/2022 11:30:00	Engine & Tender Ops	Company - pump troubleshoot E521	1:00
03/28/2022 16:00:00	EMS	EMS - Review Care Protocols	1:00
Total Classes			16
Total Class Hours			17:30

Hansen, Mark K			
Class Date	Class Category	Class Name	Class Hours
03/05/2022 08:30:00	Engine & Tender Ops	Company - Engine Check off and operations	2:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



03/05/2022 11:15:00	Basic Fire Fighting	Company - SCBA training	1:30
03/05/2022 13:45:00	Basic Fire Fighting	Company - SCBA Breathdown	1:30
03/05/2022 15:30:00	Basic Fire Fighting	Company - SCBA filling bottles from cascade system	1:00
03/05/2022 16:00:00	Leadership/ICS	Company - ERS training entry	0:15
03/06/2022 11:00:00	Wildland	Other - Target Solutions: Wildland Refresher (mod 3)	2:00
03/12/2022 16:30:00	Wildland	Other - Target Solutions: Wildland Refresher Mod. 4	3:00
03/13/2022 09:45:00	Driver Operator	Company - Area familiarizations	1:00
03/13/2022 11:00:00	MCS	Company - Minimum Company Standards	1:00
03/15/2022 13:00:00	Basic Fire Fighting	Company - Extrication Drill	2:00
03/17/2022 10:00:00	Basic Fire Fighting	Company - Rope rescue	0:45
03/17/2022 11:00:00	Basic Fire Fighting	Other - Rope Rescue meeting with TSAR	1:30
03/17/2022 13:15:00	Engine & Tender Ops	Company - Water tender operations	0:30
03/17/2022 14:30:00	MCS	Company - MCS #6 porta-tank operations	1:30
03/18/2022 10:00:00	Basic Fire Fighting	Company - Ropes and Knots	2:00
03/19/2022 11:00:00	Leadership/ICS	Company - Blue Card: Practice sets	1:45
03/19/2022 12:30:00	Basic Fire Fighting	Company - SCBA Breathdown	1:45
03/29/2022 11:45:00	EMS	Company EMS - Protocol Update Review	1:30
03/29/2022 13:00:00	Basic Fire Fighting	Company - Rope Rescue Operations	1:00
03/30/2022 10:00:00	EMS	Company EMS - Protocol Review: Anaphylaxis/shock	1:00
03/30/2022 11:00:00	Basic Fire Fighting	Company - March Table Scenario: Car vs. house	1:00
03/30/2022 12:00:00	EMS	Company EMS - Skills: Traction Splint	0:30

Total Classes 22

Total Class Hours 30:00

Lockhart, Robert J

Class Date	Class Category	Class Name	Class Hours
03/03/2022 13:00:00	Engine & Tender Ops	MCS 1	0:30
03/03/2022 13:30:00	Engine & Tender Ops	Pumping Operations	2:00
03/03/2022 14:00:00	Engine & Tender Ops	Hose Deployment/ Progressive pack deployment	1:00
03/03/2022 15:00:00	Engine & Tender Ops	Tender Operation/ connecting and filling	1:00

Total Classes 4

Total Class Hours 4:30

Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
03/05/2022 08:30:00	Engine & Tender Ops	Company - Engine Check off and operations	2:00
03/05/2022 11:15:00	Basic Fire Fighting	Company - SCBA training	1:30
03/05/2022 13:45:00	Basic Fire Fighting	Company - SCBA Breathdown	1:30
03/05/2022 15:30:00	Basic Fire Fighting	Company - SCBA filling bottles from cascade system	1:00
03/05/2022 16:00:00	Leadership/ICS	Company - ERS training entry	0:15
03/17/2022 10:00:00	Basic Fire Fighting	Company - Rope rescue	0:45
03/17/2022 11:00:00	Basic Fire Fighting	Other - Rope Rescue meeting with TSAR	1:30
03/17/2022 13:15:00	Engine & Tender Ops	Company - Water tender operations	0:30

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



03/17/2022 14:30:00	MCS	Company - MCS #6 porta-tank operations	1:30
03/18/2022 10:00:00	Basic Fire Fighting	Company - Ropes and Knots	2:00
03/18/2022 14:00:00	Leadership/ICS	Other - Blue Card CE: Flowpaths	2:00
03/19/2022 11:00:00	Leadership/ICS	Company - Blue Card: Practice sets	1:45
03/19/2022 12:30:00	Basic Fire Fighting	Company - SCBA Breathdown	1:45
03/23/2022 13:00:00	Engine & Tender Ops	Other - trouble shooting pump ops	1:00
03/24/2022 11:30:00	Engine & Tender Ops	Company - pump troubleshoot E521	1:00
03/29/2022 11:45:00	EMS	Company EMS - Protocol Update Review	1:30
03/29/2022 13:00:00	Basic Fire Fighting	Company - Rope Rescue Operations	1:00
03/30/2022 10:00:00	EMS	Company EMS - Protocol Review: Anaphylaxis/shock	1:00
03/30/2022 11:00:00	Basic Fire Fighting	Company - March Table Scenario: Car vs. house	1:00
03/30/2022 12:00:00	EMS	Company EMS - Skills: Traction Splint	0:30
Total Classes			20
Total Class Hours			25:00

Minniss, Sean

Class Date	Class Category	Class Name	Class Hours
03/03/2022 13:30:00	Engine & Tender Ops	Pumping Operations	2:00
03/03/2022 14:00:00	Engine & Tender Ops	Hose Deployment/ Progressive pack deployment	1:00
Total Classes			2
Total Class Hours			3:00

Ruiz, Mike

Class Date	Class Category	Class Name	Class Hours
03/13/2022 09:45:00	Driver Operator	Company - Area familiarizations	1:00
03/13/2022 11:00:00	MCS	Company - Minimum Company Standards	1:00
Total Classes			2
Total Class Hours			2:00

White, Deanna L

Class Date	Class Category	Class Name	Class Hours
03/30/2022 12:00:00	EMS	Company EMS - Skills: Traction Splint	0:30
Total Classes			1
Total Class Hours			0:30

White, Sterling

Class Date	Class Category	Class Name	Class Hours
03/03/2022 10:00:00	Basic Fire Fighting	Company - Scott SCBA Training	2:00
03/03/2022 13:00:00	Engine & Tender Ops	MCS 1	0:30
03/03/2022 13:30:00	Engine & Tender Ops	Pumping Operations	2:00
03/03/2022 14:00:00	Engine & Tender Ops	Hose Deployment/ Progressive pack deployment	1:00
03/03/2022 15:00:00	Engine & Tender Ops	Tender Operation/ connecting and filling	1:00
03/04/2022 12:00:00	Wildland	Other - Target Solutions: Wildland Refresher Mod. 4	2:00
03/04/2022 14:30:00	OSHA	Other - Target Solutions: Bloodborne Pathogens	1:00
03/04/2022 18:00:00	Leadership/ICS	Other - Blue Card Mod. 7	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



03/09/2022 16:30:00	Leadership/ICS	Other - Blue Card Module 8	1:00
03/10/2022 10:00:00	Leadership/ICS	Other - B Shift Blue Card Module 8	1:00
03/10/2022 10:30:00	OSHA	Other - Target Solutions: HIPPAA	1:00
03/15/2022 10:00:00	EMS	Company EMS - Hiking EMS backpack	1:00
03/15/2022 16:30:00	EMS	Company EMS - Traingular Bandage Sling application	1:00
03/16/2022 10:00:00	EMS	Company EMS - Mechanical Circulatory Support: Total Artifiical Heart	1:00
03/16/2022 11:00:00	EMS	Company EMS - High Flow Nasal Cannula Transport in Rural EMS System	1:00
03/16/2022 12:30:00	Basic Fire Fighting	Company - Water Shuttling	2:00
03/21/2022 12:15:00	OSHA	Other - Target Solution- HIPPA awareness	1:00
03/21/2022 13:00:00	EMS	EMS - CARESMMSG-protocol reviews	2:00
03/22/2022 10:00:00	Engine & Tender Ops	Company - Water Supply- Hydrant	1:00
03/22/2022 11:00:00	Engine & Tender Ops	Company - Engine Pumping	1:00
03/22/2022 12:00:00	Engine & Tender Ops	Company - Ladder ops with New E-511	0:30
03/22/2022 12:30:00	Engine & Tender Ops	Company - Deck gun usage on new E-511	0:30
Total Classes			22
Total Class Hours			25:30

Yungkans, Jeffery D

Class Date	Class Category	Class Name	Class Hours
03/03/2022 13:30:00	Engine & Tender Ops	Pumping Operations	2:00
03/03/2022 14:00:00	Engine & Tender Ops	Hose Deployment/ Progressive pack deployment	1:00
Total Classes			2
Total Class Hours			3:00

Total Personnel:	12
Total Classes:	96

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

MILEAGE**3/31/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	
B5	156405	156614	209
E511	49668	50080	412
E516	70661	<i>Out of Service</i>	<i>Out of Service</i>
E521	54445	54452	7
E526	48129	48133	4
E531	123203	<i>Out of Service</i>	<i>Out of Service</i>
WT511	16287	16414	127
WT512	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
WT531	1695	1699	4