

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, March 21, 2016 at 5:00 pm at the Fire Station 51 Community Room.

Item #1: Call to Order/Pledge of Allegiance

Call to order 5:00 pm, Monday, March 21, 2016, followed by the Pledge of Allegiance.

Item #2: Roll Call

A. Board Members Present: Chairman Deborah Dawson
Financial Officer Jeff Daniels
Clerk Karen Thornton
Board Member Steve Sundra
Board Member Tom James

C. Department Members: Chief Bob Lockhart
Linda Digman
Rhett Connolly
Chad Stluka
Dave Elston
Steve McKinnon

Item #3 DISTRIBUTION OF CERTIFICATES OF APPRECIATION

Certificates of Appreciation for their actions during the Uphill House Fire were distributed to Chad Stluka, Commander, Jason Tutay, Dave Elston, Dale Ashby, and Steve McKinnon. A Certificate of Appreciation for his generous donations to and support of Christopher/Kohls Fire department was presented to Larry Waltemeyer.

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Item #4 Approval of Minutes

A. The Board reviewed the minutes of the Regular Meeting of February 16, 2016
Steve Sundra made a motion to approve the minutes of the Regular Meeting of February 16, 2016 with corrections. Tom James seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Karen Thornton, Steve Sundra, Tom James

Nays: None

Abstain: Jeff Daniels

Item # 4 Reports and Correspondence

A. Chief's Report

Chief Lockhart reviewed call volume, brush loads, public assistance, mileage, and training for February. Chief Lockhart thanked the Tidwell and Forman families for their donations. Ben Perry returned full time but had a set back and is off again. He should be able to return in six weeks. The Budget Workshop will be moved from a Monday to a Saturday in April. The new Hazardous Fuels Grant was awarded to Dokata Logging. Because of their low bid we can add more acreage for a total of 132 acres. The contractor will cut, clear, burn, chip, and haul. Two residents of Running Elk Road in Christopher Creek have requested purchase of specialized equipment to service their area. No funds are available for these purchases. Chairman Dawson suggested contacting the Forest Service to discuss reopening an existing secondary road in the area to provide an additional exit. Our annual Fire Insurance Tax Refund was automatically deposited in Public Safety Personnel Retirement System. The Wildland check has been received. Clayton Nutter commented on the issue. For more information see the attached Chief's Report.

B. Financial Officers Report

A. Financial Officer, Jeff Daniels, read the financial report for February. Karen Thornton moved to approve the February Financial Report. Tom James seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

C. Chairman's Report & District Correspondence

The Chairman received correspondence from Accounting Professionals, PC indicating that the annual audit was complete. They will be invited to present the Audit at our next meeting.

OLD BUSINESS

Item #1 Discussion and possible action on Engine 511 update.

Engine 511 is up and running. All work is completed. Steve Sundra moved to authorize the capital expense of approximately \$5600 for final repairs on Engine 511. Karen Thornton seconded the motion. Clayton Nutter commented on the issue.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

Item #2 Discussion and possible action on Wildland Billing.

A check for \$37,250 has been received from the Forest Service. It will be deposited in the Enterprise Account.

Item #3 Discussion and possible action on the Chief's Evaluation and date for the evaluation.

Chairman Dawson suggested several additions to the evaluation form. The evaluation will take place after the budget process is complete.

Item #4 Discussion and possible action on future Board Self-Assessment.

The Chairman distributed material for the Board to consider in designing a self-assessment. This will be a future agenda item.

NEW BUSINESS

Item #5 Discussion and possible action on vehicle mileage and exercising seldom used vehicles.

In the future seldom used vehicles will be driven more often.

Item #6 Discussion and possible action on the first draft of the 2016/17 Budget.

Chief Lockhart presented the first draft of the 2016/17 Budget. On this draft there is no increase in the tax levy rate. The Board will review the budget draft and address it at the next meeting.

Item #7 Future Agenda Items

1. Discussion and possible action on the Annual Audit presented by Kay Green, Accounting Professionals, LLC. If approved, the Board will accept the Annual Audit and direct that copies be sent to the Gila County Treasurer and District 1 Supervisor.
2. Discussion and possible action on future Board self-assessment.
3. Discussion and possible action on the proposed 2016/17 Budget.
4. Report on the April Public Safety Personnel Retirement System Meeting.

Item #8 Call to the Public

Randy Dawson asked about the progress of the two issues referred to the Sheriff's Department. Karen Thornton mentioned that the Public Safety Personnel Retirement System Board will meet on April 15, 2016 at 11:00 am at Station 51.

Item #9 Adjournment

Tom James moved to adjourn. Jeff Daniels seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Steve Sundra, Karen Thornton, Tom James

Nays: None

The meeting was adjourned at 6:51 pm.

The next regularly scheduled Board Meeting will be on Monday, April 18, 2016 at 4:00 pm.

Approved by _____ on _____ 2016

- THANK ELSTON FAMILY FOR WONDERFUL DONATIONS IN MEMORY OF MIMI.
- THANK YOU FOR THE NICE DONATION FROM L.R. FOREMAN FAMILY.
- WE STARTED WORKING ON THE BUDGET YEAR 2016-17
- BEN PERRY BACK FULL TIME
- BUDGET WORKSHOP MEETING IS SCHEDULED FOR MONDAY, APRIL 25TH AT STATION 51 @ 6:00PM. Will post & put on website.
- NEW HAZ. FUELS GRANT AWARDED (DOKATA LOGGING), GETTING READY TO START.
- AGENDA'S POSTED: 3/18/2016 @ 3:15PM BY CHIEF LOCKHART

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
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FIRE CHIEF

INCIDENT REPORT FOR **FEBRUARY 2016**

FIRES: **TOTAL FIRES** 0
WILD LAND _____
STRUCTURE _____
CAMPFIRE _____
VEHICULAR _____
MUTUAL AID _____
SPECIAL DUTY _____
FALSE ALARM _____
BRUSH FIRE _____
CANCELLED EN RTE _____

EMS: **TOTAL EMS** 8
REGULAR EMS 4 (4 -ALS)
VEHICULAR./EMS 1
MUTUAL AID _____
FALSE ALARMS _____
CONTRACT _____
WALK INS _____
PUBLIC ASSIST _____
SPECIAL DUTY 3
TOTAL INCIDENTS 8

COMMENTS **TOTAL TRAINING HOURS** 22 Hours -Kaplan