

## NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, March 20, 2017 at 3:00pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*)
2. **ROLL CALL**
  - A. Board Members
  - B. Department members
3. **APPROVAL OF MINUTES**
  - A. Regular Meetings of January 25, 2017 and (corrected) February 22, 2017.
4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)
  - A. Financial Report
    - The Financial Officer will **review the status** of all District bank accounts for February.
    - Possible discussion or action on any Board concerns regarding specific invoices, checks, **and/or** Profit & Loss Statement.
  - B. Chief's Report

The Chief will report on Department activity for February.
  - C. Chairman's Report & District Correspondence
    - The Chairman will report on her activities for the District in February.
    - District correspondence will be read.

## OLD BUSINESS

1. Discussion and possible action regarding Chief Lockhart's rewording of "Memorandum of Understanding, 1. **Duties**. 1.5."
2. Update with discussion and possible action regarding past, Gila County cases.
3. Chief Bob Lockhart's update with possible discussion of Arizona Minimum Wage act (AMWA) and paid sick time.
4. Chief Bob Lockhart's update with possible discussion regarding sick leave for part time fire department employees.
5. Chief Bob Lockhart's update with possible discussion regarding ASRS requirement for employees working twenty or more hours for twenty or more weeks in a year.
6. Discussion of Chief Bob Lockhart's ("overview") draft budget.

## NEW BUSINESS

7. Discussion and possible action regarding "CHRISTOPHER-KOHL'S FIRE DISTRICT **Code/Title: 10.15 Procurement, Section: 10.00 Employment Practices.**"
8. Discussion and possible action regarding "CHRISTOPHER-KOHL'S FIRE DISTRICT **Code/Title: 10.16 Credit Card Policy, Section: 10.00 Employment Practices.**"
9. Kay Green with Accounting Professionals will be here to present the 2016 audit for discussion and possible action by the board.

**Information on future Agenda Items.** Items may be placed on the Agenda for a future meeting or given to the Chief for action, further information, or review.

### **CALL TO THE PUBLIC**

(No Board action will be taken on call to the public items)

**10. CALL TO THE PUBLIC:** Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

### **11. ADJOURNMENT**

**If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.**