

NOTICE OF MEETING

The Fire Board of the Christopher-Kohl's Fire District will meet in regular session on **Monday, June 20, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

- A. Board Members
- B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of May 16, 2022.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for May. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for May.

- Update on Station 51's remodeling project – No progress made with two full time employees being on the wildland assignment.
- Wildland crew was re-assigned for another two weeks with a partial crew swap. They returned after five weeks on 6/4/2022.
- Update on New Engine 511 – In service/currently working on the foam system.
- Update on old Engine 531 – In for repair.
- Update on Shields/Petitti – Chief Lockhart has retained a lawyer through VFIS.
- Received a check from FRUSA for \$394.68.

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in May.

- District correspondence will be acknowledged.

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

1. Discussion and action to accept an offer of \$25,000 made by Beckemier LeMoine Law through Susan Keown for the well site.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

2. Discussion and action, up to and including the adoption of the Christopher Kohl's fire District 2022/2023 Budget and its associated Levy rate of \$3.35.
Call to the Public.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

3. Discussion and possible action on Budget Resolution #131 regarding the 2022/2023 Budget.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. Discussion and possible action regarding the Chairman and the clerk's certification of the 2022/2023 Budget.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

5. Discussion and action, up to and including the approval of the Christopher Kohl's Fire District 2-year Budget projection.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

6. Discussion and possible action on the letter of the Board of Supervisors finalizing the submission of all required documents.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, May 16, 2022 at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, May 16, 2022, followed by The Pledge of Allegiance.

Roll Call

A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Board Member Joanie Price
Sergeant at Arms Doug Frenz

Board Members Absent: None

B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Captain Mark Hansen

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

A. The Board reviewed the regular meeting minutes of April 18, 2022. No Board discussion took place.

Larry Hannum made a motion to approve the minutes of the April 18, 2022, meeting. Joanie Price seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

B. The Board reviewed the Special Meeting Minutes of May 6, 2022. No Board discussion took place. Karen Thornton made a motion to approve the minutes of the May 6, 2022, special meeting. Joanie Price seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for April 2022. No Board discussion took place.

Joanie Price moved to approve the April 2022 Financial Reports. Larry Hannum seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for April 2022. The list below highlights this month's Chief's Report (not in any particular order).

- Update on Shields/Petitti... Chief Lockhart responded to their communication on May 9, 2022.
- Update on Station 51's remodeling project... Currently on hold since two full time employees are on wildland assignment.
- Update on Steve McKinnon... Steve McKinnon returned to work on May 6, 2022.
- Wildland crew went on assignment May 4, 2022, to New Mexico. Rhett Connolly and Mauricio Acedo will return on May 19. Joe Lynch and Dulce Acedo will replace them, joining Sterling White and Logan Connolly who will remain on duty.
- Update on New Engine 511... In service/ currently working on the foam system.
- Update on old Engine 531... In for repair. Repairs hinge on determination of whether or not it is cost productive to spend more money on this vehicle. Original buyer is having second thoughts because of the vehicle's size.
- Update on Assignment of Lease with Utility Systems... Chief Lockhart spoke to Madison McIntosh with Beckemeier LeMoine Law, and they are in the process of contacting Susan Keown for comparables on the property.
- Budget Workshops were held on 5/5/22 and 5/7/22. No one attended on 5/5/22 and one person attended on 5/7/22.

C. Chairman's Report & District Correspondence

Chairman Ron Kotnik thanked The Firebelles for the Welcome Back Luncheon they provided for Steve McKinnon's first day back on the job.

BUSINESS

Item #1 Discussion and action to call for an election on November 8, 2022. The call for election is because two Board Members' terms are expiring.

Terms are expiring for Board Members Ron Kotnik and Doug Frenz. Both plan to run for re-election.

Larry Hannum moved to call for an election on November 8, 2022. Ron Kotnik seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Item #2 Discussion and possible action which will not include formal acceptance of the 2022/2023 Budget.

The proposed 2022/2023 Budget must be posted on CKFD website for 20 days before the next Board Meeting. The Board will consider a final review and adoption of the proposed 2022/2023 Budget at the June Board Meeting. Ron Kotnik moved that the Board direct Chief Lockhart to post the proposed 2022/2023 Budget. Karen Thornton seconded the motion

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

Future Agenda Items

1. Discussion, review, and formal adoption of proposed 2022-2023 Budget.

Call to the Public

Tom James thanked the CKFD staff for their prompt response and monitoring of calls about illegal campfires.

Adjournment

Ron Kotnik made a motion to adjourn the meeting. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Joanie Price, Doug Frenz, Karen Thornton

Nays: None

The meeting was adjourned at 4:00 pm.

Approved by  on 6-20 2022

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
May 2022**

Capital Account:

Beginning Balance:	236,375.30
Deposits:	(Int \$167.28)
Warrants Issued:	0
End Balance:	236,542.58
Register Balance	236,542.58 ___ (Outstanding \$0)

General Account:

Beginning Balance:	236,920.15
Deposits:	54,130.02 (See bank rec.)
Warrants Issued:	85,388.28
End Balance:	205,661.89
Register Balance	196,169.76 ___ (Outstanding -\$9,492.13)

Wells Fargo: Payroll

Beginning Balance:	32,813.17
Deposits:	80,777.72
Checks:	60,160.67
End Balance:	53,430.22
Register Balance	36,428.34 ___ (Outstanding -\$17,001.88)

Wells Fargo: Enterprise

Beginning Balance	474,918.10
Deposits	1,461.82 (See bank rec)
Checks:	0
End Balance:	476,379.92
Register Balance	476,379.92 ___ (Outstanding \$0)

Total Register Balances = \$945,520.60 + Outstanding \$26,494.01 = Ending Balances of \$972,014.61

Approved as read at Board Meeting of June 20, 2022

Clerk/Financial Officer Lay C. Hauer

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
 930 E CHRISTOPHER CREEK LOOP
 PAYSON, AZ 85541
 VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR May 2022

FIRES: **TOTAL FIRES 12**

WILDLAND	0	_____
STRUCTURE	1	_____
VEHICLE	3	_____
CAMPFIRE	4	_____
MUTUAL AID	1	_____
SPECIAL DUTY	3	_____
FALSE ALARM	0	_____
STILL ALARM	0	_____
CANCELLED EN RTE	0	_____

EMS: **TOTAL EMS 18**

REGULAR EMS	7	_____	6-ALS/1-BLS)
MVA/EMS	5	_____	
MUTUAL AID	0	_____	
FALSE ALARMS	0	_____	
WALK INS	1	_____	
SPECIAL DUTY	4	_____	
CANCELLED EN RTE	1	_____	

TOTAL INCIDENTS 30

COMMENTS **TOTAL TRAINING HOURS - 44.50 Target Hours - 00.00**

DATE	INCIDENT #	DESCRIPTION-EMS	FIREFIGHTERS	May-22
5/2/2022	22-071	MVA	Connolly/White	
5/4/2022	22-072	EMS/ALS	Hansen/Lynch/Lockhart	
5/4/2022	22-073	Special Duty	Hansen/Lynch	
5/5/2022	22-074	Walk-In	Hansen/Lynch	
5/6/2022	22-075	MVA	McKinnon/Tutay/Lockhart	
5/7/2022	22-076	MVA	McKinnon/Minniss	
5/8/2022	22-077	Special Duty	McKinnon/Minniss	
5/8/2022	22-078	Fire (structure)	Hansen/McKinnon	
5/9/2022	22-079	EMS/ALS	Hansen/McKinnon/Lockhart	
5/11/2022	22-080	Special Duty	Hansen/Lynch	
5/11/2022	22-081	EMS/ALS	Hansen/Lynch	
5/12/2022	22-082	Canc en Route	McKinnon/Tutay	
5/12/2022	22-083	Fire (Vehicle)	McKinnon/Tutay	
5/13/2022	22-084	Mutual Aid	McKinnon/Minniss	
5/15/2022	22-085	Special Duty	Hansen/McKinnon	
5/17/2022	22-086	Special Duty	Hansen/Lynch	
5/19/2022	22-087	Fire (vehicle)	McKinnon/Yungkans	
5/24/2022	22-088	MVA	Hansen/McKinnon	
5/25/2022	22-089	Fire (vehicle)	McKinnon/C. Smith	
5/26/2022	22-090	Campfire (illegal)	Connolly/Ruiz	
5/26/2022	22-091	Campfire (illegal)	Connolly/Ruiz	
5/27/2022	22-092	Campfire (illegal)	Connolly/Hansen	
5/28/2022	22-093	EMS/ALS	Connolly/Hansen	
5/28/2022	22-094	EMS/ALS	Hansen/Minniss/Elston	
5/28/2022	22-095	Special Duty	Hansen/Minniss	
5/29/2022	22-096	EMS/BLS	Hansen/Minniss	
5/29/2022	22-097	Campfire (illegal)	Hansen/Minniss	
5/30/2022	22-098	Special Duty	McKinnon/Tutay	
5/31/2022	22-099	MVA	McKinnon/Tutay	
5/31/2022	22-100	EMS/ALS	McKinnon/Tutay	

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 6/2/2022 11:54:05 AM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 05/01/2022 | End Date: 05/31/2022

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
05/02/2022 08:00:00	Basic Fire Fighting	Company - SCBA Daily check off	0:30
05/03/2022 09:30:00	Engine & Tender Ops	Company - Reverse supply line/ pumping	2:30
05/03/2022 12:30:00	Basic Fire Fighting	Company - Obtaining water supply	0:30
Total Classes			3
Total Class Hours			3:30

Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
05/01/2022 08:30:00	Basic Fire Fighting	Company - Triple Lay load and deployment	1:45
05/05/2022 09:30:00	MCS	Company - MCS #2	1:30
05/05/2022 11:00:00	Basic Fire Fighting	Company - May table scenario and site visit	1:15
05/06/2022 07:30:00	Engine & Tender Ops	Company - E511 inservice review	1:00
05/08/2022 08:45:00	Engine & Tender Ops	Company - E511 overview	0:45
05/08/2022 09:30:00	Basic Fire Fighting	Company - SCBA confidence course	1:00
05/08/2022 12:30:00	MCS	Company - MCS	0:45
05/08/2022 13:15:00	Engine & Tender Ops	Company - Engine operations	1:00
05/10/2022 12:00:00	EMS	Company EMS - Protocol Review: ROSC and RAMP	0:45
05/17/2022 09:00:00	Basic Fire Fighting	Company - Scene Size up, Site walk through	1:30
05/17/2022 10:30:00	Basic Fire Fighting	Company - Patient packaging and rope operations	1:15
05/21/2022 10:00:00	Basic Fire Fighting	Company - May Table Scenario	1:00
05/21/2022 16:30:00	Communication/Documentation	Company - Radio Programming	0:15
05/22/2022 09:00:00	Basic Fire Fighting	Company - Patient packing for rescue	1:00
05/23/2022 08:30:00	Basic Fire Fighting	Company - Rope Rescue operations	3:00
Total Classes			15
Total Class Hours			17:45

Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
05/01/2022 08:30:00	Basic Fire Fighting	Company - Triple Lay load and deployment	1:45
05/05/2022 09:30:00	MCS	Company - MCS #2	1:30
05/05/2022 11:00:00	Basic Fire Fighting	Company - May table scenario and site visit	1:15
05/06/2022 07:30:00	Engine & Tender Ops	Company - E511 inservice review	1:00
05/10/2022 12:00:00	EMS	Company EMS - Protocol Review: ROSC and RAMP	0:45
05/17/2022 09:00:00	Basic Fire Fighting	Company - Scene Size up, Site walk through	1:30

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



05/17/2022 10:30:00	Basic Fire Fighting	Company - Patient packaging and rope operations	1:15
Total Classes			7
Total Class Hours			9:00

McKinnon, Steve M

Class Date	Class Category	Class Name	Class Hours
05/06/2022 07:30:00	Engine & Tender Ops	Company - E511 inservice review	1:00
05/08/2022 08:45:00	Engine & Tender Ops	Company - E511 overview	0:45
05/08/2022 09:30:00	Basic Fire Fighting	Company - SCBA confidence course	1:00
05/08/2022 12:30:00	MCS	Company - MCS	0:45
05/08/2022 13:15:00	Engine & Tender Ops	Company - Engine operations	1:00
05/21/2022 10:00:00	Basic Fire Fighting	Company - May Table Scenario	1:00
05/21/2022 16:30:00	Communication/Documentation	Company - Radio Programming	0:15
05/22/2022 09:00:00	Basic Fire Fighting	Company - Patient packing for rescue	1:00
05/23/2022 08:30:00	Basic Fire Fighting	Company - Rope Rescue operations	3:00
Total Classes			9
Total Class Hours			9:45

White, Sterling

Class Date	Class Category	Class Name	Class Hours
05/02/2022 08:00:00	Basic Fire Fighting	Company - SCBA Daily check off	0:30
05/03/2022 07:00:00	EMS	EMS - Fluid and Electrolyte Comprehensive NCLEX Review and Stroke review	1:00
05/03/2022 09:30:00	Engine & Tender Ops	Company - Reverse supply line/ pumping	2:30
05/03/2022 12:30:00	Basic Fire Fighting	Company - Obtaining water supply	0:30
Total Classes			4
Total Class Hours			4:30

Total Personnel:	5
Total Classes:	38

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

MILEAGE**5/1/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	<i>TOTAL</i>
B5	157286	157701	415
New E511	61354	62015	661
E511	50503	50524	21
E516	70661	70795	134
E521	54461	<i>W/L Assignment</i>	<i>W/L Assignment</i>
E526	48141	48149	8
E531	123203	123244	41
WT511	16456	16490	34
WT512	<i>Out of Service</i>	<i>Out of Service</i>	<i>Out of Service</i>
WT531	1703	1710	7