

# MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened Monday, May 22, 2017, at 1:00pm at the Fire Station 51 Community Room.

## Call to Order/Pledge of Allegiance

Call to order 1:08pm, Monday, May 22, 2017, followed by the Pledge of Allegiance.

## Roll Call

- A. Board Members Present: Chairman Deborah Dawson  
Clerk Tom James  
Financial Officer Jeff Daniels (Attended telephonically)  
Board Member Steve Sundra  
Board Member Larry Hannum
- B. Department Members: Chief Bob Lockhart  
Administrative Assistant Deanna White  
Ben Perry and Rhett Connolly
- C. Members of the Public: Karen Thornton

The following matters were discussed, considered, and approved at the meeting:

## BUSINESS

### Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of April 17, 2017.

Larry Hannum made a motion to accept April 17, 2017 Minutes and was seconded by Steve Sundra.

### Vote results:

**Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum**

**Nays: None**

## Reports and Correspondence

### A. Financial Officer's Report

Jeff Daniels reviewed the status of all District bank accounts for April. Regarding the *Capital Account*, he pointed out that the "Beginning Balance" of \$47,207.06 was missing \$50,000, and should total \$97,207.06. At the same time, with a "Deposit" of \$140,000.00, the "End Balance" of \$187,240.22 was correct taking into account the missing total of \$50,000. Chief Bob Lockhart explained that the missing amount of \$50,000 represents a singular check and had not cleared yet. Regarding the "Profit and Loss Budget vs. Actual," Steve Sundra questioned why no budgeted money for "Wildland Fire Training" was spent. Chief Lockhart explained this training took place "in house"; therefore, no cost to the District. Next, Member of the Public, Karen Thornton raised her hand and was recognized by the Chairman. Karen Thornton stated if Board members had the May Board meeting's paperwork prior to the Board meeting, then why had the \$50,000 discrepancy not already been discovered and corrected. No Board action was necessary. Tom James made a motion to approve the Financial Report for April with the Chief's explanation of the missing \$50,000.00 and being that the *Capital Account's* "End Balance" is correct. The motion and was seconded by Steve Sundra.

### Vote results:

**Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

**Abstain: Jeff Daniels**

## **B. Chief's Report**

Chief Bob Lockhart discussed Department activity for April. Please see attached Chief's Report.

## **C. Chairman's Report & District Correspondence**

Deborah Dawson reported she received no District-related correspondence; neither did any other Board member.

### **Item #1: Continued discussion and possible action regarding Chief Lockhart's proposed Budget for 2017/18 fiscal year and the scheduling of possible Budget Workshop.**

Budget Workshop was held on Saturday, May 13, 2017, from 10am to 12pm. A Board Member was the only person in attendance.

Discussion took place regarding the Chief's proposed Budget for 2017/18 fiscal year. Larry Hannum made a motion to adopt the proposed Budget for 2017/18 fiscal year and was seconded by Tom James.

#### **Vote results:**

**Ayes: Tom James, Steve Sundra, Larry Hannum**

**Nays: Deborah Dawson and Jeff Daniels**

A Board Member announced that he resigned from the C/K Fire District Board, would not sign anything; and now, as a Member of the Public, he would continue to participate telephonically during the Board meeting. Discussion among the Board Members took place regarding the legality of the former Motion and subsequent Vote. The Chairman informed Board and Department Members that a "Public Hearing" on the 2017/18 Budget had not taken place. She also added that Agenda Items #4 and #5 were added by the Chief, and that Item #4 should be scheduled for the June Board Meeting. The Chairman asked for a recess at 2:38pm; the Board went into recess. At approximately 2:41pm, the Board Meeting resumed. Tom James made a Motion to rescind the majority vote on the adoption of the Chief's proposed Budget for 2017/18 fiscal year and was seconded by Debbie Dawson.

#### **Vote results:**

**Ayes: Debbie Dawson, Tom James, Steve Sundra**

**Nays: Larry Hannum**

At this point, Debbie asked the Board Member if he would consider retracting/rescinding his resignation. Board Member replied that he would consider this.

### **Item #2: Instruct Chief Lockhart to prepare a Budget with the possible Board approved amount, post on the website within (7) days of adoption and make sure copies are available for the Public.**

Chief responded he had done so. No Board action was required.

### **Item #3: Instruct Chief Lockhart to place Budget on website for twenty (20) days before Public Hearing.**

Discussion took place regarding the phrase "Public Hearing." The "Public Hearing" before the adoption of the proposed Budget for 2017/18 fiscal year would be placed on June's Agenda. No Board action was required.

### **Item #4: Administrative Assistant must prepare a Certification for Chairman and Clerk as to compliance with ARS 48-805 (Resolution 121).**

"Certification" (Resolution 121) will be on June's Agenda; no Board action was required.

**Item #5: Review and possible action on Resolution 120, which replaces Resolution 107, for the purpose of determining wages for workers' compensation insurance premium payments and compensation benefits.**

Discussion took place. Board members accepted wording on "Resolution 120, #1, that the basis for computation of workers' compensation insurance premium payments benefits for a volunteer firefighter shall be \$1680.00 per month." Steve Sundra made a Motion to accept the "\$1680.00 per month" wording for Resolution 120 and was seconded by Tom James.

**Vote Results:**

**Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

**Item #6: Discussion and possible action on Central Arizona Fire and Medical Authority Purchase Agreement.**

Steve Sundra made a Motion to accept Agreement and was seconded by Larry Hannum.

**Vote Results:**

**Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

**Call to the Public**

None

**Adjournment**

Debbie Dawson moved to adjourn the meeting and was seconded by Steve Sundra.

**Vote Results:**

**Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum**

**Nays: None**

The meeting adjourned at 3:43pm.

The next regularly scheduled Board Meeting will be on Monday, June 19, 2017, at 3:00 pm.

Approved by \_\_\_\_\_ on \_\_\_\_\_ 2017