

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, October 17, 2016 at 3:02 pm at the Fire Station 51 Community Room.

Item #1: Call to Order/Pledge of Allegiance

Call to order 3:02 pm, Monday, October 17, 2016, followed by the Pledge of Allegiance.

Item #2: Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Financial Officer Jeff Daniels
Clerk Karen Thornton
Board Member Steve Sundra
Board Member Tom James
- B. Department Members: Chief Bob Lockhart
Deanna White
Chad Stluka
Jason Tutay

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Item #4 Approval of Minutes

A. The Board reviewed the minutes of the Regular Meeting of September 19, 2016. Tom James made a motion to approve the minutes of the Regular Meeting of September 19, 2016. Steve Sundra seconded the motion.

Vote Results:

- Ayes: Deborah Dawson, Karen Thornton, Steve Sundra, Tom James**
- Nays: None**
- Abstain: Jeff Daniels**

Item # 4 Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer, Jeff Daniels, read the financial report for September. Karen Thornton moved to accept the Financial Report for September. Tom James seconded the motion.

Vote Results:

- Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James**
- Nays: None**

B. Chief's Report

Chief Lockhart reviewed call volume, brush loads, public assistance, mileage, and training for September. Turnout Gear ordered through our grant has begun to arrive. The order should be completed within 60 – 90 days. We have received payment for the Juniper Fire. The Cedar and Soberanes Fires have been billed. The next meeting about the Hellsgate Certificate of Necessity will be on October 19. This meeting is for Fire Chiefs only. This will be a future agenda item. For more information see the attached Chief's Report.

C. Chairman's Report & District Correspondence

The Chairman had nothing to report. The Christopher Creek HOA Children's Halloween Party will be on October 29 at 3:00 pm at Fire Station 51.

OLD BUSINESS

Item #1 Discussion and possible action on earmarking funds in the Capital and Enterprise accounts.

. This will be a future agenda item when Chief Lockhart is ready to prepare a proposal.

Item #2 Discussion and possible action on paying off the loan on R511.

This will be a future agenda item.

Item #3 Discussion and possible action on upgrading E516 from a Type 6 to a Type 3.

The cost for this upgrade could be as much as \$47,000. However, this upgrade would allow earning \$135 per hour on wildland fire assignments. Steve Sundra suggested considering investing in this upgrade instead of paying off R511. Chief Lockhart will have a firm estimate of costs at the November Board Meeting. This will be a future agenda item. Chad Stluka spoke to the issue.

NEW BUSINESS

Item #4 Discussion and possible action on approval of snow plow acquisition.

The cost for an 8-½ foot snowplow is \$7251.63. This exceeds the \$5850 budgeted for this purchase. Purchase and installation of this snowplow will enable us to keep all stations clear and to clear paths for calls and all hazard situations. Tom James moved to approve the purchase of a snowplow for \$7251.62. Steve Sundra seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

Item #5 Discussion and possible action on changing meeting times from 6:00 pm to 3:00 pm.

Board Meetings will be held at 3:00 pm for the next four months. The meeting time will be revisited in February.

Item #6 Discussion and possible action on report of October 6, 2016 PSPRS Meeting.

Karen Thornton distributed minutes from the meeting. No business was conducted. Chief Lockhart gave the committee an informative overview of changes to PSPRS due to recent legislation.

Item #7 Discussion and possible action on Policies and Procedures.

This will be a future agenda item.

Item #8 Future Agenda Items

1. Discussion and possible action on Chief Lockhart's proposal for earmarking funds in the Capital and Enterprise accounts.
2. Discussion and possible action on paying off R511.
3. Discussion and possible action on considering upgrading E516 from a Type 6 to a Type 3.
4. Discussion and possible action on Hellsgate Certificate of Necessity.
5. Discussion and possible action on selling the quad and blade.
6. Discussion and possible action on Policies and Procedures selected by Chief Lockhart for revision or adoption.

Item #9 Call to the Public

A tentative date for the Annual Department Christmas Party is December 19.

The AFDA Conference will be held January 12 – 14, 2017.

Item #10 Adjournment

Steve Sundra moved to adjourn. Karen Thornton seconded the motion.

Vote Results:

Ayes: Deborah Dawson, Jeff Daniels, Karen Thornton, Steve Sundra, Tom James

Nays: None

The meeting was adjourned at 4:19 pm.

The next regularly scheduled Board Meeting will be on Monday, November 21, 2016 at 3:00 pm.

Approved by _____ on _____ 2016