

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened Monday, October 16, 2017, at 3:00pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:01pm, Monday, October 16, 2017, followed by the Pledge of Allegiance.

Roll Call

- A. Board Members Present: Chairman Deborah Dawson
Clerk Tom James
Financial Officer Jeff Daniels (Telephonically)
Board Member Steve Sundra
Board Member Larry Hannum
- B. Department Members: Chief Bob Lockhart, Administrative Assistant Deanna White,
- C. Members of the Public: None

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of September 18, 2017. Tom James made a motion to accept September 18, 2017 Minutes and was seconded by Steve Sundra.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

Jeff Daniels reviewed the status of all District bank accounts for August. With questions regarding the General Account's "Reconciliation Detail" (General T-836, Period Ending 08/31/2017) under the heading "Uncleared Transactions" and a notation of an AJE on 06/30/2016 totaling a negative \$13,627.00 still remaining, Kay Green will explain why some transactions are not in the "Reconciliation Detail" at November's or December's Board Meeting. Jeff Daniels made a Motion to accept the August 21, 2017 Financial Report and was seconded by Larry Hannum.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum

Nays: None

In addition, Jeff Daniels reviewed the status of all District bank accounts for September. Steve Sundra made a Motion to accept the September 18, 2017 Financial Report and was seconded by Jeff Daniels.

Vote results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Jeff Daniels, Larry Hannum

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for September. Please see attached Chief's Report.

C. Chairman's Report & District Correspondence

Deborah Dawson reported that she received no District Correspondence.

BUSINESS

Item #1: Discussion and possible action regarding Chief's explanation of Board Member's questions regarding August Reconciliation for the General Account and the *Adjusted Journal Entry (AJE)* under "Uncleared Transactions" on 6/30/2016 of \$13,627.00 (by Kay Green).

Kay Green will attend either November's or December's Board Meeting and explain this issue with the above. No Board action was necessary.

Item #2: Further Discussion and possible action regarding billing and collection for Highway EMS calls.

Administrative Assistant Deanna White passed out two documents to Board Members: "Fire Recovery USA" and "Fire Recovery USA- FLFD" (FLFD= Forest Lakes Fire Department). The Chief explained both. With questions from several Board Members regarding a potential contract with *Fire Recovery USA*, this Item was tabled until November's Board Meeting. No Board action was necessary.

Call to the Public

None

Adjournment

Tom James moved to adjourn the meeting and was seconded by Larry Hannum.

Vote Results:

Ayes: Deborah Dawson, Tom James, Steve Sundra, Larry Hannum

Nays: None

The meeting adjourned at 4:02pm.

The next regularly scheduled Board Meeting will be on Monday, November 20, 2017, at 3:00 pm.

Approved by _____ on _____ 2017