

NOTICE OF MEETING

The Fire Board of the Christopher-Kohl's Fire District will meet in regular session on **Monday, November 16, 2020, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**
- A. Board Members
 - B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of October 19, 2020.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

- A. Financial Report
 - The Financial Officer will review the status of all District bank accounts for October. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

- B. Chief's Report on Department activity for October.
 - Received a check from FRUSA.
 - Wells Fargo credit card points.
 - CKFD purchased a thermal imager camera.

- C. Chairman's Report & District Correspondence
 - The Chairman will report on the activities for the District in October.
 - District correspondence will be acknowledged.

BUSINESS

The Oath and signing of the document by the newly elected Board members will take place.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

2. The new Board members shall attest to the fact that they read the OML book.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

3. Discussion and possible action regarding Christopher-Kohl's Fire District Personnel Policies and Procedures Manual, "Policy 30.04 Time Keeping Requirements."

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. Discussion and possible action regarding Christopher-Kohl's Fire District Personnel Policies and Procedures Manual, "Policy 30.05 Overtime Compensation."

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

5. Discussion and possible action regarding Christopher-Kohl's Fire District Personnel Policies and Procedures Manual, "Policy 30.08 Paycheck Distribution."

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

6. Discussion and possible action in reference to the brush trailer.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

Information on future Agenda Items. Items may be placed on the Agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agenda's posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

Regular Meeting of the Christopher Kohl's District Governing Board convene **October 19, 2020**, at **3:30pm** at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30pm, October 19, 2020, followed by the Pledge of Allegiance.

Roll Call

A. Board Members:

- Chairman Ron Kotnik
- Financial Officer Larry Hannum
- Clerk Tom James
- Board Member Steve Sundra
- Board Member Sheila Marcum

B. Department Members in attendance: Chief Bob Lockhart, Administrative Assistant Deanna White

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of September 21, 2020. No Board discussion took place. Larry made a Motion to approve the Minutes of the Regular Meeting of September 21, 2020, and was seconded by Sheila.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

Larry reviewed the status of all District bank accounts for September. Larry read the Financial Report. Questions with responses, requests, and comments:

- From **Profit & Loss vs. Actual**, pages 1 and 3, Steve asked why "Fire Recovery" was listed on both pages. Chief Lockhart explained that one is expense and one income.

Shelia made a Motion to approve September's Financial Report and was seconded by Tom.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for September. The list below highlights this month's Chief's Report (not in any particular order):

- Chief reported the District received a check from FRUSA for \$631.00.
- Members of the Department attended a memorial service for Nancy Corley on October 10th at The Landmark. Sheila commented two Department employees attended.
- Chief announced the Brush pit will be closing October 31st, and the brush trailer service will also shut down on same date. Administrative Assistant White added she just booked last openings through 10/31.

Regarding the "Incident #" list and the incident on 9/7/2020 where Stluka and Tutay were

called for a building fire, Ron asked Chief where this took place. Chief responded that it was a call out of District. Next, Steve asked if the reason WT531 is at Station 51 is to be ready for immediate use. Chief affirmed.

C. Chairman's Report & District Correspondence

Two informational documents were in Board members' packets: "GILA COUNTY DEPARTMENT OF ELECTIONS, *Subject: 2020 Candidates and Newly Appointed as if Elected Governing Board Members*" and an ORDER. As for the first document, Ron explained there will be three appointments to the CKFD Board, and their appointments will take effect on December 1, 2020.

In regards to the second correspondence listed above, Ron asked Chief to read the ORDER. After Chief read the ORDER, he added that during the December 2020 Board meeting, Governing Board Member Appointments 2020-2024 will each be sworn in, *and each will swear he/she has read the "Open Meeting Law" booklet.*

Before, Election certificates will be passed out as well as the OML handbook to three appointments.

BUSINESS

Item #1: Discussion and possible action regarding Chief Lockhart's plans to change credit card limits.

Chief Lockhart gave plans to raise credit card limits, number of credit cards, and to whom they will be assigned. The following entries were pointed out by Chief:

- Chad Stluka is our only Engine Boss at this time.
- Mike Lindsay and Ben Perry will both earn "Engine Boss" this year.
- Wells Fargo must have names of employees who will be assigned credit cards in order to increase limits.
- Chief reminded Board he is not changing budget at all.
- One Advantage to his plans is that there will be three Engine Bosses for Wildland assignments.
- Credit card limits for the listed five employees will be \$6000: Chief Lockhart, Ben Perry, Rhett Connolly, Chad Stluka, and Mike Lindsay. District Mechanic Dave Adkins' credit card limit will be at \$4000. The total limit for the six credit cards is \$34,000. Ron asked why Wells Fargo and not Chase? Chief replied basically the County had monies with Chase and that the Bank's client(s) are (literally) Board members.

Sheila made a Motion to change the credit card limits and was seconded by Larry.

Vote Results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

Information on future Agenda Items.

Steve would like to return to reviewing and revising, if necessary, a trio of *Policies and Procedures*. Also, Board members asked Chief to research if there are any perks the Bank offers the District for the new credit cards and their limits.

all to the Public:

Debbie Richardson was recognized by the Chairman. She asked if the credit card limits were truly high enough. Chief responded.

Steve made a Motion to adjourn meeting and was seconded by Sheila.

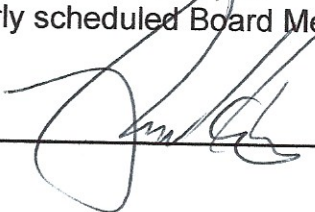
Vote Results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Ron Kotnik, Sheila Marcum

Nays: None

The meeting adjourned at 4:15 pm.

The next regularly scheduled Board Meeting will be on Monday, November 16, 2020, at 3:30 pm.

Approved by  on 11-16- 2020

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
October 2020**

Capital Account:

Beginning Balance:	302,820.42
Deposits:	(Int \$137.13)
Warrants Issued:	0
End Balance:	302,957.55
Register Balance	302,957.55 ___ (Outstanding \$0)

General Account:

Beginning Balance:	70,560.98
Deposits:	303,417.10 (Int \$58.17/Taxes \$303,358.93)
Warrants Issued:	5,783.02
End Balance:	368,195.06
Register Balance	368,128.95 ___ (Outstanding \$-66.11)

Wells Fargo: Payroll

Beginning Balance:	24,229.60
Deposits:	80,000.33
Checks:	55,929.21
End Balance:	48,300.72
Register Balance	48,030.20 ___ (Outstanding -270.52)

Wells Fargo: Enterprise

Beginning Balance	560,287.94
Deposits:	635.40 (FRUSA \$631.02/Int. \$4.38)
Checks:	80,000.00
End Balance:	480,923.34
Register Balance	480,923.34 ___ (Outstanding \$0)

Total Register Balances = \$1,200,040.04 + Outstanding \$336.63 = Ending Balances of \$1,200,376.67

Approved as read at Board Meeting of 11.16.2020, 2020

Clerk/Financial Officer Lay C. Haines

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR October 2020

FIRES: **TOTAL FIRES 9**

WILDLAND 2 _____
STRUCTURE 1 _____
VEHICLE 2 _____
CAMPFIRE 0 Illegal campfire _____
MUTUAL AID 0 _____
SPECIAL DUTY 3 _____
FALSE ALARM 1 _____
STILL ALARM 0 _____
CANCELLED EN RTE 0 _____

EMS: **TOTAL EMS 13**

REGULAR EMS 7 _____ (5-ALS/2-BLS)
MVA/EMS 2 _____
MUTUAL AID 0 _____
FALSE ALARMS 0 _____
WALK INS 2 _____
SPECIAL DUTY 1 _____
CANCELLED EN RTE 1 _____

TOTAL INCIDENTS 22

COMMENTS **TOTAL TRAINING HOURS -74.00 Hours 5.50 Target**

Christopher Kohl's Fire District

Payson, AZ



This report was generated on 11/11/2020 8:43:28 AM

Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 10/01/2020 | End Date: 10/31/2020

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
10/24/2020 11:00:00	OSHA	Target Solutions - Sexual Harassment	1:00
10/27/2020 10:00:00	Special Ops	Monthly Company - Table Scenario: hazmat	1:00
10/27/2020 11:00:00	Basic Fire Fighting	Company - Policy review	1:00
10/27/2020 12:00:00	Special Ops	Company - Hazmat ERG review	1:00
10/27/2020 15:00:00	Leadership/ICS	Company - Firehouse - Leadership in the fire service	1:00
10/27/2020 18:00:00	EMS	EMS - Protocol review: Sepsis	1:00
10/27/2020 20:30:00	Driver Operator	Company - VEIS	1:00
10/28/2020 13:00:00	Basic Fire Fighting	Company - SCBA Donning for time	1:00
10/28/2020 14:00:00	Basic Fire Fighting	Company - RIT bag and buddy breathing	1:30
10/28/2020 17:30:00	Basic Fire Fighting	Company - Skill sign off: Mayday	1:00
10/28/2020 18:30:00	Engine & Tender Ops	Company - Hydraulic calculations	1:00
Total Classes			11
Total Class Hours			11:30

Foradory, Andres

Class Date	Class Category	Class Name	Class Hours
10/29/2020 10:00:00	Engine & Tender Ops	Company - Hydraulic Calculation and pump theory	2:00
10/30/2020 10:30:00	Basic Fire Fighting	Company - SCBA breathdown and RIT operations	3:00
Total Classes			2
Total Class Hours			5:00

Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
10/05/2020 10:00:00	Special Ops	Monthly Company - Table scenario: Hazmat	2:00
10/05/2020 14:30:00	EMS	Target Solutions - Alcohol related emergencies	1:30
10/12/2020 11:00:00	MCS	Monthly Company - MCS Drill	2:00
10/17/2020 10:00:00	OSHA	Target Solutions - Sexual Harassment	1:00
10/23/2020 09:30:00	Special Ops	Monthly Company - Table scenario: Hazmat	1:30
10/29/2020 10:00:00	Engine & Tender Ops	Company - Hydraulic Calculation and pump theory	2:00
10/30/2020 10:30:00	Basic Fire Fighting	Company - SCBA breathdown and RIT operations	3:00
Total Classes			7
Total Class Hours			13:00

McKinnon, Steve M

Class Date	Class Category	Class Name	Class Hours
10/23/2020 09:30:00	Special Ops	Monthly Company - Table scenario: Hazmat	1:30
10/27/2020 10:00:00	Special Ops	Monthly Company - Table Scenario: hazmat	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



10/27/2020 11:00:00	Basic Fire Fighting	Company - Policy review	1:00
10/27/2020 12:00:00	Special Ops	Company - Hazmat ERG review	1:00
10/27/2020 15:00:00	Leadership/ICS	Company - Firehouse - Leadership in the fire service	1:00
10/27/2020 18:00:00	EMS	EMS - Protocol review: Sepsis	1:00
10/27/2020 20:30:00	Driver Operator	Company - VEIS	1:00
10/28/2020 09:30:00	EMS	Target Solutions - Pulmonary Embolism	1:00
10/28/2020 10:30:00	EMS	Target Solutions - Pediatric Respiratory Emergencies	1:00
10/28/2020 13:00:00	Basic Fire Fighting	Company - SCBA Donning for time	1:00
10/28/2020 14:00:00	Basic Fire Fighting	Company - RIT bag and buddy breathing	1:30
10/28/2020 17:30:00	Basic Fire Fighting	Company - Skill sign off: Mayday	1:00
10/28/2020 18:30:00	Engine & Tender Ops	Company - Hydraulic calculations	1:00
Total Classes			13
Total Class Hours			14:00

Perry, Ben

Class Date	Class Category	Class Name	Class Hours
10/05/2020 10:00:00	Special Ops	Monthly Company - Table scenario: Hazmat	2:00
10/06/2020 09:00:00	Wildland	Other - Wildland Fuels training	2:00
10/06/2020 20:00:00	Physical Fitness	Physical Fitness	4:00
10/07/2020 12:00:00	Basic Fire Fighting	Other - Fire rescue: Lessons learned	1:30
10/08/2020 13:00:00	Basic Fire Fighting	Company - Fire Attack	1:00
10/12/2020 11:00:00	MCS	Monthly Company - MCS Drill	2:00
10/17/2020 11:30:00	Wildland	Other - Wfstar Training	1:00
Total Classes			7
Total Class Hours			13:30

Ruiz, Mike

Class Date	Class Category	Class Name	Class Hours
10/08/2020 13:00:00	Basic Fire Fighting	Company - Fire Attack	1:00
Total Classes			1
Total Class Hours			1:00

Stluka, Chad

Class Date	Class Category	Class Name	Class Hours
10/13/2020 15:00:00	Basic Fire Fighting	Monthly Company - SCBA breathdown	2:00
10/14/2020 07:00:00	Engine & Tender Ops	Company Training - Drafting operations	3:00
10/19/2020 12:00:00	Basic Fire Fighting	Company - TIC camera training	1:00
10/19/2020 16:00:00	EMS	EMS - BLS Basic Skills	2:00
Total Classes			4
Total Class Hours			8:00

Tutay, Jason R

Class Date	Class Category	Class Name	Class Hours
10/13/2020 15:00:00	Basic Fire Fighting	Monthly Company - SCBA breathdown	2:00
10/14/2020 07:00:00	Engine & Tender Ops	Company Training - Drafting operations	3:00
10/19/2020 12:00:00	Basic Fire Fighting	Company - TIC camera training	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



10/19/2020 16:00:00	EMS	EMS - BLS Basic Skills	2:00
Total Classes			4
Total Class Hours			8:00

Total Personnel:	8
Total Classes:	49

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



MILEAGE**10/31/2020**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	
E531	122329	122509	180
E521	47129	47573	444
E511	44079	44079	<i>Out of Service</i>
E526	44177	44196	19
WT512	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
WT511	15761	15798	37
E516	70516	70526	10
B5	145059	145951	892
WT531	1559	1571	12

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AGENDA

1. CALL TO ORDER (*Pledge of Allegiance*)

2. ROLL CALL

- A. Board Members
- B. Department Members

3. APPROVAL OF MINUTES

- A. Regular Meeting of September 21, 2020.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. REPORTS & CORRESPONDENCE (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for September. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for September.

- Received a check from FRUSA for \$631.00
- Members of the Department attended a memorial service for Nancy Corley on October 10th at The Landmark.
- Brush pit will be closing on October 31st and the brush trailer service will also shut down at this time.

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in September.
- District correspondence will be acknowledged.

1. CKFD received Election certificates and they will be passed out as well as the OML handbook.

BUSINESS

1. Discussion and possible action regarding Chief Lockhart's plans to change credit card limits.

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Information on future Agenda Items. Items may be placed on the Agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** _____ **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agenda's posted by

On 10/15/20

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

Regular Meeting of the Christopher Kohl's District Governing Board convened **September 21, 2020**, at **3:30pm** at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30pm, September 21, 2020, followed by the Pledge of Allegiance.

Roll Call

A. Board Members: Chairman Ron Kotnik (absent)
Financial Officer Larry Hannum
Clerk Tom James
Board Member Steve Sundra
Board Member Sheila Marcum

(Note: With Ron's absence, Steve was acting Chairman; Tom continued with only taking notes for Minutes of meeting.)

B. Department Members in attendance: Chief Bob Lockhart, Administrative Assistant Deanna White, Steve McKinnon (EMT), Captain Rhett Connolly (Medic)

C. Members of the Public in attendance: Doug Frenz, Karen Thornton, James Oliver, Olive Ramirez

The following matters were discussed, considered, and approved at the meeting:

Approval of Minutes

The Board reviewed the Minutes of the Regular Meeting of August 17, 2020. Regarding August's *Financial Report*, Steve asked Chief Lockhart a question regarding the monies from the County and whether or not all \$116,000 had been returned to our accounts. Chief responded that "all monies have been returned." (The quoted part of last sentence was added to August's Minutes, "Financial Officer's Report" page 2, after the word "forthcoming.") Larry made a Motion to approve the Minutes of the Regular Meeting of August 17, 2020, and was seconded by Sheila.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Sheila Marcum

Nays: None

Reports and Correspondence

A. Financial Officer's Report

Larry reviewed the status of all District bank accounts for August. Larry read the Financial Report. Questions with responses, requests, and comments:

- From FINANCIAL OFFICER REPORT, "Total Register Balances," Steve made the comment that the "Ending Balances of \$950,737.31," is very healthy. He also asked if Wildland fires has added a great amount. Chief replied.
- From **General Account**, Steve asked why the District was paying for two rubbish removal companies, Waste Management and Road Runner Rubbish. Chief responded the District just switched from one to the other.

Shelia made a Motion to approve August's Financial Report and was seconded by Tom.

Vote results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Sheila Marcum
Nays: None

Chief's Report

Chief Lockhart discussed Department activity for August. The list below highlights this month's Chief's Report (not in any particular order):

- The August 19th deadline had passed for candidate applications for the November 3rd election. Of the three openings, two incumbents remain for another term and one was replaced by Ms. Karen Thornton.
- The new CKFD website was published on September 4th and went live on September 5th after switching from Go Daddy to Square Space.
- CKFD's email was down from September 4th through September 16th. Chief thanked Rhett and Steve for their assistance getting email functional again and for a job well done on new website.
- The temporary bypass on Colcord Road (FSR 291) for the Bridge over Gordon Creek will take place September 17-26. Engineers certified that CKFD emergency vehicles *can* traverse via bypass.
- The District has received a check in August from Fire Recovery for a little less than \$500.00. Chief added that collecting monies is a bit slow, but we are at a 100% collection rate, so far.

C. Chairman's Report & District Correspondence

All Board members received a handout, 2021 Winter Conference Announcement in their packets. Acting Chairman, Steve, with Chief's help, made clear what two incumbents and new Board member can do to meet Statutory training requirements.

BUSINESS

Item #1: Further discussion and possible action regarding amending and possible adopting the By-Laws of the Christopher Kohl's Fire District, Article III, Section 2 Board Organization and meetings, and Article IV Section 1 "Officers and Personnel of the District and Department" (Amended 7/20/2015) to include a Sergeant at Arms as a District Officer.

Sheila made a Motion to amend and adopt the By-Laws of the Christopher Kohl's Fire District, Article III, Section 2 Board Organization and meetings, and Article IV Section 1 "Officers and Personnel of the District and Department" (Amended 7/20/2015) to include a Sergeant at Arms as a District Officer. The motion was seconded by Larry.

Vote Results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Sheila Marcum

Nays: None

Item #2: Discussion and possible action on electing a member of the Board to temporarily fill the position of the *Sergeant at Arms*. The Board member elected to serve as a *Sergeant at Arms* shall serve until the next scheduled Board election (this November).

Sheila expressed an interest to temporarily fill this position and made a motion on electing herself as Sergeant at Arms. The motion was seconded by Larry.

Vote Results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Sheila Marcum

Nays: None

Information on future Agenda Items.

Chief Lockhart said he would like to address Board regarding changing credit card limits.

Call to the Public:

James Oliver asked why on Financial Officer Report, August 2020, "Wells Fargo: Payroll," shows \$80,000.39 instead of just \$80,000. Administrative Assistant, Deanna, replied it was an interest amount.

Doug Frenz thanked the District for completing the Firewise Grant work.

Sheila made a Motion to adjourn meeting and was seconded by Larry.

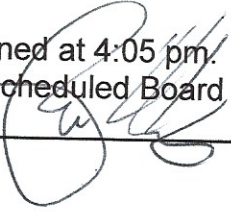
Vote Results:

Ayes: Steve Sundra, Tom James, Larry Hannum, Sheila Marcum

Nays: None

The meeting adjourned at 4:05 pm.

The next regularly scheduled Board Meeting will be on Monday, October 19, 2020, at 3:30 pm.

Approved by  on 10-11 2020

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
September 2020**

Capital Account:

Beginning Balance:	302,015.28
Deposits:	(Int \$805.14)
Warrants Issued:	0
End Balance:	302,820.42
Register Balance	302,820.42 ___ (Outstanding \$0)

General Account:

Beginning Balance:	81,593.53
Deposits:	2,371.89(Int \$439.91/Taxes \$1,931.98)
Warrants Issued:	13,404.44
End Balance:	70,560.98
Register Balance	70,539.58 ___ (Outstanding \$-21.40)

Wells Fargo: Payroll

Beginning Balance:	45,900.37
Deposits:	40,000.32
Checks:	61,671.09
End Balance:	24,229.60
Register Balance	21,288.76 ___ (Outstanding -2,940.84)

Wells Fargo: Enterprise

Beginning Balance	521,228.13
Deposits:	79,059.81(See Bank Statement)
Checks:	40,000.00
End Balance:	560,287.94
Register Balance	560,287.94 ___ (Outstanding \$0)

Total Register Balances = \$954,936.70 + Outstanding \$2,962.24 = Ending Balances of \$957,898.94

Approved as read at Board Meeting of Oct. 19th, 2020

Clerk/Financial Officer Lay C Hauer

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR September 2020

FIRES: **TOTAL FIRES 4**

WILDLAND 0 _____
STRUCTURE 1 _____
VEHICLE 0 _____
CAMPFIRE 0 Illegal campfire _____
MUTUAL AID 0 _____
SPECIAL DUTY 3 _____
FALSE ALARM 0 _____
STILL ALARM 0 _____
CANCELLED EN RTE 0 _____

EMS: **TOTAL EMS 17**

REGULAR EMS 10 _____ (8-ALS/2-BLS)
MVA/EMS 2 _____
MUTUAL AID 0 _____
FALSE ALARMS 0 _____
WALK INS 3 _____
SPECIAL DUTY 1 _____
CANCELLED EN RTE 1 _____

TOTAL INCIDENTS 21

COMMENTS **TOTAL TRAINING HOURS -52.00 Hours 13.50 Target**

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 10/12/2020 3:36:00 PM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 09/01/2020 | End Date: 09/30/2020

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
09/03/2020 10:00:00	Basic Fire Fighting	Company - Youtube video review car fires	1:00
09/03/2020 13:00:00	Leadership/ICS	Company - Officer scenarios	2:00
09/03/2020 15:00:00	Basic Fire Fighting	Company - START triage	1:00
09/04/2020 14:30:00	MCS	Monthly Company - MCS #5	1:30
09/21/2020 10:00:00	Basic Fire Fighting	Company - Skill Sheet	3:00
09/21/2020 13:00:00	Basic Fire Fighting	company - skill sheets	1:00
09/21/2020 15:00:00	Basic Fire Fighting	Company - Skill sheet	1:00
09/22/2020 18:00:00	MCS	Monthly Company - MCS #4 night drill	1:30
09/28/2020 09:30:00	EMS	EMS - Tape and Chart: tension pneumo and LVAD	1:30
09/28/2020 15:30:00	EMS	Target Solutions - Behavioral emergencies	1:00
09/30/2020 10:30:00	EMS	Target Solutions - Cardiac Emergencies	1:00
09/30/2020 12:30:00	EMS	Target Solutions - Geriatric emergencies	1:00
Total Classes			12
Total Class Hours			16:30

Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
09/11/2020 13:15:00	OSHA	Target Solutions - HIPAA	1:00
09/11/2020 15:15:00	MCS	Monthly Company - MCS #5	1:30
09/17/2020 17:00:00	OSHA	Target Solutions - Bloodborne	1:00
09/18/2020 09:15:00	Basic Fire Fighting	Company - Skill Sheets	1:00
Total Classes			4
Total Class Hours			4:30

McKinnon, Steve M

Class Date	Class Category	Class Name	Class Hours
09/03/2020 10:00:00	Basic Fire Fighting	Company - Youtube video review car fires	1:00
09/03/2020 13:00:00	Leadership/ICS	Company - Officer scenarios	2:00
09/03/2020 15:00:00	Basic Fire Fighting	Company - START triage	1:00
09/04/2020 14:30:00	MCS	Monthly Company - MCS #5	1:30
09/21/2020 10:00:00	Basic Fire Fighting	Company - Skill Sheet	3:00
09/21/2020 13:00:00	Basic Fire Fighting	company - skill sheets	1:00
09/21/2020 15:00:00	Basic Fire Fighting	Company - Skill sheet	1:00
09/22/2020 11:30:00	EMS	Target Solutions - Behavioral Emergencies	1:00
09/22/2020 12:30:00	EMS	Target Solutions - Burn Management	1:00
09/22/2020 13:30:00	EMS	Target Solutions - Geriatric Emergencies	1:00
09/22/2020 18:00:00	MCS	Monthly Company - MCS #4 night drill	1:30
09/23/2020 13:00:00	EMS	Target Solutions - Cardiac Emergencies	1:00
09/23/2020 14:00:00	OSHA	Target Solutions - Blood Borne Pathogens	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



09/28/2020 09:30:00	EMS	EMS - Tape and Chart: tension pneumo and LVAD	1:30
09/28/2020 15:30:00	OSHA	Target Solutions - HIPAA	1:00
09/29/2020 15:30:00	OSHA	Target Solutions - Sexual Harassment	1:00
Total Classes			16
Total Class Hours			20:30

Perry, Ben

Class Date	Class Category	Class Name	Class Hours
09/11/2020 11:00:00	Physical Fitness	Physical Fitness	4:00
09/11/2020 15:15:00	MCS	Monthly Company - MCS #5	1:30
09/11/2020 15:15:00	OSHA	Target Solutions - Sexual Harassment	1:30
09/12/2020 09:00:00	Wildland	Other - Stihl chainsaw safety operations and maintenance video	1:30
09/12/2020 11:00:00	Wildland	other - NWCG S212 reviw	1:00
09/18/2020 09:15:00	Basic Fire Fighting	Company - Skill Sheets	1:00
Total Classes			6
Total Class Hours			10:30

Total Personnel:	4
Total Classes:	38

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



MILEAGE**9/30/2020**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	
E531	121870	122329	459
E521	47049	47129	80
E511	43993	44079	86
E526	44137	44177	40
WT512	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
WT511	15753	15761	8
E516	70503	70516	13
B5	144185	145059	874
WT531	1550	1559	9