

NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, November 21, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*) Time: _____

2. **ROLL CALL**

A. Board Members

B. Department Members

3. **APPROVAL OF MINUTES**

A. Regular Meeting of October 17, 2022.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for October. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

Motion: _____ *Second:* _____ *Vote Results:* _____ *Ayes:* _____ *Nays:* _____

B. Chief's Report on Department activity for October.

- Firebelles had a successful Halloween event on Oct. 29th.
- Firebelles also purchased a Lifepak 15 Defibrillator for approximately \$13,000.00 which is now in service. ***Once again, a big thank you to the Firebelles!!!***
- Chief returned from vacation on Nov 3rd.
- Mark Hansen resigned from CKFD; his last day was Nov. 7th.
- Kay Green was at CKFD to complete annual audit on Nov. 7th and 8th.
- Unfortunately Proposition 310 failed.
- Update on old Engine 531. Still trying to find a buyer.
- Old Engine 511 waiting for valves to come in for repair.
- Battalion 5 is back up and running.
- Brush pit closed for the season.
- Station 51 remodeling has been completed.
- Station 53 remodel.

- Update on Station 51 Retaining wall.
- Received a check from FRUSA in the amount of \$1,212.90.
- CKFD members along with HGFD, PSFD, and PFD will attend a regional Hazmat refresher on Nov. 28th.
- CKFD Christmas Party at The Landmark on Dec. 2nd at 4:30pm.
- New SCBA's from AFG Grant are predicted to arrive first half of December.
- Upcoming AFDA Winter Conference in Laughlin, NV Jan. 11th through Jan. 13th.

C. Chairman's Report & District Correspondence

- The Chairman will report on the activities for the District in October.
- District correspondence will be acknowledged.

BUSINESS

(The public will be able to comment after the Board discusses any business item and before any vote)

No Business.

Information on future Agenda Items. Items may be placed on the agenda for a future meeting or given to the Chief for action, further information, or review.

CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

5. CALL TO THE PUBLIC: Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. ***Each speaker will be allowed three minutes, one time per meeting, to present their comments to the board.*** The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. ADJOURNMENT

Motion: _____ **Second:** _____ **Vote Results:** **Ayes:** _____ **Nays:** _____

Time of adjournment: _____

If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.

Agendas posted by

MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, October 17, 2022 at 3:30 pm at the Fire Station 51 Community Room.

Call to Order/Pledge of Allegiance

Call to order 3:30 pm, Monday, October 17, 2022 followed by The Pledge of Allegiance.

Roll Call

- A. Board Members Present: Chairman Ron Kotnik
Financial Officer Larry Hannum
Clerk Karen Thornton
Sergeant at Arms Doug Frenz
Board Member Joanie Price
- B. Department Members: Chief Bob Lockhart
Administrative Assistant Deanna White
Battalion Chief Rhett Connolly
Engineer/Paramedic Sterling White

The following matters were discussed, considered, and approved at the meeting:

BUSINESS

Approval of Minutes

A. The Board reviewed the regular meeting minutes of September 19, 2022. Karen Thornton mentioned a correction on page 2 changing July to read August in the introduction to the Chief's Report.

Ron Kotnik made a motion to approve the minutes of the September 19, 2022 meeting as corrected. Joanie Price seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Joanie Price, Karen Thornton
Nays: None

Reports and Correspondence

A. Financial Officer's Report

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for September 2022.

Ron Kotnik moved to approve the September 2022 Financial Reports. Doug Frenz seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Joanie Price, Karen Thornton
Nays: None

B. Chief's Report

Chief Lockhart discussed Department activity for September 2022. The list below highlights this month's Chief's Report (not in any particular order).

- Update on New Engine 511...waiting for parts.

- Update on old Engine 531...Still trying to find a buyer.
- Update on Station 51 remodeling...Work will start on the Chief's office in late October.
- Battalion 5 is currently broken down and may be out of service for the rest of the season for brush loads...wiring destroyed by a mouse.
- Update on CKFD's attorneys Matura and Barrett...requests for information continue. A 192-page statement and 3 hour recording have been submitted by the complainant. Chief Lockhart and Battalion Chief Connolly are reviewing both.
- Retaining wall Request For Quotes (RFQ) was sent out on September 21, 2022. CDX Contracting out of Globe submitted an under budget bid.
- Received an AFG Grant award notification on September 21...The grant is for \$289,036. Our share of the grant is \$14,000. This grant will save us \$30,000 annually for the next ten years and assure safe equipment for the next 15 years. The Board is very appreciative of the effort Chief Lockhart put into preparing the grant.
- Chief Lockhart and staff attended the Ponderosa Springs HOA meeting on October 8...Firebelles provided lunch for the HOA meeting.
- Firebelles received another anonymous donation of \$10,000 to go towards the well at Station 53. Once again, a big shout out to The Firebelles for all of their hard work.
- Chief Lockhart will be on vacation from October 27 through November 3.
- Received a reimbursement check from AZ State Fire School for \$500...Steve McKinnon and Joe Lynch attended the school.
- Received a check from AZ EMS for \$558 for reimbursement for medical supplies...AZ EMS is making an effort to expand its protocols to cover the needs of rural areas.

C. Chairman's Report & District Correspondence

Gila County Elections Department

We received correspondence from Erin Miller, Gila County Elections Assistant, stating that The Gila County Board of Supervisors appointed the Governing Board Candidates, Doug Frenz and Ron Kotnik, as if elected. This is possible because there were only two candidates running for the two open Board positions. Both candidates will be sworn in at the December Board Meeting. Congratulations Ron and Doug on your continued commitment to the CKFD Governing Board.

BUSINESS

Item #1 Discussion and possible action on accepting quotes for the bids on the Retaining Wall that went out on September 2, 2022.

Chief Lockhart explained that CKFD provided the engineering protocol to the contractors for this Bid. CDX Contracting of Globe submitted a bid of \$68,453.75 for this project. That is almost \$10,000 under our budgeted amount. Joanie Price asked if the contractor has been thoroughly researched. Chief Lockhart assured her that they have a good reputation and that the bid contract is very specific, covering 26 pages. Ron Kotnik asked about the contractor's time frame. The Chief replied that if the project cannot be completed before snow sets in it will be done in the spring. The contract specifies completion before the end of this fiscal year.

Doug Frenz moved to accept the bid for the retaining wall replacement for \$68,453.75 from CDX Contracting. Joanie Price seconded the motion.

Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Joanie Price, Karen Thornton

Nays: None

Future Agenda Items

1. Discussion and possible action regarding CDX Contracting's contract, time frame, and any new information about the retaining wall project.
2. If Proposition 310 passes, Chief Lockhart will summarize the effect it will have on CKFD.

Call to the Public

Dr. Mark Hendrickson asked for more information about AFG Grants.

Chief Lockhart explained that this is an Assistance to Firefighters Grant. This grant is very difficult to obtain and required many hours of careful preparation. Battalion Captain Connolly explained that this grant will assure safe, updated equipment to our firefighters for the next 15 years.

Margot Holmes asked when does an individual's property tax payment actually get to CKFD. Chief Lockhart responded that the first half arrives after November 30 and the second half after May 1.

Adjournment

Ron Kotnik made a motion to adjourn the meeting. Larry Hannum seconded the motion.

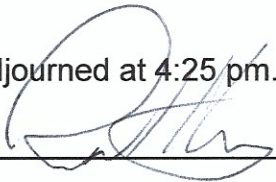
Vote Results:

Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Joanie Price, Karen Thornton

Nays: None

The meeting was adjourned at 4:25 pm.

Approved by _____



on _____

NOV 21st

2022

**CHRISTOPHER KOHL'S FIRE DISTRICT
FINANCIAL OFFICER REPORT
October 2022**

Capital Account:

Beginning Balance:	262,547.31
Deposits:	0(Int)
Warrants Issued:	0
End Balance:	262,547.31
Register Balance	262,547.31__ (Outstanding \$0)

General Account:

Beginning Balance:	134,684.08
Deposits:	306,843.57(See bank rec.)
Warrants Issued:	66,673.74
End Balance:	374,853.91
Register Balance	372,608.30__ (Outstanding -\$2,245.61)

Wells Fargo: Payroll

Beginning Balance:	89,556.45
Deposits:	60,000.51
Checks:	81,585.82
End Balance:	67,971.14
Register Balance	43,913.47__ (Outstanding -\$24,057.67)

Wells Fargo: Enterprise

Beginning Balance	364,988.54
Deposits	1,466.43 (See bank rec.)
Checks:	0.00
End Balance:	366,454.97
Register Balance	366,454.97__ (Outstanding \$0)

Total Register Balances = \$1,045,524.05 + Outstanding \$26,303.28 = Ending Balances of \$1,071,827.33

Approved as read at Board Meeting of Nov. 21, _____, 2022

Clerk/Financial Officer _____

Lay C Hume

CHRISTOPHER-KOHL'S FIRE DEPARTMENT
930 E CHRISTOPHER CREEK LOOP
PAYSON, AZ 85541
VOICE (928) 478-4011, FAX (928) 478-4453
FIRE CHIEF

INCIDENT REPORT FOR October 2022

FIRES: **TOTAL FIRES 4**

WILDLAND	0	_____
STRUCTURE	1	_____
VEHICLE	0	_____
CAMPFIRE	0	_____
MUTUAL AID	0	_____
SPECIAL DUTY	1	_____
FALSE ALARM	1	_____
STILL ALARM	0	_____
CANCELLED EN RTE	1	_____

EMS: **TOTAL EMS 17**

REGULAR EMS	5	_____	1-ALS/4-BLS)
MVA/EMS	3	_____	
MUTUAL AID	0	_____	
FALSE ALARMS	0	_____	
WALK INS	1	_____	
SPECIAL DUTY	4	_____	
CANCELLED EN RTE	0	_____	

TOTAL INCIDENTS 21

COMMENTS **TOTAL TRAINING HOURS -38.00 Target Hours -0.00**

Christopher Kohl's Fire District

Payson, AZ

This report was generated on 11/7/2022 8:51:04 AM



Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 10/01/2022 | End Date: 10/31/2022

Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
10/06/2022 15:00:00	EMS	cares protocol review	1:00
10/11/2022 09:00:00	Communication/Documentation	reconciliation, profit and loss review	2:00
10/23/2022 16:00:00	Physical Fitness	Physical conditioning	1:30
10/24/2022 09:30:00	EMS	Tape and Chart: EKG Readings and interpretations.	2:00
10/24/2022 16:00:00	Physical Fitness	physical fitness	1:30
10/25/2022 09:00:00	Engine & Tender Ops	pump testing	6:00
Total Classes			6
Total Class Hours			14:00

Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
10/19/2022 09:00:00	Basic Fire Fighting	Company - Forcible entry and vertical roof ventilation	2:00
10/20/2022 14:00:00	Engine & Tender Ops	Company - Tender drafting and water supply	2:00
10/20/2022 16:45:00	EMS	Company - Lifepak 15 Monitor/ Defib inservice	0:48
Total Classes			3
Total Class Hours			4:48

White, Deanna L

Class Date	Class Category	Class Name	Class Hours
10/11/2022 09:00:00	Communication/Documentation	reconciliation, profit and loss review	2:00
Total Classes			1
Total Class Hours			2:00

White, Sterling

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



Class Date	Class Category	Class Name	Class Hours
10/18/2022 13:00:00	Leadership/ICS	Sexual Harassment awareness for supervisors	1:00
10/18/2022 14:00:00	Leadership/ICS	Drug free workplace	0:30
10/19/2022 09:00:00	Basic Fire Fighting	Company - Forcible entry and vertical roof ventilation	2:00
10/20/2022 14:00:00	Engine & Tender Ops	Company - Tender drafting and water supply	2:00
10/20/2022 16:45:00	EMS	Company - Lifepak 15 Monitor/ Defib inservice	0:48
10/23/2022 16:00:00	Physical Fitness	Physical conditioning	1:30
10/24/2022 09:30:00	EMS	Tape and Chart: EKG Readings and interpretations.	2:00
10/24/2022 16:00:00	Physical Fitness	physical fitness	1:30
10/25/2022 09:00:00	Engine & Tender Ops	pump testing	6:00
Total Classes			9
Total Class Hours			17:18

Total Personnel:	4
Total Classes:	19

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

MILEAGE**10/1/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	<i>TOTAL</i>
B5	160535	160803	268
New E511	64616	65347	731
E511	50628	<i>Out of Service</i>	<i>Out of Service</i>
E516	70845	70892	47
E521	57540	57544	4
E526	48244	48245	1
E531	123244	<i>Out of Service</i>	<i>Out of Service</i>
WT511	16798	16836	38
WT512	<i>Out of Service</i>	<i>Out of Service</i>	<i>Out of Service</i>
WT531	1773	1779	6