

## NOTICE OF MEETING

The **Fire Board of the Christopher-Kohl's Fire District** will meet in regular session on **Monday, October 17, 2022, at 3:30pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A) upon a public majority vote of the members constituting a quorum. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*)      Time: \_\_\_\_\_

2. **ROLL CALL**

- A. Board Members
- B. Department Members

3. **APPROVAL OF MINUTES**

- A. Regular Meeting of September 19, 2022.

*Motion:* \_\_\_\_\_      *Second:* \_\_\_\_\_      *Vote Results:* \_\_\_\_\_      *Ayes:* \_\_\_\_\_      *Nays:* \_\_\_\_\_

4. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)

A. Financial Report

- The Financial Officer will review the status of all District bank accounts for September. Possible discussion and action on any Board concerns regarding specific invoices, checks, and/or Profit & Loss Statements.

*Motion:* \_\_\_\_\_      *Second:* \_\_\_\_\_      *Vote Results:* \_\_\_\_\_      *Ayes:* \_\_\_\_\_      *Nays:* \_\_\_\_\_

B. Chief's Report on Department activity for September.

- Update on New Engine 511. Waiting on IFC for products.
- Update on old Engine 531. Still trying to find a buyer.
- Battalion 5 is currently broken down and may be out of service for the rest of the season for brush loads.
- Update on Station 51 remodeling. Will start again late this month.
- Update on CKFD's attorneys Matura and Barrett.
- Retaining wall Request For Quotes (RFQ) was sent out on Sept 2<sup>nd</sup>.
- Received a AFG Grant award notification on Sept. 21st.
- Chief Lockhart and staff attended PSHOA meeting on Oct 8<sup>th</sup>.
- Firebelles received another anonymous donation of \$10,000 to go towards the well at Station 53. Once again, a big shout to the Firebelles for all of their hard work!!!
- Chief will be on vacation from Oct 27<sup>th</sup> through Nov 3<sup>rd</sup>.

**MINUTES OF THE REGULAR PUBLIC MEETING OF THE CHRISTOPHER KOHL'S FIRE DISTRICT GOVERNING BOARD.**

A Regular Meeting of the Christopher Kohl's District Governing Board convened on Monday, September 19, 2022 at 3:30 pm at the Fire Station 51 Community Room.

**Call to Order/Pledge of Allegiance**

Call to order 3:30 pm, Monday, September 19, 2022 followed by The Pledge of Allegiance.

**Roll Call**

A. Board Members Present: Chairman Ron Kotnik  
Financial Officer Larry Hannum  
Clerk Karen Thornton  
Sergeant at Arms Doug Frenz

Board Members Absent: Board Member Joanie Price

B. Department Members: Chief Bob Lockhart  
Administrative Assistant Deanna White  
Battalion Chief Rhett Connolly

The following matters were discussed, considered, and approved at the meeting:

**BUSINESS**

**Executive Session**

**Item #1 The Board will go into Executive Session pursuant to A.R.S. 38-431.03(A)4 for discussion or consultation with their attorneys (Ferrel/Matura) regarding pending litigation.**

Ron Kotnik moved that the Board go into Executive Session at 3:35 pm. Doug Frenz seconded the motion.

**Vote Results:**

**Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Karen Thornton**

**Nays: None**

Regular meeting resumed at 4:30 pm.

**Approval of Minutes**

A. The Board reviewed the regular meeting minutes of August 29, 2022. No Board discussion took place.

Ron Kotnik made a motion to approve the minutes of the August 29, 2022 meeting. Doug Frenz seconded the motion.

**Vote Results:**

**Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Karen Thornton**

**Nays: None**

**Reports and Correspondence**

**A. Financial Officer's Report**

A. Financial Officer Larry Hannum reviewed and read the status of all District bank accounts for August 2022. Karen Thornton had questions about Payson 911 Emergency Response fees and

Enterprise Wildland deposit. Chief Lockhart responded to both questions. Ron Kotnik moved to approve the August 2022 Financial Reports. Karen Thornton seconded the motion.

**Vote Results:**

**Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Karen Thornton**

**Nays: None**

**B. Chief's Report**

Chief Lockhart discussed Department activity for August 2022. The list below highlights this month's Chief's Report (not in any particular order).

- Received a check from FRUSA for \$849.03.
- Update on New Engine 511...waiting for parts.
- Update on old Engine 531...Looking for an opportunity to sell this engine.
- Update on Station 51 remodeling...replacing lights
- On September 2 specs went out for bids for the retaining wall replacement and associated projects. Bids are due on September 30. The top three bids will be discussed at the next Board Meeting.
- Firebelles hosted a Pancake Breakfast/Bake Sale on September 3. Great Turnout. Thank you Firebelles. You all are amazing.

**C. Chairman's Report & District Correspondence**

Chairman Ron Kotnik did not have any reports or correspondence.

**Future Agenda Items**

1. Discussion and possible action regarding bids on the retaining wall replacement and associated projects.

**Call to the Public**

No comments from the public.

**Adjournment**

Karen Thornton made a motion to adjourn the meeting. Ron Kotnik seconded the motion.

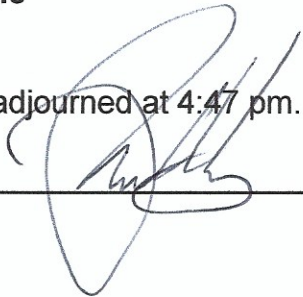
**Vote Results:**

**Ayes: Ron Kotnik, Larry Hannum, Doug Frenz, Karen Thornton**

**Nays: None**

The meeting was adjourned at 4:47 pm.

Approved by \_\_\_\_\_



on \_\_\_\_\_

OCT. 17<sup>th</sup>

2022

**CHRISTOPHER KOHL'S FIRE DISTRICT  
FINANCIAL OFFICER REPORT  
September 2022**

**Capital Account:**

Beginning Balance:	262,145.79
Deposits:	401.52(Int)
Warrants Issued:	0
End Balance:	262,547.31
Register Balance	262,547.31__ (Outstanding \$0)

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**General Account:**

Beginning Balance:	166,232.06
Deposits:	38,889.75(See bank rec.)
Warrants Issued:	70,437.73
End Balance:	134,684.08
Register Balance	131,601.09__ (Outstanding -\$3,082.99)

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**Wells Fargo: Payroll**

Beginning Balance:	32,967.11
Deposits:	120,889.34
Checks:	64,300.00
End Balance:	89,556.45
Register Balance	61,375.44__ (Outstanding -\$28,181.01)

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**Wells Fargo: Enterprise**

Beginning Balance	424,985.23
Deposits	3.31 (Int)
Checks:	60,000.00
End Balance:	364,988.54
Register Balance	364,988.54__ (Outstanding \$0)

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**Total Register Balances = \$820,512.39 + Outstanding \$31,264.00 = Ending Balances of \$851,776.39**

Approved as read at Board Meeting of 10-17-2022, 2022

Clerk/Financial Officer Lay C Harris

CHRISTOPHER-KOHL'S FIRE DEPARTMENT  
930 E CHRISTOPHER CREEK LOOP  
PAYSON, AZ 85541  
VOICE (928) 478-4011, FAX (928) 478-4453  
**FIRE CHIEF**

INCIDENT REPORT FOR September 2022

**FIRES:** **TOTAL FIRES 4**

WILDLAND 1 \_\_\_\_\_  
STRUCTURE 0 \_\_\_\_\_  
VEHICLE 0 \_\_\_\_\_  
CAMPFIRE 2 \_\_\_\_\_  
MUTUAL AID 0 \_\_\_\_\_  
SPECIAL DUTY 1 \_\_\_\_\_  
FALSE ALARM 0 \_\_\_\_\_  
STILL ALARM 0 \_\_\_\_\_  
CANCELLED EN RTE 0 \_\_\_\_\_

**EMS:** **TOTAL EMS 25**

REGULAR EMS 11 \_\_\_\_\_ 4-ALS/7-BLS)  
MVA/EMS 2 \_\_\_\_\_  
MUTUAL AID 1 \_\_\_\_\_  
FALSE ALARMS 0 \_\_\_\_\_  
WALK INS 6 \_\_\_\_\_  
SPECIAL DUTY 3 \_\_\_\_\_  
CANCELLED EN RTE 2 \_\_\_\_\_

**TOTAL INCIDENTS 29**

**COMMENTS** **TOTAL TRAINING HOURS – 103.50 Target Hours – 6.50**

<b>DATE</b>	<b>INCIDENT #</b>	<b>DESCRIPTION-EMS</b>	<b>FIREFIGHTERS</b>	<b>Sep-22</b>
9/1/2022	22-194	EMS/BLS	Hansen/Lynch	
9/1/2022	22-195	EMS/BLS	Hansen/Lynch	
9/2/2022	22-196	Special Duty	Hansen/Lynch	
9/3/2022	22-197	Walk-In	McKinnon/Hansen	
9/3/2022	22-198	Canc en route	McKinnon/Hansen	
9/4/2022	22-199	EMS/ALS	McKinnon/Hansen	
9/4/2022	22-200	Special Duty	McKinnon/Ruiz	
9/5/2022	22-201	Campfire	Connolly/White	
9/6/2022	22-202	Fire (Brush)	Connolly/White	
9/6/2022	22-203	Campfire	Connolly/White	
9/8/2022	22-204	EMS/BLS	Connolly/Hansen	
9/9/2022	22-205	MVA	Hansen/White	
9/10/2022	22-206	Walk-In	Connolly/White	
9/11/2022	22-207	EMS/BLS	Connolly/White	
9/12/2022	22-208	EMS/ALS	Connolly/White	
9/12/2022	22-209	EMS/BLS	Connolly/Lockhart	
9/13/2022	22-210	MVA	Connolly/White	
9/13/2022	22-211	EMS/BLS	Lockhart/Lynch	
9/13/2022	22-212	EMS/ALS	Lockhart/Lynch/Smith	
9/14/2022	22-213	Special Duty	Hansen/Lynch	
9/14/2022	22-214	Mutual Aid	Hansen/Lynch	
9/17/2022	22-215	EMS/BLS	Hansen/White	
9/21/2022	22-216	Walk-In	McKinnon/Tutay	
9/22/2022	22-217	Walk-In	McKinnon/Tutay	
9/22/2022	22-218	Special Duty	McKinnon/Tutay	
9/23/2022	22-219	EMS/ALS	Connolly/White/Lockhart	
9/25/2022	22-220	Canc en route	Hansen/Lynch	
9/26/2022	22-221	Walk-In	Lockhart/Lynch	
9/27/2022	22-222	Walk-In	McKinnon/Tutay/Lockhart	

# Christopher Kohl's Fire District

Payson, AZ

This report was generated on 10/7/2022 2:17:43 PM



## Classes Completed by Personnel

Passed/Failed: Both Passed and Failed | Training Code(s): All Training Codes | Class Category: All Categories | Personnel: All Personnel | Station: All Stations | Start Date: 09/01/2022 | End Date: 09/30/2022

### Adkins, Dave

Class Date	Class Category	Class Name	Class Hours
09/20/2022 08:30:00	Engine & Tender Ops	Company - Pump Operations (Vacuum Testing)	1:30
Total Classes			1
Total Class Hours			1:30

### Connolly, Rhett T

Class Date	Class Category	Class Name	Class Hours
09/06/2022 05:45:00	Basic Fire Fighting	Company - Fire Attack	1:00
09/06/2022 09:00:00	Engine & Tender Ops	Company - Pumping and Drafting	2:30
09/08/2022 13:00:00	EMS	EMS - Valleywise: Ped. burns	1:00
09/08/2022 15:30:00	EMS	EMS - Target Solutions: OBGYN	1:30
09/10/2022 10:00:00	EMS	EMS - Target Solutions: OB basic	1:00
09/11/2022 10:00:00	EMS	advanced OB emergencies TS	2:00
09/20/2022 08:30:00	Engine & Tender Ops	Company - Pump Operations (Vacuum Testing)	1:30
09/24/2022 15:00:00	Engine & Tender Ops	Company - Pumping operations	2:00
09/29/2022 14:30:00	Engine & Tender Ops	Company - Pump operation	2:00
09/29/2022 16:00:00	OSHA	Company - Alcohol Free Workplace	0:30
Total Classes			10
Total Class Hours			15:00

### Hansen, Mark K

Class Date	Class Category	Class Name	Class Hours
09/09/2022 14:00:00	EMS	Company EMS - Protocol review: Burn protocols	0:30
09/14/2022 09:00:00	Basic Fire Fighting	Company - Emergency reporting incident reporting	1:00
09/16/2022 15:15:00	Basic Fire Fighting	Company - Training officer tasks	1:00
09/17/2022 12:30:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
09/20/2022 08:30:00	Engine & Tender Ops	Company - Pump Operations (Vacuum Testing)	1:30
09/26/2022 08:45:00	MCS	Company - MCS 6: Setting up porta-tank operations	2:00
Total Classes			6
Total Class Hours			7:00

### Lynch, Joe L

Class Date	Class Category	Class Name	Class Hours
09/08/2022 08:30:00	Live Fire	Other - Arizona State Fire School: Intermediate Live Fire	30:00
09/14/2022 09:00:00	Basic Fire Fighting	Company - Emergency reporting incident reporting	1:00
09/16/2022 15:15:00	Basic Fire Fighting	Company - Training officer tasks	1:00

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.

09/20/2022 08:30:00	Engine & Tender Ops	Company - Pump Operations (Vacuum Testing)	1:30
09/26/2022 08:45:00	MCS	Company - MCS 6: Setting up porta-tank operations	2:00
<b>Total Classes</b>			<b>5</b>
<b>Total Class Hours</b>			<b>35:30</b>
<b>McKinnon, Steve M</b>			
<b>Class Date</b>	<b>Class Category</b>	<b>Class Name</b>	<b>Class Hours</b>
09/08/2022 08:00:00	State Certification Classes	Other - State Fire, Strategies and resource management for small and rural FD.	30:00
<b>Total Classes</b>			<b>1</b>
<b>Total Class Hours</b>			<b>30:00</b>
<b>White, Sterling</b>			
<b>Class Date</b>	<b>Class Category</b>	<b>Class Name</b>	<b>Class Hours</b>
09/05/2022 12:00:00	EMS	EMS - Naloxone Protocols/ Procedures and drug profile.	2:00
09/06/2022 05:45:00	Basic Fire Fighting	Company - Fire Attack	1:00
09/06/2022 09:00:00	Engine & Tender Ops	Company - Pumping and Drafting	2:30
09/09/2022 14:00:00	EMS	Company EMS - Protocol review: Burn protocols	0:30
09/10/2022 14:30:00	EMS	EMS- Target Solutions: Managing cardiac arrest: during and after resuscitation	2:00
09/17/2022 12:30:00	Basic Fire Fighting	Company - SCBA Breathdown	1:00
09/24/2022 15:00:00	Engine & Tender Ops	Company - Pumping operations	2:00
09/29/2022 14:30:00	Engine & Tender Ops	Company - Pump operation	2:00
09/29/2022 15:30:00	OSHA	Company - Sexual Harassment	1:00
09/29/2022 16:00:00	OSHA	Company - Alcohol Free Workplace	0:30
<b>Total Classes</b>			<b>10</b>
<b>Total Class Hours</b>			<b>14:30</b>

<b>Total Personnel:</b>	<b>6</b>
<b>Total Classes:</b>	<b>33</b>

Only non-Archived Classes that have been Reviewed are included. This report lists the Classes completed for each person over the specified date range, optionally filtered by Personnel, Class Category, Training Code, and Passage or Failure. If "All Personnel" is selected, this report also includes non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



**MILEAGE****9/1/2022**

<i>VEHICLE</i>	<i>BEGIN</i>	<i>END</i>	<i>TOTAL</i>
B5	159752	160535	783
New E511	64097	64616	519
E511	50628	<i>Out of Service</i>	<i>Out of Service</i>
E516	70823	70845	22
E521	57371	57540	169
E526	48234	48244	10
E531	123244	<i>Out of Service</i>	<i>Out of Service</i>
WT511	16757	16798	41
WT512	<i>Out of Service</i>	<i>Out of Service</i>	<i>Out of Service</i>
WT531	1757	1773	16