

# NOTICE OF MEETING

The Fire Board of the Christopher-Kohl's Fire District will meet in regular session on **Monday, June 20, 2016 at 6:00pm**. The meeting will be held at the **Fire Station 51 Community Room**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER** (*Pledge of Allegiance*)
2. **ROLL CALL**
  - A. Board Members
  - B. Department members
4. **APPROVAL OF MINUTES**
  - A. Regular Meeting of May 16, 2016.
5. **REPORTS & CORRESPONDENCE** (No Board action will be taken on correspondence items)
  - A. Chief's Report
    - The Chief will report on Department activity for May including but not limited to: Grant for PPE, new Administrative Assistant, Wildland Assignment, Ponderosa Springs HOA honoring Susan, IGA refused by County Attorney, and brush truck.
  - B. Financial Report
    - The Financial Officer will report on the status of all District bank accounts for May.
    - Possible discussion or action on any Board concerns regarding specific invoices or checks.
  - C. Chairman's Report & District Correspondence
    - The Chairman will report on her activities for the District in May.
    - District correspondence will be read.

## OLD BUSINESS

1. Discussion and possible action on a Public Hearing on the 2016/17 Budget.
2. Discussion and possible action on the final approval of the 2016/17 Budget.
3. Discussion and possible action on Budget Resolution #119 and the Chairman and Clerk's Certification of the 2016/17 Budget.
4. Discussion and possible action on two-year budget projection.
5. Discussion and possible action on AFDA Sample Rules of Procedure for Board Meetings and the possibility of adopting them or amending our By-Laws to include them.
6. Discussion and possible action on the Chief's Evaluation.

## NEW BUSINESS

7. Discussion and possible action on purchase and installation of data loggers.
8. Discussion and possible action on an Administrative Assistant's Manual prepared by Linda Digman.
9. Discussion and possible action on the Management Agreement for the 2015/16 Audit.
10. **Information on future Agenda Items.** Items may be placed on the Agenda for a future meeting or given to the Chief for action, further information, or review.

## CALL TO THE PUBLIC

(No Board action will be taken on call to the public items)

**11. CALL TO THE PUBLIC:** Consideration and discussion of comments and complaints from the public. Those wishing to address the Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

## **12. ADJOURNMENT**

**If any disabled person needs any type of accommodation, please notify the Fire District (928) 478-4011 prior to the scheduled meeting time.**